

**TOWN OF BATH FINANCE COMMITTEE**  
**Regular Meeting Minutes**  
**September 17, 2024**

1. CALL TO ORDER: By Chairman at 4:00pm.

2. Roll Call of Bath Council FC Members: Chairwoman Susan Webster (X), Greg Schene (X), Mary Lynn Hickey (X) – Quorum present  
Also present: Councilors O’Connell, Skinner and MacLeod

3. Review of Minutes: Finance Committee Regular Meeting Minutes of September 3, 2024 were approved by Common Consent.

4. Clerk’s Report –

A. The census of Bath addresses and GIS mapping project for accurate sales and property tax collection remains in cue to receive assistance from the WV Tax Division.

B. Clerk Corrick made available the Town’s budget comparison, account review, bookkeeping information and payroll data.

a. There were no facilities use forms for consideration at this time.

b. Councilman O’Connell presented his 2 month assessment of the Bath 2025 budget (attached). Recent developments and needs were discussed with the expectation of future budget revisions as deemed necessary.

5. Cemetery Updates and possible action -

A. Chairwoman Skinner told the FC that there had not been any action yet on the Greenway Perpetual Trust Fund account.

B. Chairwoman Skinner and Public Works Chairwoman MacLeod discussed the need for both Greenway Cemetery and the Bath Public Works Department to have reliable lawn care equipment including a new riding mower. The Chairwomen agreed to share the cost between departments with the Cemetery Committee fronting up to \$5,000.00 of the initial cost for a new commercial riding mower, weed whacker and blower. The FC concurred that this was the reasonable way to move forward. The Cemetery and PW Committees will research the best buys for this equipment.

6. Grant and Project information updates and possible action

A. Grant Chairwoman Hickey reported via email that the Town of Bath is the recipient of an Appalachian Forestry grant in the amount of \$4,450.00 to rebuild the Town’s website. This grant requires a Town match of the same

amount. The cyber security grant for the computers for our monthly court session and the BSPD is in progress as is the grant application for the playground equipment. Her work was appreciated. Additional ongoing project reports on the NBRT, Streetscape and BSSP have been submitted by Pete Brown (attached).

B. Depot Chairwoman Webster has not heard back from TBS on the Depot lease proposal, but hopes that there will be positive results soon. She has talked with Jim Bailey of the Depot Committee and future plans are to develop interpretive signage, streetlights and separate bathroom facilities for the property. Webster is organizing parking at the Depot lot for donations during the AB Festival and welcomes volunteer help.

C. The Towne of Bath DAR has asked for assistance from the Town in paying invoices that come to them in regards to the clean up and improvement of the Olde English Cemetery. This is being funded by grants from WV SHPO and the Bath Hotel/Motel grant program. Their request for invoice payment and reimbursement to the Town was agreed upon. Quotes for the work are necessary to procede.

6. Additional Town Financial Concerns: The Town of Bath Labor Crew experienced a medical emergency last week with one of it's members. The Crew's response was appropriate and responsible which was appreciated.

7. Bills for the BSWW and the Town were approved for recommendation to the Council.

8. The next FC Regular Meeting date is October 8, 2024 at 4pm in the Municipal Center.

9. Adjourn

Chairman Suzanne Webster Date 10-8-2024