

September 17, 2019 @ 8:30am

Town Clerks Office.

Agenda:

1. Review 8/20/19 Minutes
2. Request to use train depot for parking during Apple Butter from Streetscape & Greenway Cemetery.
3. Civil Judgements dismissed write off Water \$783.12 and Garbage \$672.00
4. Traffic Citation fine awarded to Hunters
5. MC Loan received check to DOH once agreement received.
6. New Server for BSWW

Minutes:

1. Minutes were acceptable.
2. Both the Cemetery and Streetscape Committees were approved to park cars in the Train Depot lot for Apple Butter. They will need to work out the details.
3. Discussion regarding the write off of bad debt for the water and garbage balances. Susan said to check with the PSC, there may be some regulations there. Basically the fault lays with the Town. They allowed the balances to go unpaid for too long and did not follow through with Civil Case or Liens in a timely manner.
4. Explanation of the award of the Towns portion of the fine to Hunters Hardware by the Judge. There was some discussion regarding that award by council members.
5. The Loan has been received, but are still waiting on the written agreement from DOH. Need to have someone chase that up. Sharron will let Scott know.
6. BSWW received a quote for the new server, upwards of \$22K. They budgeted \$15K wanted to know if the Town could cover the short fall. Some reallocations would need to take place. Advised BSWW that they would need to check their budget also to see if they could come up with any more.

copy case 11/12 @ 4:30

Quote from
Appalachian Software, Inc.
Berkeley Springs Water Works
August 14, 2019
Valid through August 31, 2019

Page 1

NEC Server Hardware: (Purchased from DTR Systems) - **\$9,456.00** + shipping (est \$99.00)
NEC Server with E3-1270V Quad Core Processor, 16 GB Memory,
Raid 10 Controller, (4) 300GB SAS Disk Drives, DVDRW, Remote KVM,
Five Years Next Business Day Warranty, Backup Edge, 17" monitor, 1 Terabyte NAS,
10 32GB USB Flash Drives. *No need ↑*

The processor, along with the 4 SAS drives (raid 10), will provide extremely fast processing. Your system will allow you to backup to Memory Sticks, so that you can remove your backups to an off premise location. Also, the system will automatically backup to the Nas device the entire system each week day after hours.

Software:

Server Operating System;

SCO Definitive Perpetual operating System setup (at ASI's office) **\$2,800.00**
(Loading & Configuring: SCO operating system and application software)

Software Initial Licenses: (up to 3000 Customers) \$9,045.00

ASI Utility Billing, ASI Budgetary, ASI Cash Receipting,
ASI WEB Fee Interface, ASI Hand Held Interface, ASI Meter System, ASI Work Orders, ASI Callfire
Interface, and ASI Payroll

If New customer \$22,480.00 [Software Initial License]
+ 22 days training [\$22,880.00]

(If New Customer – estimated \$45,360.00 – plus server and other hardware)

NOTE: includes for N/C (\$750.00) For:

Paperless Printing for PDFs and ASI Filing system for PDFs.

Training/Installation:

Installation and training is conducted at the customer's site and is billed at our daily rate of **\$1,040.00**
(based upon \$130.00/hour) plus expenses. Estimated 1-2 days for the new server. (Should be one day.)

May need:

HP Jet Direct 300x print server (\$284.00) and other networking hardware (cables, switches, etc.)
APC smart UPS \$330.00.

An extra PC and 1 user Version 4 Facetwin License (\$195.00) for the cash receipting station.

Note: Most (80%) customers replace their server from 6 ½ to 8 ½ years. 10% before 6 ½ years and 10% after 8 ½ years of server use.

You have used your current system since February 2011.

ASI Users listed below have recently updated their server:

**Malden (Sewer) PSD 3,800 customers
Lubeck (Water & Sewer) PSD 4,500 customers
White Oak (Sewer) PSD 1,000 customers
City of Oak Hill (Sewer) 4,000 customers
Kanawha PSD (Sewer) 4,500 customers
Shady Spring PSD (Sewer) 4,000 customers**

Software Upgrade Credits*

The software license is for the computer (server) and the operating systems that the software is originally installed upon. If you would wish to upgrade your current server, your ASI initial license software dollars that you have paid would be credited as follows: prior to end of year 1--100%, prior to year end 2--90%, prior to year end 3-- 80%, prior to year end 4--70%, prior to year end 5 -- 60%, and then 50% thereafter. You may attach as many PCs to your server as you wish. We base ASI's software charges upon the number of customers that the utility has-- not the number of PCs attached to the server.

Terms:

Fifty percent (50%) of the ordered hardware and/or software is placed with the order. The remaining 50% is due when delivered. Training/installation/conversion and programming services is upon request by the Customer and will be billed at the end of each calendar month for which the services were performed.

Total: \$21,400.00 Plus installation/training at your site.