

TOWN OF BATH COUNCIL MEETING

July 2, 2024

1. Call to ORDER: @ 5:30pm by Mayor.
2. ROLL CALL: Scott Merki (X) Susan Webster (X) Elizabeth Skinner (X) Greg Schene (X) Rebecca MacLeod (X) Mary Lynn Hickey (X) Dave O'Connell (X) Quorum present.
3. REVIEW OF MINUTES: Minutes of the Regular Meeting of June 18, 2024 were approved by Common Consent as amended.
Mayor Merki opened the meeting with the Town of Bath Berkeley Springs Water Works Tariff Ordinance Amendment Public Hearing. This hearing was a formal proceeding held in order for the Council to receive opinions and take questions from all interested parties on the proposed action of Council to enact amendments to the Berkeley Springs Water Works Tariff (attached). The Hearing was properly noticed. The sign-in sheet is attached.
Any in attendance were permitted to speak. Members of Council spoke of the need to stabilize the BSWW's financial, operational and administrative condition in order to improve service reliability and be able to move forward with upgrades.
When all had spoken Mayor Merki ended the Public Hearing.
4. PERSONS BEFORE COUNCIL: Bath Development Authority President Lisa Stine spoke about the Community Picnic that was held in the BSSP on Sunday, June 30. The event was organized by interested persons on Facebook and was well attended. There are plans to continue this activity.
5. COMMUNICATION FROM MAYOR: The Mayor announced that the shops on Fairfax were sponsoring a Chilled Cocoa Crawl on July 5 from 4pm-8pm.

COMMITTEE AND BOARD REPORTS

1. BATH DEVELOPMENT AUTHORITY (BDA): The next regular meeting is August 7 at 4:30 in the County Commission Room of the Courthouse. BDA President Lisa Stine reported on the Special Meeting held on July 1. This meeting was to learn more about the On Trac Program from the Coordinator Jennifer Brennan. Many West Virginia municipalities are involved with this program and Stine had positive comments about the BDA moving forward with it. It is part of the WV Community Advancement and Development.
2. PARKS & REC: The next meeting is July 17. Nothing further was reported.
3. PLANNING COMMISSION (PC): The next meeting is July 11. The meeting will be centered around the Bath Development Authority and it's future planning..
4. RAIL/TRAIL (NBRT): The next meeting is July 31. Pete Brown detailed the DEP Consent Order issued under the Water Pollution Control Act of West Virginia to the Town of Bath. The Consent order has been signed by the Mayor. Attached is the written report submitted by Brown.
5. STREETScape: Co-Chair Pete Brown has submitted a detailed progress report

(attached). CoChair MacLeod told Council about the workshop she attended in Charles Town concerning ADA Compliance. She reported that Bath was praised for its efforts toward ADA Compliance and was held up as a good example.

6. TRAIN DEPOT: The next meeting is July 18 at the Depot. 'Miss Isabella Rainsong and her Traveling Companion' will be performed at the Depot on July 19 and 20. Chairwoman Webster will meet with Town Attorney Richard Gay on the lease agreement with TBS to occupy the Depot this Wednesday.
7. LANDMARK COMMISSION (HLC): No report at this time.
8. CLERK/RECORDER REPORT: Clerk Corrick Prepared and presented an in house budget revision (attached).

MOTION: To approve the in-house budget revision as presented- MacLeod/Skinner
– Carried

