**Berkeley Springs Water Works Committee Agenda**

**Sept 4th, 2024 at 2:00pm**

**Town of Bath Municipal Center**

1. Call to Order

2. Roll Call of Members- David O’Connell ( ), Susan Webster ( ), Rebecca MacLeod ( )

Quorum – Yes/No

Superintendent Rick Mayhew ( ), Town Clerk Sharron Corrick ( )

Also present:

3. Review the Minutes of Aug 21st, 2024 meeting.

4. Superintendents Report

a. Operations & Maintenance

a1. Wilkes St Storm Drain break   
 & WSPSD Emergency Interim Wastewater Agreement

a2. Treatment Plant

a3. Distribution & Other Facilities

b. Repair & Replacement Projects

b1. Water Treatment Plant Upgrades

b2. Meter Replacement

b3. Inventory Project

5. Special projects – 522 Extension

a. Right-of-Way / Easement Update

b. **Required:** Insurance Bond $100k

6. Administrative

a. General

b. **Action Needed:** WSPSD Water Termination Agreement

c. **Policy Consideration:** Required Documentation

d. ASI Training update

e. Personnel

8. ASI Automated Payments (Debit Payments)

9. Old Business / New Business

10. Review of motions passed during meeting

11. Next Regular Meeting – Sept 18th, 2024 at 2pm

12, Adjourn