**Town of Bath Grants Committee Minutes**

**May 13, 2024 at 4:30**

**Town of Bath Municipal Center**

1. Call to Order at 4:37 PM.

2. Roll Call of Members – Chairman Mary Lynn Hickey ( X) Scott Merki ( absent) Elizabeth Skinner (X ) Quorum – Yes   
Rebecca MacLeod and Greg Schene also attended the meeting.

3. Minutes of the Grant Committee meeting on April 8, 2024 were approved with corrections.

4. Project update review of currently awarded grants and grants in pipeline:

A. Streetscape –Intent to apply for Phase V design and construction submitted and bid opening expected in June. TBS is unable to directly apply for the Phase V grant for streetlights so Rebecca MacLeod will file an intent to apply application for $100,000 on behalf of the Town of Bath instead. Phase VI design grant awarded by DOH on April 19 for $56,000 with $14,000 match from Town funds focusing on Congress and Union Streets between N. Washington and Mercer Streets up through the Green St. intersection. Phase VI construction application in progress.

B. Trail Head and R/T – An Arbor Day tree planting event on Parcel 1B was held on April 27.

C. Berkeley Springs State Park – Awaiting further word on the Feb. 29 draft consent order #10251 that detailed sediment and reporting violations for the wall and stream work. Punch out construction items being addressed.

D. SHPO Remembrance grant – an application for funding covering improvements in the German and Olde English cemeteries in collaboration with Foxglove and DAR will be submitted by the May 17 deadline.

E. USDA NRCS grant – Cooperative Agreement approved by Town Council at April 2, 2024 meeting. Sharon Corrick will serve as the Authorized Representative and Rebecca MacLeod will be the Project Leader for the grant.

F. WVDOH TA Grant Phase VI Construction Application – see Streetscape.

G. USDA Forest Service Urban and Community Forestry grant - Kate Lehman requested the grants committee’s approval to move forward with this application and the committee approved this request.

H. AARP Safe Communities grant for Train Depot lights was submitted and notice of awards are expected in the month of May. A letter of interest for Appalachian Forest Grant for new Town website to be submitted before the July deadline while research continues on other potential funders for this project.

5. Status update on other grant submissions through the WV Grant Resource Center - COPS grant application to be submitted by June 12 deadline, EPA’s Community Change grant being researched and RAISE grant on hold until 2025.

6. New business – Mary Lynn Hickey reported on the May 6 meeting she attended with Councilman Greg Schene and the Region 9 staff here in Berkeley Springs. Mary will make a request from Mayor Merki for a formal vote to approve her as the Town’s authorized and voting representative at Region 9 meetings starting with the next meeting on June 10, 2024 in Martinsburg.

Beth Skinner made a suggestion call Dawn Beale with Parks and Rec to request hotel/motel funds in the next funding cycle for Parcel 1A remediation and financial support for the ice rink.

7. Next meeting will be held on June 10, 2024, 4:30 pm.

8. The meeting was adjourned at 5:03 PM.