9. FINANCE: Chairwoman Webster delivered the following bills for approval:
 - (a) Town of Bath \$2,070.66- Motion to approve: Webster/Hickey - Carried
 - (b) BSWW \$13,515.59– Motion to approve: Webster/Skinner- Carried
 - (c) Greenway Cemetery \$3,600.00- Motion to approve: Webster/Hickey- Carried
 - (d) BSWW R&R \$1,241.58: Motion to approve: Webster/MacLeod- Carried
 - (e) Streetscape \$3,360.00: Motion to approve: Webster/MacLeod- Carried
 - (f) Tree Board \$195.00: Motion to approve: Webster/MacLeod- Carried
 - (g) Hotel/Motel Disbursements \$\$27,442.31: Motion to approve: Webster/Hickey- Carried
10. TREE BOARD: Member Kate Lehman told Council that the group is closing its 2024 grant work. She presented the Tree Board's budget for the Division of Forestry 2025 Demo Grant (attached). The next meeting is July 17.
11. GRANT: The next meeting is July 8. Chairwoman Hickey informed Council that the COPS grant for new police hires has been submitted. She is continuing her efforts on developing grant funds for a new Town website. Hickey thanked those on Council and Bath committees who add their efforts to obtaining and administering grants.
12. PUBLIC SAFETY: The next meeting is July 10. Mayor Merki informed all that a second Parking Enforcement Officer had been hired and doing well.
13. CEMETERY: Chairwoman Skinner reported that she hopes that the mausoleum work will be completed this week. Seasonal work is continuing keeping drought conditions in mind.
14. PUBLIC WORKS: Chairwoman MacLeod reminded all that the garbage rate increase will go into effect on the June 30 billing. Due to the Independence Day holiday residential trash will be picked up on Wednesday, July 3. The Labor Crew is continuing to paint curbs and will hold off on painting the curbs where construction is planned. The Committee is looking into renting dumpsters rather than placing them at no cost to the customer.
15. ORDINANCE: The next meeting is July 11. Chairman Schene presented for Second Reading Town of Bath Berkeley Springs Water Works Tariff Ordinance (attached). Councilman Schene read the ordinance to those in attendance. Council provided financial justification for the needs to increase rates and create a Capacity Capital Cost Fee.

MOTION: To approve for Second Reading Town of Bath Berkeley Springs Water Works
Tariff Amendment Ordinance– Hickey/O’Connell- Carried

16. BSWW: The next meeting is July 3. Chairman O’Connell explained that work continues to acquire the property ROWs for the Rt. 522 extension. Two are in hand of the 16 needed to be obtained. O’Connell will visit the Gat Creek furniture facility to understand the difficulties of the line going across that property.

O’Connell is focusing on preventative maintenance for the BSWW. He has plans for the staff to inventory all of the assets. Fire hydrant upgrades are a must also.

The BSWW will need financial and technical assistance for the operation’s preventative needs. Pressing forward the company will need the help of the Morgan County Commission and the Region 9 Planning and Development Council.

The Chairman is behind on preparing the 2024-2025 Budget, but is working towards it’s completion.

17. MOTION TO ADJOURN: Approved by Common Consent.

Attest:

Mayor Scott E. Webb

Recorder Suzanne Webster

TOWN OF BATH (BERKELEY SPRINGS)

**ORDINANCE SETTING FORTH THE RATES, FEES
AND CHARGES FOR SERVICE TO CUSTOMERS OF THE
WATER SYSTEM OF THE TOWN OF BATH (BERKELEY SPRINGS)**

WHEREAS, Chapter 24, Article 2, Section 4b of the West Virginia Code, effective July 1, 1981, as amended, provides that municipally operated public utilities have approval authority to set their own rates and charges; and,

WHEREAS, the current rates and charges for water utility service provided by the Town of Bath are insufficient to fund its current operating costs including the maintenance of the water system; and,

WHEREAS, the 2015 Legislature amended Chapter 24 of the West Virginia Code to require all municipalities to maintain a working capital reserve; and,

WHEREAS, in order to provide revenues sufficient to pay the expenses of operations and to provide working capital reserves and capacity capital cost reserves, the Town Council of the Town of Bath deems it necessary to increase the rates and charges for furnishing water utility services and to establish capacity capital cost fees.

THE COUNCIL OF THE TOWN OF BATH (BERKELEY SPRINGS) HEREBY ORDAINS: The following rules, rates, charges and fees are hereby fixed, determined and established for municipal water service provided to all general domestic, commercial and industrial users of the Town of Bath's Municipal Water System, commencing upon the effective date as hereinafter provided, and in lieu of those rates, fees and charges currently contained in the Town's Water Tariff P.S.C. W. Va. No. 14 currently on file with the Public Service Commission of West Virginia:

SECTION 1 - TARIFF

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Water Utilities, adopted by the Public Service Commission of West Virginia, now in effect, and all amendments there to and modifications thereof hereafter made by said Commission.
- II. Residences which have been converted into two or more separate living quarters will be supplied with service through separate meters; provided, however, that in instances where this is impracticable such residences may be supplied with service through a single meter and the owner or lessor of the residence will be billed under the applicable residential service schedule, with billing blocks increase in proportion to the number of living quarters served.
- III. The plumbing on the premises of all new customers be equipped with a shut off valve. In the event the Town is required to turn off the water to a customer not having a shut-off valve, service will not be resumed until the customer has installed a shut-off valve.

