

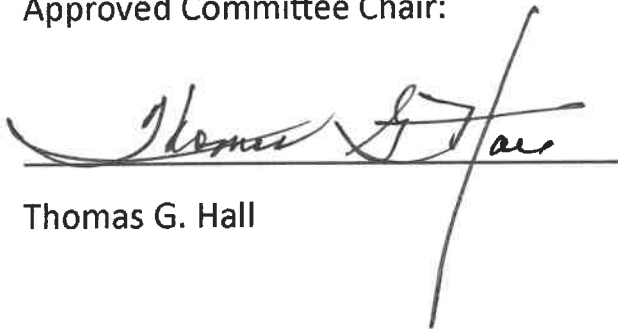
Town of Bath
Berkeley Springs Water Works
Committee Meeting Minutes
March 6, 2024

1. CALL TO ORDER: By Chairman at 2:00
2. ROLL CALL : Tom Hall (X) Rebecca MacLeod (X) Susan Webster(X) Quorum – Yes Also present BSWW Superintendent Rick Mayhew and Mayor Merki. Agenda altered to accommodate interview Mr. John Unger. After questioning / interview with Mr. Unger, Superintendent Mayhew was authorized to move forward with the hiring process. Superintendent Mayhew is to advertise for additional distributional crew position. Susan made a motion to hire an OIT seconded by Committee Chair Hall.
3. 522 South Project: Clerk Sharron reported on County Commission meeting Tuesday. Still lots of questions such as to why we are **“Co-Applicants”** when we will not hold any funds. This sounds like attorney issues to protect the Town liability.
 - A. Looking at 20% - 30% increase in material cost before first shovel hits the ground. How are these increases going to be covered
 - B. Examples of County / Municipal projects funded by Region 9 / EDA funding
 - C. Mayor Merki and Superintendent Mayhew concerned about water capacity of our current plant without upgrades very soon
 - D. Thrasher said we would have to replace pumps with those in storage to get the higher gpm's required
 - E. Some discussion regarding second water source by county. Will it become Town / B.S.W.W. property
 - F. No decision to sign legal paper work until next council meeting
 - G. Motion by Councilwoman Webster to Town Clerk and Superintendent to check with the Town attorney regarding liability. Seconded by Chairperson Hall
 - H. New MOU with W.S.P.D. to be handled by Municipal Clerk. Mayor Merki said he wants a letter from the County taking all responsibility of costs leaving the Town in a hold harmless position
4. Superintendents Report:
 - A. Started the roundabout extension on 522. They placed a T-connection on each end to lay the new line then will switch out after bacti sample comes back we can rotate the lines without any additional outages.
 - B. Jeremy Stitely had passed his class 1 exam
 - C. Jason and Jeremy are going to attend their class 2 course at the end of July
 - D. Lock changes and cell phones have been updated
 - E. Beginning summer projects of hydrant flushing, backflow prevention, & dead meter inspections

- F. Spoke with W.V.R.W.A. regarding lead service line inventory. They are willing to come in on April 9th to begin the leg work of conducting the survey and reducing the customers needing to participate in the survey and reducing the customers needing to participate in the survey free of charge
 - G. Have a meeting All First construction regarding the entry expansion to the hospital
- 5. No Executive Session as per agenda
 - 6. General Open Discussion
 - A. Personal interview process
 - B. Town Hall Building Office Reorganization / Relocation of offices
 - C. New Uniforms
 - D. B.S.W.W. Hosting Community Events
 - E. Educational Displays of our water and processing system
 - 7. Next B.S.W.W. Committee Meeting will be March 20, 2024 @ 2:00 PM

Meeting adjourned by common consent

Approved Committee Chair:



Thomas G. Hall

**Town of Bath
Berkeley Springs Water Works
Committee Meeting Agenda
March 6, 2024**

1. CALL TO ORDER: By Chairman at 2:00
2. ROLL CALL : Tom Hall () Rebecca MacLeod () Susan Webster() Quorum –
_____ Others present BSWW Superintendent Rick Mayhew, () BSWW
Clerk Kandy Morris (), Municipal Clerk, Sharron Corrick,() Council
Members Greg Schene () and Mary Lynn Hickey. ()
3. Water Committee Minutes approval or corrections _____
4. Water Interviews
5. 522 Extension
6. Water Superintendents Report
7. Water Chairman's Report
8. New Business
9. Old Business
10. Executive Session
11. Adjourned

12. Subject To Change