

TOWN OF BATH FINANCE COMMITTEE

Regular Meeting Minutes

June 18, 2024

1. CALL TO ORDER: By Chairman at 4:00pm.

2. Roll Call of Bath Council FC Members: Chairwoman Susan Webster (X), Greg Schene (X), Mary Lynn Hickey (X) – Quorum present

Also present: Councilors MacLeod, O'Connell and Skinner, Mayor Merki

3. Review of Minutes: Finance Committee Regular Meeting Minutes of June 4, were approved by Common Consent.

4. Clerk's Report –

A. Clerk Corrick made available the Town's budget comparison, account review, bookkeeping information and payroll data.

B. It was reported that a second Parking Enforcement Officer has been hired. The Council agenda includes discussion concerning the appointment of an Interim Chief of Police due to the resignation of Chief Carper. It was hoped that the Park Mobile parking enforcement system can be implemented soon.

C. John Paul De Marinis submitted a Facilities Use Form (attached) for the Jeeps in the Park events to be held July 13, August 10, September 14, October 26 and December 14. By Common Consent the FC recommended that the request approved by the Council.

5. Grant and Project Updates -

A. Grant Committee – Chairwoman Hickey announced that the Cops Grant has been submitted. There has been no news as of yet about the AARP Grant for the Streetscape street lights for the Depot.

Chairwoman Hickey and Councilman Schene described a private non-profit organization they are forming called the Bath Civic Trust. They intend to solicit donations to this organization for projects in Bath. This organization is not affiliated with the Town of Bath government.

B. The Bath OnTRAC program was discussed. There will be a zoom meeting on June 21. Jennifer Brennan, Director of the WV OnTrac program will be in Bath on July 1, to discuss the program in detail. All are invited.

C. Depot Chairwoman Webster has met with Town Attorney Richard Gay who is developing the lease agreement with Travel Berkeley Springs concerning their occupation of the Depot building. She hopes to have a draft to present soon.

The next fund raising presentations of 'Miss Rainsong and her Traveling Companion' will be June 21 & 22 at the Depot.

D. Streetscape Co-Chair MacLeod gave more details on the recent work of this committee which is detailed in the attached brief submitted by Co-Chair Pete Brown.

Councilwoman MacLeod explained the DEP Consent Order issued under the Water Pollution Control Act of West Virginia to the Town of Bath and the accompanying Resolution 2024-06-02 (both attached). This action has been taken by the WV DEP due to the violation committed by the DeLauter Construction Company during the BSSP Improvement Project (Town of Bath sponsor). WV DOH District 5 has made Pete Brown aware that they intend to assist the Town with the fine of \$3,360.00 because the responsible construction company has filed for bankruptcy. This fine was lowered from \$3,700.00.

Councilwoman MacLeod reported on actions in progress with the Natural Resources Conservation Service concerning flood control associated with the new Rt. 522 bypass. This is a Warm Springs Watershed project with the Town of Bath as the sponsor of record.

6. Town Financial Concerns:

A. The Public Meeting for the Town of Bath Municipal Sales Tax Ordinance will be held at this evening's Council meeting. After the Public Meeting the Council will consider the ordinance for it's Second Reading.

B. Cemetery Chairwoman Skinner reported that the Home Rule application has been submitted to the WV Development Office. The Cemetery Committee wishes to sell the Willard family a portion of the Olde English Cemetery which has never been used for grave sites. This would require Home Rule autonomy be granted to Bath because that type of sale is not permitted by WV Code.

C. Public Works Chairwoman MacLeod told the FC that this department will be renting dumpsters to customers rather than absorbing this cost. This will create a savings to the Town.

7. Bills for the BSWW and the Town were approved for recommendation to the Council.

8. The next FC Regular Meeting date is July 2, 2024 at 4pm in the Municipal Center.

9. Adjourn

Chairman



Date