(O)

MULTIPLE OCCUPANCY

On apartment buildings, or other multiple occupancy buildings, each family or business unit shall be required to pay not less than the minimum monthly charge herein established for a five-eighths inch meter. Motels and hotels shall pay according to the size of meter installed.

TRAILER COURTS

House trailer courts shall be provided with a master meter. No bill shall be rendered for less than the minimum bill herein established for a five-eighths inch meter, multiplied by the number of units situated on the court site at the time the meter is read or the actual charge for the size meter installed, whichever is greater. House trailer (as used hereinabove) shall include both mobile and immobile units.

House trailers, either mobile or immobile, located on sites other than a park or court, shall be billed in the same manner as any other family or business unit.

(O)

APPLICABILITY

Applicable within the entire territory served.

AVAILABILITY

Available for general domestic, commercial, industrial and sale for resale service.

RATES

(I)	First	2,000 gallons used per month	\$19.36 per 1,000 gallons
(I)	Next	3,000 gallons used per month	\$13.99 per 1,000 gallons
(I,C)	Next	50,000 gallons used per month	\$11.20 per 1,000 gallons
(I,C)	All Over	55,000 gallons used per month	\$5.66 per 1,000 gallons
(O)			

MINIMUM CHARGE

No bill will be rendered for less than the following amounts per month, according to the size of the meter installed:

				Equivalent Gallons
(I)	5/8	inch meter	\$38.72 per month	2,000
(I)	3/4	inch meter	\$60.53 per month	3,385
(I)	1	inch meter	\$100.90 per month	6,439
(I)	1 1/2	inch meter	\$201.75 per month	15,070
(I)	2	inch meter	\$322.80 per month	25,448
(I)	3	inch meter	\$605.25 per month	49,640
(I)	4	inch meter	\$1,008.75 per month	117,677
(I)	6	inch meter	\$2,017.50 per month	344,790
(I)	8	inch meter	\$3,228.00 per month	679,877

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the Utility or a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by their bank due to insufficient funds.

PRIVATE FIRE PROTECTION SERVICE

Where connections, hydrants, sprinklers, etc. on property are maintained by customer:

(I)	1-inch Service Line with hydrants, sprinklers, and/or hose connections	\$15.63 per month
(I)	2-inch Service Line with hydrants, sprinklers, and/or hose connections	\$20.83 per month
(I)	3-inch Service Line with hydrants, sprinklers, and/or hose connections	\$32.29 per month
(I)	4-inch Service Line with hydrants, sprinklers, and/or hose connections	\$43.75 per month
(I)	6-inch Service Line with hydrants, sprinklers, and/or hose connections	\$56.25 per month
(I)	8-inch Service Line with hydrants, sprinklers, and/or hose connections	\$68.75 per month

DELAYED PAYMENT PENALTY

The above tariff is net. On all accounts not paid in full when due, a penalty in the amount of ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(C) WATER DISCONNECT-RECONNECT-ADMINISTRATIVE FEES

(N,C,I) Whenever water service has been disconnected for any reason, a disconnection fee of \$35.00 shall be charged. Whenever water service which has been previously disconnected for any reason is reconnected, a reconnection fee of \$35.00 shall be charged. A \$35.00 reconnection fee will be assessed for each occurrence where water service is restored after being terminated for nonpayment.

(N) EQUIPMENT DAMAGE AND TAMPERING

The property owner will be held responsible for any damage to, or otherwise tampering with, the utility's water system, which includes, but is not limited to, all piping and meters used and useful in providing water service and all appurtenances thereof. Damaging and/or tampering with the utility's water system is prohibited under West Virginia Code §61-3-45. Violators shall be subject to potential termination of service, fines and penalties not to exceed \$2,000.00, in addition to the replacement cost, inclusive of material and labor, for damaged equipment.

(O)

TAP FEE

The following charge of \$850.00 is to be made whenever the utility installs a 5/8" or 3/4" new tap to serve an applicant. Time and material for any tap of 1" or greater will be charged to serve an applicant.

A tap fee of \$850.00 will be charged to customers who apply for service outside of a certificate proceeding before the Commission for each new tap to the system.

(N) METER TESTING FEE

A charge of \$35.00 will be applied for any meter test requested by the customer.

