

TOWN OF BATH COUNCIL MEETING

March 19, 2024

1. Call to ORDER: @ 5:30pm by Mayor.
2. ROLL CALL: Scott Merki (X) Susan Webster (X) Elizabeth Skinner (X) Greg Schene (X) Rebecca MacLeod (X) Mary Lynn Hickey (X) Tom Hall (X) Quorum present.
3. REVIEW OF MINUTES: Minutes of the Regular Meeting of March 5, 2024 were approved by Common Consent.
4. PERSONS BEFORE COUNCIL: Luke Wishmyer, a real estate developer from Martinsburg, was present to explain his plan for redevelopment of his property at 377 Wilkes Street (~~Property Improvement~~ Form attached). Different aspects were discussed including building design, purpose and construction requirements. More information is needed to fully understand trash pickup, water and parking needs. Mr. Wishmyer will be provided with the recorded Morgan County Circuit Court decision concerning the private alley belonging to neighboring property owners. Jay Waugh, representing the Viet Nam Veteran's Memorial organization, left a drawing and request to use historic yellow bricks to construct a pathway to the memorial on the Fairfax Green. It was agreed that more information is needed.
5. COMMUNICATION FROM MAYOR: The Mayor appointed Councilors Schene, Hickey and himself as the Ad Hoc Committee to complete employee evaluations. The Community Garden Market is meeting March 26 at 2pm. The Mayor will attend the ribbon cutting and bell ringing for the Farmers Market opening on April 7.

COMMITTEE AND BOARD REPORTS

1. BATH DEVELOPMENT AUTHORITY (BDA): Next meeting is April 3.
2. PARKS & REC: The next meeting is March 20. Bath appointee Matt Pennington introduced this group's plan to rehabilitate the Dave Henry Park on Biser Street. They are working on a general face lift and conversion of part of it to pickle ball courts. Since water will be needed for this project Pennington asked for water service to be made available. The matter was referred to the Water Committee.
3. PLANNING COMMISSION (PC): The next meeting is May 9. President Landon is interested in exploring the Morgan County Comprehensive Plan and how it affects the Bath and future planning.
4. RAIL/TRAIL (NBRT): The next meeting is March 27. Co-Chair Pete Brown has submitted the project progress report (attached). Councilwoman MacLeod expanded on the written report progress details regarding Parcel 1A landscaping and remediation ongoing plans and work. An event is being planned for this phase on April 27.
5. STREETSCAPE: The progress report (attached) has been submitted by Co-Chair Pete Brown and was present with further details. The next meeting is March 21.
6. TRAIN DEPOT: The next meeting is March 21 at 4pm at Town Hall. The

committee is looking into grant and activity opportunities.

7. **LANDMARK COMMISSION (HLC):** No report at this time.
8. **CLERK/RECORDER REPORT:** Clerk Corrick provided Council with two Property Improvement Forms the office has received (attached).
9. **FINANCE:** Chairwoman Webster explained the budgeting process that the Finance Committee and most of Council is working on to complete. This year is particularly difficult due to current financial conditions. She explained the necessity of making hard decisions which entail raising rates and fees that have remained the same for many years. She applauded her committee's dedication to the stabilization of Bath finances for the betterment and stability of the community.
Chairwoman Webster delivered the following bills for approval:
 - (a) Town of Bath \$19,299.61- Motion to approve: Webster/Hickey - Carried
 - (b) BSWW \$41,014.44 – Motion to approve: Webster/MacLeod- Carried
 - (c) BSWW R&R \$94,335.00- Motion to approve: Webster/MacLeod- Carried
 - (d) NBRT \$25,000.00- Motion to approve: Webster/Hickey- Carried
10. **TREE BOARD:** The next meeting is March 20. No report at this time.
11. **GRANT:** The next meeting is April 8. Current concentration is on grant funding for public safety including a Cops grant. Chairwoman Hickey will provide updates.
12. **PUBLIC SAFETY:** The next meeting is April 10. No report at this time.
13. **CEMETERY:** Chairwoman Skinner informed Council that the next meeting of this committee is March 26 at 9am. Morgan County Commission President Sean Forney will attend this meeting to talk about ideas he believes could be helpful with financing the Greenway Cemetery's maintenance costs. All are invited.
 - a. Advertisement has been placed for mowing services for Greenway Cemetery for the upcoming season.
 - b. Chairwoman Skinner reminded all of the community benefits of the WV DEP Make It Shine program to be held in Bath and Greenway Cemetery on April 6 (details attached). The rain date is April 13.
14. **PUBLIC WORKS:** Next meeting is April 2. No report at this time.
15. **ORDINANCE:** The next meeting is April 11. Chairman Schene presented for First Reading Ordinance # 2024-02-10 Amending in part Chapter 62 Solid Waste (attached).
 - c. **MOTION:** To approve for First Reading Ordinance 2024-02-10 Amending in part Chapter 62 Solid Waste- MacLeod/Hickey- Carried
 - d. Chairman Schene presented for First Reading Ordinance 2024-02-11 Amending in part Chapter 74 Taxation and Revenue (attached).
 - e. **MOTION:** To approve for First Reading Ordinance 2024-02-11 Amending in part Chapter 74 Taxation and Revenue- Schene/Hickey- Carried
 - f. Schene clarified that the billings presented for amendment are quarterly not monthly.
16. **BSWW:** The next meeting is March 20. Chairman Hall began his report with proposing that Council make a formal decision concerning approval of the BSWW Rt. 522 South Water Line Extension Project in conjunction with the WSPSD Sewer Line Extension Project in the same area.

