

Minutes
Town of Bath Tree Board
July 17, 2024

Members Present: The Tree Board convened at 4:05. Members Present were Kate Lehman, Dave O'Connell and Andy Swaim/

Review of the Minutes: The minutes of the June 19, 2024, meeting were reviewed and approved by common consent.

Persons Before the Tree Board: Attending the meeting and taking part in the discussions was volunteer, Craig Deane.

New Board Member: A welcome was extended to Dave O'Connell, the newest member of the Tree Board

Five Year Plan: A final copy of the Five-year plan was submitted to the entire Tree Board discussion before being presented to the Council. Thank you to Trinity Lee, who developed a spreadsheet based on the Bartlett survey, and to Dave O'Connell, who formatted the plan in a way that would make most sense to the Finance Committee and the Council. The Board voted to present the plan to the Council for approval.

2024 DCG: The final report has been submitted, and the Board awaits final reimbursement. Bob Hannah urged us to send in receipts for expenses not mentioned in the grant proposal so we could be reimbursed for as close to the grant proposal as possible. The Tree Works bill for \$1600.00 and a Bartlett bill for \$210.00 were submitted; we will receive reimbursement for those bills.

2025 DCG: Board member Lehman provided three estimates requested for work to be done. A discussion was held on what to look for when selecting which estimate to accept. The Board voted to submit the bid based on action upon the topics raised about the estimates.

Tree Trimming: On June 20, board member Swaim and Craig Deane trimmed the tree at the intersection of Warren and S. Washington Street so that the signage on 522 is not blocked. They also did minor tree trimming at North Berkeley Park. Deane noted a dead tree that should be removed. Since the park is county property, Swaim recommended notifying county maintenance and offering to remove the tree before acting. Approval was received and Deane removed the tree.

Hotel/Motel Tax Change: Board member Swaim explained procedural changes in how the Town pays Hotel/Motel taxes beginning with this fiscal year. Since the Tree Board is under the auspices of the Town, and doesn't pay its own bills, Sharron needs to be notified which bills are to be applied to Hotel/Motel funding as she pays them.

Treasurer's Report: During the past month, the Tree Board account had two credits: \$9.20 in interest and \$850.00 in H/M taxes. There was one debit: \$195.00 to Bartletts for treatment of the Colorado blue spruce. The current account balance is now \$2256.75.

Next meeting: The next meeting of the Tree Board is August 21, 2024.

The meeting adjourned at 5:20.

Minutes submitted by Tree Board Member Andy Swaim.

*Approved by Common Consent
8-21-24
Andrew Swaim*