(I,C) LEAK ADJUSTMENT

\$2.34 per 1,000 gallons is to be used when the bill reflects unusual consumption in excess of 200% of the customer's historical usage that can be attributed to leakage on the customer's side of the meter.

(I) SECURITY DEPOSITS

\$75.00 or two-twelfths (2/12) of the average annual usage of the applicant's specific customer class, whichever is greater.

MUNICIPAL EXCISE TAX SURCHARGE

The municipality listed below having imposed a public utility tax computed on the basis of two (2) percent of the revenues from water sales by the Berkeley Springs Water Works within the corporate limits of such municipality, said tax be billed as a "surcharge" to the customers receiving service within said corporate limits.

The water utility is required to collect the utility tax pursuant to West Virginia Code 8-13-5a.

Customers receiving water service within the corporate limits of the specified municipality shall pay a surcharge based on the following surcharge rates:

Municipality	Local Tax Rate	Surcharge Rate
Town of Bath	2%	

(N) CAPACITY CAPITAL COST FEE

In addition to a Tap Fee, a Capacity Capital Cost Fee shall apply to each new connection to the Utility's water system, as set forth below:

<u>Unit</u>	<u>Residential Equivalent Gallons/Day</u>	<u>Usage Equivalent</u>	<u>Cost/Usage Equivalent 1 EDU = \$1,500</u>
<u>Residential Property</u>			
Single family detached	150/unit	1.0/unit	\$1,500
Single family attached	150/unit	1.0/unit	\$1,500
Apartments	150/unit	1.0/unit	\$1,500
Mobile Home	150/unit	1.0/unit	\$1,500
Condominium	150/unit	1.0/unit	\$1,500
Bed and Breakfast	150/unit	1.0/unit	\$1,500
<u>Industrial Property</u>			
General Industry	15/person/shift	0.1/person/shift	\$ 150
Warehouse	15/employee	0.1/employee	\$ 150
<u>Institutional Property</u>			
Hospital	250/bed	1.67/bed	\$2,505
Nursing Homes	150/bed	1/bed	\$1,500
Others	75/person	0.5/person	\$ 750
Churches with kitchen	8/member	0.05/member	\$ 75
Churches without kitchen	2/member	0.013/member	\$ 20
<u>School Property</u>			
Day, no cafeteria	15/pupil	0.1/pupil	\$ 150
Day with cafeteria	18/pupil	0.12/pupil	\$ 180
Day with cafeteria & showers	20/pupil	0.133/pupil	\$ 200
Boarding	75/pupil	0.5/pupil	\$ 750
Dormitory	75/student space	0.5/pupil	\$ 750

(N) CAPACITY CAPITAL COST FEE (Continued)

<u>Unit</u>	<u>Residential Equivalent Gallons/Day</u>	<u>Usage Equivalent</u>	<u>Cost/Usage Equivalent 1 EDU = \$1,500</u>
<u>Commercial Property</u>			
Service Station	500/set of pumps	3.33/set of pumps	\$4,995
Shopping Center	16/100 sf of sales	0.12/100 sf of sales	\$ 180
Swimming Pool	10/swimmer	0.067/swimmer design	\$ 100
Theatre	3/seat	0.02/seat	\$ 30
Fast Food Restaurant	35/seat	0.23/seat	\$ 345
Bowling Alley	200/alley	1.33/alley	\$1,995
Food Service	32/seat	0.213/seat	\$ 320
Laundry Self Service	250/washer	1.67/washer	\$2,505
Bar & Cocktail Lounge	2/seat	0.013/seat	\$ 195
Tavern – little or no food	2/seat	0.013/seat	\$ 195
Retail Stores	400/restroom	2.67/restroom	\$4,005
Hotel/Motel	120/room	0.8/room	\$1,200

1 Equivalent Dwelling Unit (EDU) = 150 gallons per day

- (O) Indicates an omission
- (I) Indicates an increase
- (C) Indicates a change in text or regulations
- (N) Indicates new rates or regulations

SECTION 2 - EFFECTIVE DATE

The effective date of the tariff set forth herein shall be forty-five (45) days from passage of this ordinance.

SECTION 3 - SEVERABILITY; REPEAL OF CONFLICTING ORDINANCES

The provisions of this Ordinance are severable, and if any clause, provision or section hereof be held void or unenforceable by the Public Service Commission or any court of competent jurisdiction, such holding shall not affect the remainder of this Ordinance. Upon the effective date hereof, all ordinances, resolutions, orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflicts, hereby repealed, and to the extent that the provisions of this Ordinance do not touch upon the provisions of prior ordinances, resolutions, orders or parts thereof, the same shall remain in full force and effect.