MOTION: To approve the Rt. 522 South BSWW Water Line Extension Project in conjunction with the WSPSD Sewer Line Extension Project-Hall/MacLeod Discussion ensued with Councilors explaining various reservations about the project including, but not limited to; providing for other growth areas within the BSWW current service territory, serving the new Rt. 522 by-pass area, secondary water source concerns, project cost estimation accuracy, change order responsibility and project administration. Mayor Merki wants the Morgan County Commission to sign for billings and other document responsibilities as they arise.

The Mayor called the question. The Motion carried with one nay vote being registered by Councilwoman Skinner.

Chairman Hall continued his report with staffing information and the company's research on cameras for the BSWW plant facility.

Chairwoman Webster brought forward the Finance Committee's recommendations for the legal work necessary for the Rt. 522 South Water Line Extension (attached).

MOTION: To approve the Finance Committee's recommendation of the law firm of Steptoe and Johnson, PLLC for the WV Public Service Commission work necessary for the Rt. 522 Water Line Extension Project at the fixed price of \$5,000.00-

Webster/Schene- Carried

MOTION: To approve the Finance Committee's recommendation of the law firm of Trump and Trump, LLC for the legal work necessary for Right of Way acquisition for the Rt. 522 Water Line Extension at the fixed price of \$10,000.00- Webster/Hickey- Carried

17. MOTION TO ADJOURN: Approved by Common Consent.

Attest:

Mayor

Scott E. Merki

Recorder

Suzanne Webster

**Status of Streetscape, State Park and NBRT Projects for Town Council
March 19, 2024**

STREETSCAPE

Phase V: Design & Construction

- Target for Phase V is still a DOH solicitation in Bid-X for a May 7th Letting (bid opening).
- The estimated workflow timeline is 60 working days for a total of 78 workdays of effort. Some of the work can overlap.
- If the work can start before July 5th then it can be completed by Sep 27th – which should be before Apple Butter.
- DOH has sufficient content to move the Project into Contracts Admin but the package must get thru Federal FHWA and the bid prep process to hit the bidders' lead time to get bids in by the May 7th Letting date. If we miss May 7th then the Letting Date would be June 11th. In that case, work would likely start after July 5th and complete sometime in early October with a pause for Apple Butter.
- These are my estimates based on info from DOH and Thrasher and the calendar time to get 60 workdays done.
- We will just keep going for the May 7th Letting.
- I have no further update on the Grant scheduled from my last report.

Berkeley Springs State Park Project

Current Status

- Mayor signed March 5th letter to WV-DEP requesting a meeting concerning the 2-29-24 DRAFT Consent Order #10251 (sediment and reporting violations) during the wall and stream work in the recent contract. DEP received that letter on March 11th.
- Awaiting DEP reply. Have documented an event Timeline and the Requirements flow.
- No input from DOH D5 yet.

NBRT

Trail Construction: Nothing new to report

Parcel 1B Installation: Trees and shrubs have been ordered for April 27 Arbor Day planting. Thanks to Warm Springs Watershed Association and WVDEP for providing trees and shrubs through a Stream Partners grant.

Pete Brown
571-213-3687

NOTICE OF BUILDING OR REAL PROPERTY IMPROVEMENT

TO THE ASSESSOR OF Morgan COUNTY:

Any person, corporation, association or other owner of real property, subject to the payment of property tax, who shall erect any building or structure, or who shall add to, enlarge, move, alter, convert, extend, raze or demolish any building or structure, whereby the value of the real property shall be improved more than \$1,000 must notify the assessor on Form 12:75 within sixty days from the date the work is commenced. If a report is made by or on behalf of any mine, mill, factory, or other industrial establishment and filed with the assessor on or before June fifteen which discloses with certainty any construction, or improvement made during the previous twelve months, the owner shall be deemed in compliance with notice requirements. If a building permit has been obtained, this shall be sufficient notice. Any person in violation of provisions of West Virginia Code § 11-3-3a, shall be guilty of a misdemeanor, and, upon conviction thereof, shall be subject to a fine.

