**Town of Bath Grants Committee Minutes**

**Sept. 9, 2024 at 4:30**

**Town of Bath Municipal Center**

1. Call to Order

2. Roll Call of Members – Chairman Mary Lynn Hickey (X) Scott Merki (X) Elizabeth Skinner (X)

Quorum - Yes

3. Minutes of the Grant Committee meeting of August 12, 2024, were approved.

4. Project update review of currently awarded grants and grants in pipeline

A. Streetscape:

* Phase V construction contract in the amount of $533,982.50.was awarded on August 27, 2024 to First Fruits Excavating, Inc of Ridgeley, WV. A pre-Construction meeting set by DOH is scheduled on Thursday, Sept. 19, to establish a start date and necessary work around plans for Apple Butter Festival and plan to inform adjacent business/property owners.
* Phase V lighting grant - Awaiting notification on grant award schedule for funding request of $100,000 with $25,000 Town match.
* WVDOH TA Grant Phase VI design grant – Thrasher is preparing a cost estimate for the Town Task Order. The $14,000 cash match from the Town will be covered by funds on hand at the signing of the funding agreement.
* WVDOH TA Grant Phase VI construction grant application – Grant for $400,000 with $100,000 Town match is in process and the Town is awaiting notification.

B. Trail Head and Rail Trail – Awaiting DOH information on the program plans going forward. Planting continues in the storm water management system at the Train Depot. The next meeting is scheduled later in September.

C. Berkeley Springs State Park –Town Check for $3,360 and proposed Corrective Action Plan were sent to DEP within the DEP 30-day requirement on September 4th and now under review. Seeking to verify that all the Funding Agreement funds of $653,950.21 have been spent and none are available to recover the DEP Fine costs with DOH programs. Mayor must sign a U.S Army Corps of Engineers “Compliance Certification Form certifying that the work authorized by the Permit has been completed in accordance with the permit.

D. USDA NRCS grant –Waiting on signed notice of award. This grant is 100% Federally funded with no local match required.

E. WV Division of Forestry grant – A Demonstration City grant of $5,917 submitted by the Tree Board was awarded with and effective date of July 29, 2024 and requires a Town match of $5,917. Grant period ends June 30, 2025. The Town match portion will be met in whole or part with volunteer hours.

F. SHPO Remembrance grant of $8,000 awarded. Funding cycle is Aug. 1, 2024 – July 31, 2025. A walk through of the German cemetery was held with members of the Foxglove Garden Club, contractor Daivd Stohl in late August to discuss the project. The Olde English cemetery work scheduled to be completed in the spring of 2025.

5. Status update on other grant submissions.

* AARP Safe Communities grant for Train Depot streetlights was declined.
* COPS grant application submitted and notification should be received on or about September 30.
* Appalachian Forest Grant application for new Town website submitted on July 30. Notification expected shortly.
* EPA’s Community Change grant being researched and RAISE grant on hold until 2025.

6. New business – New grants for playground equipment police department computers including one computer designated for monthly Court are being researched.

7. Next Meeting – October 14, 2024, 4:30pm

8. The meeting was adjourned at 5:05 PM.