SECTION 4 - STATUTORY NOTICE AND PUBLIC HEARING

Upon introduction hereof, the Recorder shall cause to be published notice of this Ordinance in the Morgan Messenger, a qualified newspaper of general circulation in the Town of Bath (Berkeley Springs), as a Class I publication at least five (5) days before the meeting of the Town Council at which a final reading and vote on the ordinance will be held. Said notice shall state that this Ordinance has been introduced, and that any person interested may appear before Council on the 2nd day of July 2024, at 5:30 p.m., and present comments or protests, if any. At such hearing, all objections and suggestions shall be heard and thereafter the Council shall take such action as it shall deem proper. Further, said Notice shall advise the public that a copy of this ordinance is available for public inspection at the Office of the Recorder, Town of Bath, Bath (Berkeley Springs), West Virginia.

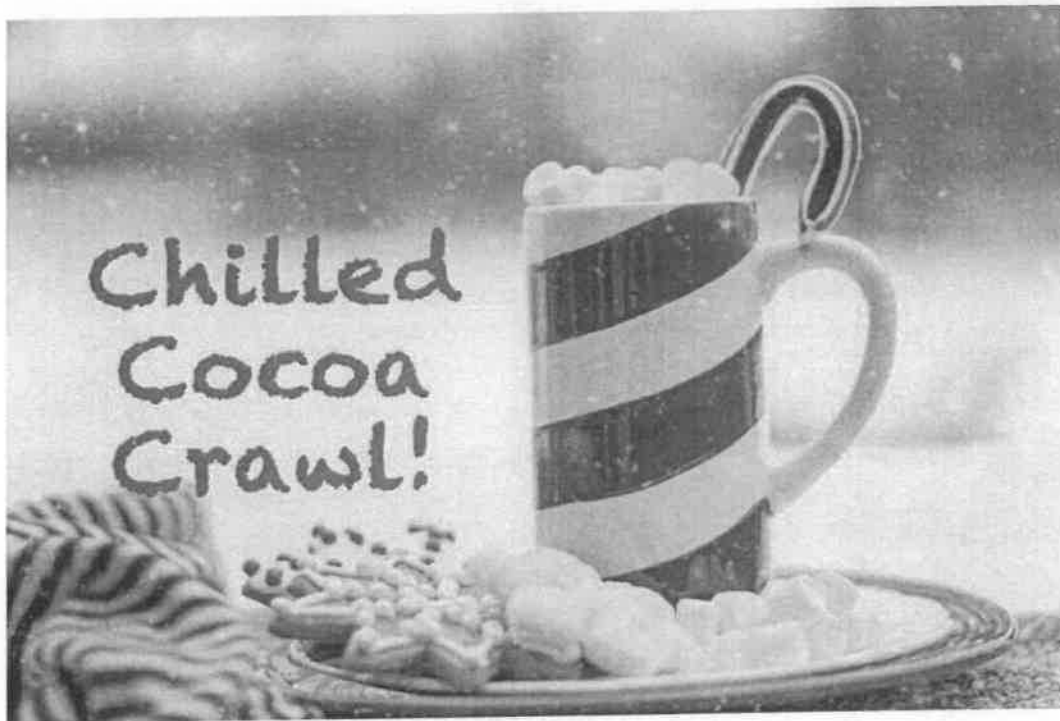
First Reading: May 21st 2024

Final Reading and Public Hearing: July 2nd 2024

TOWN OF BATH (BERKELEY SPRINGS),
a municipal corporation

Mayor: _____

Recorder: _____



First Friday

Chilled Cocoa Crawl

July 5th from 4pm-8pm

The next First Friday event in Berkeley Springs is coming up. Make plans to be downtown Friday, July 5th for the Chilled Cocoa Crawl, presented by Hometown Holidays in Berkeley Springs! This free event is put on by the businesses of downtown Berkeley Springs, so that you can wander town, enjoy the many flavors of chilled cocoa, and explore what Berkeley Springs has to offer. This event is from 4-8pm, please find Hometown Holidays in Berkeley Springs on Facebook for more information.

