

**Town of Bath  
Berkeley Springs Water Works (BSWW)  
Friday Sept 20, 2023  
2:00 p.m.  
Water Committee  
Minutes  
In-Person Meeting**

- 1. Discussion of Scheduled walk thru with Thrasher & Contractors regarding completed project. Met with Thrasher & Pro Contractors as scheduled. Walk thru was very successful. Final checks for contract approved.**
- 2. Bill/Finance – Insamatic to complete project with new Director/Supervisor Supervision.**
- 3. Equipment replacement / All new Hack Equipment on side to be installed ASAP**
- 4. Employee retention – Rates of Pay – Mayor with Council Increase Distribution – Supervisor pay – Mayor and Water Committee approved – New Supervisor – Mr Mayhew received appropriate pay raise.**
- 5. New Employee:**
  - a. Need new Class II operator & OIT. Currently we have One Class III – Mayhew, one class II Brad, and one OIT operator Jason.**
  - b. Supervisor Authorized to hire one Class II operator and one OIT operator.**
  - c. Schooling available in November – Hope to send two OIT’s.**
- 6. Upcoming contracts : Instamatic – Tank Reading Equipment**
- 7. Tariff / Rates & Fees**
  - a. New Water Rate not necessary**
  - b. Changes to Tariff being considered. Mr Mayhew will advise of suggested changes.**
- 8. Adjourned by acclamation.**