**Town of Bath Grants Committee Minutes**

**April 8, 2024 at 4:30**

**Town of Bath Municipal Center**

1. Call to Order at 4:30 PM with all members present.

2. Roll Call of Members – Chairman Mary Lynn Hickey ( X) Scott Merki ( X) Elizabeth Skinner (X ) Quorum – Yes Kate Lehman also attended the meeting.

3. Minutes of the Grant Committee meeting on March 11, 2024 were approved.

4. Project update review of currently awarded grants and grants in pipeline:

A. Streetscape –Phase V design and construction is still a DOH solicitation in Bid-X with a projected bid opening date of May 7th. If the work can start by July 5, it will be completed at the end of September and well before the Apple Butter Festival in October. The intent to apply window for DOH grant applications should open later in April and the Town will apply for a TA construction grant for Phase VI focusing on Congress St between N. Washington and Mercer Streets up through the Green St. intersection.

B. Trail Head and R/T – A meeting was held with DOH Charleston, District 5 and Cenforce to discuss the bridges and DOH plans a conference call later this month to discuss next steps. The revised plan for smaller scale pedestrian bridges may also be discussed with the County. The project budget will remain at $1.6 million with DOH purchasing the bridges and materials. With 5 projects in DOH’s work queue ahead of ours, the construction timeline remains uncertain. An Arbor Day tree planting event on Parcel 1B is planned for April 27.

C. Berkeley Springs State Park – Scott Merki, Rebecca MacLeod and Peter Brown will be attending a meeting in Romney on April 11th to discuss the Feb. 29 draft consent order #10251 that detailed sediment and reporting violations for the wall and stream work. As the DOH project sponsor and holder of the USACE 404 permit for the work in the park, the Town of Bath was fined $1,700. This amount may increase with potential additional penalties. Work on the 22 items on the post-construction punch out list will resume shortly.

D. Train Depot – Susan Webster submitted request for hotel/motel grant from Region 9 and awaiting a response. The County was approved for $720,000 in funding for the development of the Train Depot campus and Mary Lynn Hickey contacted Bill Clark to request funding specifically for the remediation of Parcel 1A to expand the use of that parcel to site a temporary ice rink structure and other uses as soon as possible.

E. Cemetery/Mausoleum – Beth Skinner reported that the cemetery is getting a $3,000 grant from the County Commissioners to fund a General Barstow historical/educational sign.

She is requesting additional hotel/motel funds from the County for a lawn mower and weed whackers.

F. SHPO Remembrance grant – an application for funding covering improvements in the German and Olde English cemeteries will be submitted by the May 17 deadline.

G. USDA NRCS grant – Cooperative Agreement approved by Town Council at April 2, 2024 meeting. Sharon Corrick will serve as the Authorized Representative and Rebecca MacLeod will be the Project Leader for the grant.

H. Pending: AARP Safe Communities, letter of interest for Appalachian Forest Grant for new Town website submitted and to Seeley Foundation for the portable ice rink.

5. Other funding requests submitted to the WV Grant Resource Center (WVGRC).   
An application for a COPS grant funding one new law enforcement position will be applied for by the June 6 deadline.

6. New business

7. Next meeting will be held on May 13, 4:30 pm.

8. The meeting was adjourned at 5:04 PM.