**Streetscape and BSSP Projects Status Report for Town Council
July 2, 2024**

STREETSCAPE

Phase V: Construction Contract Bid Opening:

- DOH is proceeding with the shift to the second low bidder after disqualifying the low bidder due to the requirement to submit Disadvantaged Business Enterprise data, a frequent oversight.
**SECTION C: WEST VIRGINIA DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS
DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION AFFIRMATIVE ACTION CERTIFICATE**
It is the intention of this organization to affirmatively seek out and consider disadvantaged business enterprises to participate in this contract as subcontractor and/or Suppliers of materials and services. DBE for the purpose of the certificate means a disadvantaged business as defined by Special Provisions in the Proposal. The Contractor shall submit documentation of commitment to use a DBE subcontractor whose participation the contractor submits to meet a contract goal. The Contractor shall submit written and signed confirmation from the DBE that is participating in the contract as provided in the prime contractor's commitment.
- DOH is preparing the Supplemental Funding Agreement for the next bidder, First Fruits Excavating, Inc Bid: \$553,982.50 (with 13% Admin/Contin = \$603,400.23). Town Share of higher bid is an additional \$13,680.80, for a total match of \$120,680.05. Town Council agreed and has sufficient funds in the Streetscape Account. DOH will provide \$482,720.18 in TAP grant funds.

Phase V Lighting Grant Application:

- Full Grant Application was successfully submitted to DOH on June 25th. Copy of Grant Application was sent to Grant Committee. Grant request was for \$100K plus a \$25K town match (20%)

Phase VI Design Grant Awarded to Town:

- DOH Award on April 19th (official award letter: 6-11-2024) for \$56K Grant plus \$14K Town Match – Total of **\$70K for Phase VI Design** of east Congress St and Union St sidewalks, and Mercer Street lights). Match of \$14K to be provided at Funding Agreement approval.
- DOH Funding Agreement and the Town's Scope and Task Order for Thrasher are in development.

Phase VI Construction Grant Application:

- Grant Application was successfully submitted to DOH on June 25th. Copy of Grant Application was sent to Grant Committee. Grant request was for \$400K plus a \$100K town match (20%).

Streetscape Account Cash Flow: Working on cash flow predictions based on current account plus various Cash Match requirements from above Grant actions.

BERKELEY SPRINGS STATE PARK PROJECT

Current Status

- Final Consent Order received from WVDEP on June 6th. Town Council passed a Resolution authorizing the Mayor to sign the Order and return it to DEP.
- Next step is DEP signature, which begins the 30-Day period when the Town must provide the \$3,360 Fine and submit the required Plan of Corrective Action & Schedule.
- Draft Outline of that Plan was sent to District 5 (Watts) on June 25th. Have discussed with Tim Sedosky at DOH Charleston. He and Daniel Watts (D9) will review that Plan. Plan covers the two Violations caused by the contractor.
- Received letter from DOH Attorney Brandon Chinn regarding the Consent Order. They offer some support and recommend contacting the Town Attorney for legal assistance with any Claim against the Contractor Bond.

NBRT

- Working to discover current DOH progress and schedule in time for July 24th Task Force Meeting.

Pete Brown
Streetscape Committee

Budget Revision - City Hall

7/2/2024

Account	Description	Change	Budget
1 440 211 00	Telephone	\$ 520.00	\$ 6,520.00
1 440 103 00	Wages	\$ (770.00)	\$ 66,830.00
1 440 220 00	Advert/Legal Pub	\$ 200.00	\$ 620.00
1 440 341 00	Dept Supplies	\$ 50.00	\$ 1,015.00
		\$ -	

Budget Revision -BSPD

7/2/2024

Account	Description	Change	Budget
1 700 211 00	Telephone	\$ 1,620.00	\$ 7,620.00
1 700 218 00	Postage	\$ 250.00	\$ 1,050.00
1 700 223 00	Prof Serv	\$ 170.00	\$ 3,170.00
1 700 341 00	Dept Supplies	\$ 660.00	\$ 3,660.00
1 700 103 00	Wages	\$ (2,700.00)	\$ 130,100.00
		\$ -	

Budget Revision - Street

7/2/2024

Account	Description	Change	Budget
1 750 103 00	Wages	\$ 240.00	\$ 60,232.00
1 750 105 00	Insurance	\$ 105.00	\$ 12,228.00
1 750 106 00	Retirement	\$ 305.00	\$ 5,805.00
1 750 345 00	Uniforms	\$ 510.00	\$ 3,310.00
1 750 343 00	Auto	\$ (1,160.00)	\$ 12,069.00
		\$ -	

