**Berkeley Springs Water Works Committee Agenda**

**Oct 9th, 2024 at 2:00pm**

**Town of Bath Municipal Center**

1. Call to Order

2. Roll Call of Members- David O’Connell ( ), Susan Webster ( ), Rebecca MacLeod ( )

Quorum – Yes/No

Superintendent Rick Mayhew ( ), Town Clerk Sharron Corrick ( )

Also present:

3. Review the Minutes of Sept 18th, 2024 meeting.

4. Superintendents Report

a. Operations & Maintenance

a1. Treatment Plant

a2. Distribution & Other Facilities

a3. Leaks

a4. Shut Offs

b. Repair & Replacement Projects

b1. Wilkes St Storm Drain break

b2. Water Treatment Plant Upgrades

b3. Inventory Project

5. Special projects – 522 Extension

a. Right-of-Way / Easement Update

6. Request to assume responsibility for 0.7 miles of the US Silica Line  
From: Sewage Treatment plant on 522 to Sand Mine Rd  
\* Line Condition:  
\* PSC Requirements: Shutoff Valves, Fire Hydrants  
\* Extra Meters: Senior Center? STS?  
\* Estimated Cost:

7. Administrative

a. General

b. Finance

c. **Review Feedback:** WSPSD Water Termination Agreement

d. **Rate Increase Update:** Notice & Date of Increase

e. Financials – Account Balances

f. Personnel

8. ASI Automated Payments (Debit Payments)

9. Review of motions passed during meeting

10. Next Regular Meeting – Oct 23rd, 2024 at 2pm

11. Adjourn