

November 19, 2019 @ 8:30am

Town Clerks Office.

Agenda:

1. Review 10/15/19 Minutes
2. BSWW Server Proposal
3. Damage to Train Depot Fence
4. Roof Repair for Wilkes Street

Minutes:

1. The minutes from 10/15/19 were reviewed and approved by Scott, Susan, Beth, Chris, Rick and John.
2. Chris spoke to the new proposal from ASI for a server. There was a price reduction to \$20,125 BSWW budgeted \$15K, discussion was how much the Town could cover. Conclusion was they would do approx. 10% that would include the purchase of a new PC for the front cash receipting station.
3. Sharron spoke to the damage to the chain link fence at the train depot by the tractor trailers owned Berkeley Springs Beverage. Mike Morris was made aware and is prepared to pay for the repairs once complete. Sent requests for quotes to local contractors that have business licenses with the Town on 11/15/19. To date have one of \$442.00.
4. The roof on the office building is in need of repair. Sharron will submit an RFQ to the MM for publishing in the paper for 2 weeks. Discussion was that a budget revision would need to take place to reallocate funds. The mortgage should be paid off next year to offset the cost. Bought the property from Tim Close in 2001.

New Business:

1. The Judge, Police Admin and Court Clerk attended the WVML Court training. Very informative, discussion was had as to who should cover the cost of the Judge since he also covers 2 other Municipal Courts. It was agreed that the best time to address this would be during the budget, maybe see if we could split the cost 3 ways.
2. The Garbage driver will have eye surgery this week. Depending on the results we may need a new driver. Rodney will drive temporarily.
3. The fire on N. Wash brought up discussion regarding the BAD Building code. Susan does not feel this building will be an issue, the owner will not let it sit that way.