Budget Revision - Garbage

7/2/2024

Account	Description	Change	Budget
1 800 341 00	Dept Supplies	\$ 405.00	\$ 405.00
1 800 345 00	Uniforms	\$ 280.00	\$ 3,080.00
1 800 230 00	Landfill	\$ (685.00)	\$ 52,315.00

**BERKELEY SPRINGS WATER WORKS
EXPENDITURES AND ENCUMBRANCES**

BATCH DATE	YEAR:	General Account					
7/2/2024	2025						
VENDOR ACCT #	VENDOR NAME	AMOUNT	DESCRIPTION				
	BSWW	\$ 23.64	Pettycash Reimbursement				
	BTM CPA	\$ 475.00	June 2024 Accounting				
	BTM CPA	\$ 475.00	July 2024 Accounting				
	Potomac Edison	\$ 12.72	Green Gate				
	Potomac Edison	\$ 97.16	Booster Station				
	Repair & Replace Account	\$ 2,221.85	June's Billing				
	Town of Bath	\$ 182.06	EE Paid Dental Ins - July				
	Town of Bath	\$ 448.61	UT Tax June Billing				
	Town of Bath	\$ 170.00	Garbage Bill				
	Town of Bath	\$ 1,700.00	July Admin Costs				
	Town of Bath	\$ 800.00	July Rent on Wilkes St				
	Town of Bath	\$ 3,050.00	July Ground Rent for Tanks				
	The Morgan Messenger	\$ 721.60	Ad for CCR & Water Tariff				
	USPS	\$ 576.74	Postage for June Billing				
	WSPSD	\$ 56.11	99 Wilkes St				
	Law Office of William Rohrbaugh	\$ 2,505.10	Water Tariff				
	TOTAL	\$ 13,515.59					

**BERKELEY SPRINGS WATER WORKS
EXPENDITURES AND ENCUMBRANCES**

		YEAR:	Repair & Replace Account	
		2025		
BATCH DATE	7/2/2024			
VENDOR ACCT #	VENDOR NAME	AMOUNT	DESCRIPTION	
	Mikes Service Center	\$ 1,149.08	2018 F150	
	Mikes Service Center	\$ 92.50	2018 F150	
	TOTAL	\$ 1,241.58		

GREENWAY

EXPENDITURES AND ENCUMBRANCES

	YEAR:		2025		
BATCH DATE	7/2/2024				
Chart of account			AMOUNT	DESCRIPTION	Bank Balance
14 230 000 00	Dustin Percy	06/17/24-06/30/24	\$ 3,600.00	Mowing	
Totals:			\$ 3,600.00		

Train Depot

EXPENDITURES AND ENCUMBRANCES

BATCH DATE	YEAR:	2025	
7/2/2024			
Chart of account	AMOUNT	DESCRIPTION	Account
Potomac Edison	\$ 39.80	05/16/24-06/14/24	Balance
	Totals:	\$ 39.80	

TREE BOARD

EXPENDITURES AND ENCUMBRANCES

YEAR: 2025

7/2/2024

BATCH DATE

Chart of account

1 958 215 00

Bartlett Tree

AMOUNT

195.00

DESCRIPTION

Foliage Treatment for Xmas tree

Account

Balance

Totals:

