

Town of Bath
Berkeley Springs Water Works
Committee Meeting Minutes
March 26, 2024

1. CALL TO ORDER: By Chairman at 2:00
2. ROLL CALL : Tom Hall (X) Rebecca MacLeod (X) Susan Webster(X) Quorum –
 YES Others present BSWW Superintendent Rick Mayhew, Mayor Merki, Council persons Greg Schene, and Mary Lynn Hickey, /Monica Whyte, Region IX Bureau for Public Health, Source Water Assessment Program (S.W.A.P.), Alan Marchin, RCAP program, Emergency Response Plan

Agenda altered to accommodate guest speakers

3. Guest Speaker - Monica Whyte S.W.A.P.
 - * Meeting Requirements – sign in sheet – no public comments
 - *DO NOT mix meetings. SWAP meeting only
 - *Certain information is NOT for general public to include chemicals on site
 - *All public SWAP information is on line. Plant info NOT available - Private Phone numbers of plant operators etc
 - *All Head Water / Spring Head should be Pet Free areas.
 - *April 30, 2024 due date on grants. Cap out @ \$50K / Wells/Cameras must be submitted by May 1st each year.
 - *Public Meetings NOT a requirement - Committee Meetings / Planning etc can be sources
 - *Questions regarding customer base information
 - * To hire future consultant regarding future population / needs for Infrastructure improvements / type of projects needed
 - * Water Loss report required Tri-Annual Report to State
 - *Plant equipment needs / generator for loss of power/ chemicals and pump maintenance
 - * Secondary water source / feasibility study / storage and inter connections
 - *Delineation Area / Main Bath House
 - *What is maximum daily production of our water plant / contingency plan
4. Alan Marchin RCAP Tech / Assist as to Maximum plant capacity
 - * What we are producing daily / currently
 - *350 gpm – Total produced for community / how much unaccounted for
 - *Max draw per day from springs – 1 million gallons

- * Last Sanitary Survey – some info not correct / today 16 – 19 hours per day of operation.

- * Discussion on Repair / Replace primary pumps and the increased

- * Not good to operate plant over 16 hours per day. Myers Tank is plant pumping control

A. General Discussion

- * How many projected customers

- * What's necessary to bring plant to top notch condition

1. Raw Water Pump

2. Finish Water Pump

3. Repair / Change out

B. Emergency Response Plan

1. Risk & Resilience Plan

- * Plan was due in 2021

2. Alan Marchin has put together an updated E.R.P.

- * Next due in 2026

- * Two days of storage plus fire flow requirement

- * Thrasher has us rated @ 2.1 days of storage / adequate

5. B.S.W.W. Financial Sharron: FYI Seminar

- * 90 million gallons produced for sale in 2023

- * 248K gallons produced per day for sale in 2023

- * Check received and delivered to Merrywood customer

- * New Meters received from Core & Main

- * Web site information on hold (Annual Audit) Kandy to handle

- * 522 N Extension Sewer / North W.S.P.S.D.

- * Senior Center Water being paid for by U.S. Silica

- * Hydrant charges to be dropped from new Tarriff

- * Boil Water Notice and repair charges to main is on BSWW

- * Account balances are good

- * Bank Acts Closed – Phase II, III, IV

6. Committee Chair Report

- *. No evaluations held / to be held April 2nd

- * 5yard dumpster delivered to Water Dept /Thank you/ B.S.W.W. to reimburse

- * Motion to Remove expired chemicals by chair / second by MacLeod

- * Motion by Chair to have generator maintenance done / 2nd by MacLeod

- * Motion to move forward with Security Cameras – S.W.P. Grant by MacLeod

Second by Chair

- * Buried heating oil tank behind main Roman Bath House
 - A. Discussion about Tank of Mayor, Greg and Tom
- * Two new employees hired. One OIT and an office assistant

7. New Business

- * Council person MacLeod expressed needs from B.S.W.W. for resurfacing Biser St
 - A. Need to use water from hydrant
 - B. Rick to handle – set up temporary acct and work with Rick
- * Tour – Group of foreign visitors to visit water plant in groups of 25 plus

8. 522 South Project - Thrasher Engineering - Chase

- * Permits – DEP permit to be signed by Water Superintendent
- * Change E-mail to Town of Bath
- * Form to be signed by Mayor
- * One Time Fee - \$7,000. EF 125 shows – Tells of project to be submitted To region IX
- * Bond not released yet. Not needed until we proceed for permits
- * Thrasher submitting three permits. McVey moving forward with R.W.
- * Price increase for material for project. None seen at this time.
- * Councilman Sheen asked if Studies on 522 S have been done by Thrasher regarding monthly plant production
- * What is our water plant capacity today and in the future

9. Old Business – Sharon

- * Trump & Trump to handle general legal paper work not to exceed \$10,000
 - A. Travel etc.
 - B. To be paid promptly by Region IX
- * Steptoe & Johnson
 - A. Certificate of Need for water and sewer
 - B. Forwarded to Region IX for completion
 - C. Region IX meeting at Country Inn
 - 1. Community Change Grant for Energy Efficiency
 - D. Information for billing & total production to get accurate amounts - MOR for Sharon to be the 15th – 15th
 - E. Neptune System – motion to move forward by chair 2nd by Susan
 - 6. W.S.P.S.D. billing charges discussed

10. Water Committee Minutes Approved

11. B.S.W.W. Committee Meeting will be April 3, 2024 @ 2:00 PM

Meeting adjourned by common consent

Approved Committee Chair:

A handwritten signature in black ink, appearing to read "Thomas G. Hall", is written over a horizontal line. The signature is cursive and stylized, with a large initial 'T' and 'H'.

Thomas G. Hall