**Berkeley Springs Water Works Committee Agenda**

**July 3rd, 2024 at 2:00pm**

**Town of Bath Municipal Center**

1. Call to Order

2. Roll Call of Members- David O’Connell ( ), Susan Webster ( ), Rebecca MacLeod ( )

Quorum – Yes/No

Superintendent Rick Mayhew ( ), Town Clerk Sharron Corrick ( )

Also present:

3. Review Minutes of the Financial Meeting of June 19, 2024

4. Special projects – 522 Extension

a. Right-of-Way

b. Gat Creek / Caperton Furnitureworks

5. Discussion: Timing of the Financial Process

a. ASI – Billing Report

b. Quarterly Financial Report

6. Administrative

a. General

b. Personnel Issues (possible Executive Session)

7. Operational issues

8. Repair & Replacement Projects

a. Plant Project in progress

b. Distribution & Other Facilities

9. Discussion: Maintenance Schedule & Reporting

10. Next Regular Meeting – July 17, 2024 at 2pm

11. Adjourn