\$

195.00

FY 24 Town of Bath Hotel/Motel Distribution

Agency	Actual		1st Qtr	Paid	Ck	2nd QTR	Paid	Ck	3rd QTR	Paid	Ck	4th Qtr	Paid	Ck	Total paid TD
Apple Butter Festival	\$ 1,100.00	\$	275.00	10/4/2023	2267	\$ 275.00	1/11/2024	2280	\$ 275.00	4/15/2024	2284	\$ 275.00	7/2/2024		\$ 1,100.00
B.S Historical Foundation.	\$ 1,800.00	\$	450.00	10/4/2023	2268	\$ 450.00	1/11/2024	2281	\$ 450.00	4/15/2024	2285	\$ 450.00	7/2/2024		\$ 1,800.00
Foxglove Garden Club	\$ 2,800.00	\$	700.00	10/4/2023	2269	\$ 700.00	1/11/2024	2284	\$ 700.00	4/15/2024	2298	\$ 700.00	7/2/2024		\$ 2,800.00
M.C. Parks Recs.	\$ 1,600.00	\$	400.00	10/4/2023	2271	\$ 400.00	1/11/2024	2288	\$ 400.00	4/15/2024	2302	\$ 400.00	7/2/2024		\$ 1,600.00
Morgan Arts Council	\$ 3,000.00	\$	750.00	10/4/2023	2265	\$ 750.00	1/11/2024	2286	\$ 750.00	4/15/2024	2300	\$ 750.00	7/2/2024		\$ 3,000.00
Morgan Arts Council - Bringing in May	\$ 500.00	\$	125.00	10/4/2023	2266	\$ 125.00	1/11/2024	2285	\$ 125.00	4/15/2024	2299	\$ 125.00	7/2/2024		\$ 500.00
TOB Rail Trails	\$ 2,000.00	\$	500.00	10/4/2023	ach	\$ 500.00	1/11/2024	ach	\$ 500.00	4/15/2024	ach	\$ 500.00	7/2/2024		\$ 2,000.00
TOB Cemetery	\$ 6,100.00	\$	1,525.00	10/4/2023	ach	\$ 1,525.00	1/11/2024	ach	\$ 1,525.00	4/15/2024	ach	\$ 1,525.00	7/2/2024		\$ 6,100.00
TOB StreetScope	\$ 13,100.00	\$	3,275.00	10/4/2023	ach	\$ 3,275.00	1/11/2024	ach	\$ 3,275.00	4/15/2024	ach	\$ 3,275.00	7/2/2024		\$ 13,100.00
TOB Train Depot	\$ 3,100.00	\$	775.00	10/4/2023	ach	\$ 775.00	1/11/2024	ach	\$ 775.00	4/15/2024	ach	\$ 775.00	7/2/2024		\$ 3,100.00
TOB Tree Board	\$ 3,400.00	\$	850.00	10/4/2023	ach	\$ 850.00	1/11/2024	ach	\$ 850.00	4/15/2024	ach	\$ 850.00	7/2/2024		\$ 3,400.00
Warms Springs Watershed	\$ 1,000.00	\$	250.00	10/4/2023	2274	\$ 250.00	1/11/2024	2290	\$ 250.00	4/15/2024	2304	\$ 250.00	7/2/2024		\$ 1,000.00
BS Chamber	\$ 500.00	\$	125.00	10/4/2023	2278	\$ 125.00	1/11/2024	2285	\$ 125.00	4/15/2024	2296	\$ 125.00	7/2/2024		\$ 500.00
Olde English Cemetery	\$ 1,000.00	\$	250.00	10/4/2023	2272	\$ 250.00	1/11/2024	2293	\$ 250.00	4/15/2024	2307	\$ 250.00	7/2/2024		\$ 1,000.00
Bath Christmas Project	\$ 1,000.00	\$	1,000.00	10/4/2023	2276	\$			\$			\$	7/2/2024		\$ 1,000.00
HLC	\$ 2,500.00	\$	625.00	10/4/2023	2273	\$ 625.00	1/11/2024	2289	\$ 625.00	4/15/2024	2303	\$ 625.00	7/2/2024		\$ 2,500.00
Farmers Market	\$ 500.00	\$	125.00	10/4/2023	2279	\$ 125.00	1/11/2024	2283	\$ 125.00	4/15/2024	2297	\$ 125.00	7/2/2024		\$ 500.00
Museum of Berkeley Springs	\$ 800.00	\$	200.00	10/4/2023	2277	\$ 200.00	1/11/2024	2292	\$ 200.00	4/15/2024	2306	\$ 200.00	7/2/2024		\$ 800.00
Morgan County Library	\$ 800.00	\$	200.00	10/4/2023	2270	\$ 200.00	1/11/2024	2287	\$ 200.00	4/15/2024	2301	\$ 200.00	7/2/2024		\$ 800.00
Travel of Berkeley Springs	\$ 46,600.00	\$	19,413.26	10/4/2023	2275	\$ 16,963.29	1/11/2024	2291	\$ 11,853.56	4/15/2024	2305	\$ 16,022.31	7/2/2024		\$ 64,252.42
	\$ 93,200.00	\$	31,813.26			\$ 28,363.29			\$ 23,253.56			\$ 27,422.31			\$ 110,852.42