



BUSINESS LICENSE APPLICATION

TOWN OF BATH
271 WILKES STREET, BERKELEY SPRINGS, WV 25411

Phone (304) 304-258-1102 Fax (304) 258-2638

LICENSE EFFECTIVE DATES: **JULY 1, 2024 TO JUNE 30, 2025**

Please Print or Type

OFFICIAL USE ONLY

Fiscal Year _____
License No. _____
New _____ Renewal _____
License Fee \$ _____
Date Issued _____

FULL NAME OF BUSINESS: _____

CORPORATION NAME / DESIGNATED OPERATOR: _____

BUSINESS PHYSICAL ADDRESS (Do not use PO Box): _____

MAILING ADDRESS: _____

BUSINESS PHONE: _____

CELL PHONE: _____

OWNER OR CORP HQ PHONE: _____

BUSINESS EMAIL: _____

DOES YOUR BUSINESS HAVE AN AED:
DOES YOUR BUSINESS HAVE AN ALARM:

Business License Category

Check All Applicable Categories Below:

General Business (WV Code 8-13-4):

_____ General Business \$ 20.00

Short-Term Rentals (Town Ordinance 2024-03-08):

_____ Short-Term Rentals \$ 200.00

Beer (WV Codes 11-16-9 & 60-8-3):

_____ Class A Retail Dealer \$ 150.00

_____ Class B Retail Dealer \$ 150.00

_____ Private Wine Restaurant - Wine & Intoxicating Beer Only \$ 400.00

_____ Beer Distributor \$ 1,000.00

_____ Brewery Producing 12,500 Barrels or Less \$ 250.00

_____ Brewery Producing 12,500 Barrels or More \$ 1,000.00

Retail Liquor Outlet (WV Code 60-3A-12):

_____ Class A Liquor Store \$ 1,500.00

_____ Class B Liquor Store \$ 1,500.00

Wine (WV Code 60-8-3):

_____ Retail Wine Sales \$ 150.00

_____ Wine Distributor \$ 2,500.00

_____ Wine Specialty Shop \$ 250.00

_____ Wine Tasting \$ 150.00

_____ Private Wine Restaurant - Wine Only \$ 250.00

Private Clubs (WV Code 60-7-6):

_____ Less Than 1,000 Members \$ 750.00

_____ More Than 1,000 Members \$ 1,250.00

_____ Fraternal, Veterans, Non-Profit Serving \$ 500.00

Fairs & Festivals (Town Ordinance 2024-04-01):

_____ Multi-Day Fair or Festival (Per Event) \$ 35.00

*Fee of \$15.00 if already have Business License

See BUSINESS LICENSE APPLICATION INSTRUCTIONS For More Info

Type of Business/ Items Will Be Selling:

The Business License fee can be paid online via our QR Code, on the website at www.townofbath.org, or mailed to the Town Hall at:
Town of Bath
271 Wilkes Street
Berkeley Springs, WV 25411

The Business License application can be presented in person, emailed to townofbath@wvdsi.net or sent by mail with all supporting documentation and payment to:

Town of Bath
271 Wilkes Street
Berkeley Springs, WV 25411

With the Business License Application, please include a copy of your WV State Business Registration Certificate and/or any other applicable documents. *To see if this is applicable to you, please see the BUSINESS LICENSE APPLICATION INSTRUCTIONS.

Pay Now
using our
QR Code!



Authorized Signature of Business: By signing below, I do hereby certify and declare, under the penalty of perjury, that the information furnished in this application is true, complete and accurate to the best of my knowledge.

Signature of Business Owner or Authorized Agent

Title

Date