See Chapter 11, Article 3, Section 3a of the West Virginia Code for additional information.

Name of Owner or Owners Cacapon Mountain Brewing Co. LLC
(Shave Mills + Erickson Family Holdings)

Location (Address) of Improvement 42 Williams St

Taxing District Map 1A Parcel 35

Land Book Description _____

have, or has been (Altered) _____ (Erected) _____

and that said improvements have increased the value of the property in excess of \$1,000.00

Improvements were commenced 9-26-23 (Month/Day/Year),

Completion date or anticipated completion date 10-6-23 (Month/Day/Year).

Approximate increase in value \$ 17,000 Use of Building Fencing

Remarks: Fencing around perimeter of property

Address of Owner or Owners 2023 Pine Grove Rd, Berkeley Springs WV 25411

Phone No. 760-549-9681

Notice Filed By [Signature]
Signature

Date 7-26-23 - refilled Shave Mills
Month/Day/Year 3/13/24

NOTICE TO BE FILED WITH ASSESSOR WITHIN SIXTY (60) DAYS AFTER COMMENCEMENT OF IMPROVEMENTS TO REAL PROPERTY WHICH WILL INCREASE THE VALUE IN EXCESS OF \$1,000

BELOW THIS LINE FOR ASSESSOR'S USE ONLY

Map No. _____

Received _____

Parcel No. _____

TOWN OF BATH ORDINANCE 2022-03-15

Requiring the Use of Form LGR 12:75 for the Notification of Building or Real Property Improvement

To the Assessor of Morgan County, West Virginia

Whereas, the Town of Bath is a municipality in Morgan County, West Virginia; and,

Whereas, West Virginia Code 11-3-3a requires that the owner(s) of real property in West Virginia municipalities who are making improvement of more than \$1,000.00 in value to their property notify the Morgan County Tax Assessor of such improvement; and,


Whereas, the State of West Virginia, the Morgan County Tax Assessor and the Morgan County Planning Commission have accepted and use the 2002 Form LGR 12:75 in the reporting of such improvements; and,

Therefore, the Town of Bath hereby orders the use of the 2002 Form 12:75 to notify the Morgan County Tax Assessor of building and property improvements of more than \$1,000.00 in value; and, that such reporting shall be collected by appropriate Town of Bath Officials who will be responsible for its administration and delivery to the Morgan County Tax Assessor; and that any changes to 2002 Form 12:75 deemed necessary by the State of West Virginia or the Morgan County Tax Assessor shall be automatically accepted and adhered to by the Town of Bath.

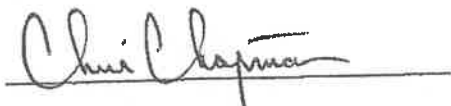
1st Reading Date March 15, 2022

2nd Reading Date April 5, 2022

Attest:



Mayor, Town of Bath



Recorder, Town of Bath



Department of Homeland Security

Cabinet Secretary Jeff S. Sandy, CAMS, CFE
State Fire Marshal Kenneth E. Tyree, Jr.

Phone: (304) 558-2191

Fax: (304) 558-2537

OFFICE OF THE STATE FIRE MARSHAL

1207 Quarrier St, 2nd Floor
Charleston, WV 25301
www.firemarshal.wv.gov

March 10, 2023

IMPORTANT NOTICE

To: County/Political Subdivision/Municipal Building Code Departments

Re: Request for State Building Code vs. State Fire Code Plans Review/Permit & Inspection Process

Dear Distinguished Leaders, Building Code Officials, and Inspectors:

It has come to our attention, that there have been some conflicting issues happening pertaining to owners, their representatives (Architects, Engineers, Building Contractors) missing the fact that our agency has codified authority for fire code plans review and fire code enforcement throughout the State.

The only exception to that is a limited scope of work where allowed by this office on a limited basis where they are found to having training and experienced in fire code enforcement within certain paid fire departments.

We are seeking your assistance to expand your processes of notification to your applicants when they are seeking to build a new structure, or renovate or perform work on an existing structure, the exception being one- and two-family dwelling or structures used for agriculture purposes.

It is important that our agency receive plans and drawings early in the renovation phase and prior to construction beginning on any proposed new construction building project.

Due to what appears to be lack of knowledge of applicants and at times oversight from building code departments, owners and permit applicants are finding out late in the construction process of fire code requirements that have not been met that include but are not limited to: fire separation/integrity requirements and fire protection/detection system requirements just to name a few, that should have been known early in the process.

Again, to make the plans review permitting and inspection processes more fluid, your assistance in this matter will not only be helpful to us, but it will bring clarity to the customer service and permitting processes you are providing within your local jurisdictions.

Plans Review Request: https://firemarshal.wv.gov/Divisions/Fire_Inspections/Pages/Plans-and-Review-Division.aspx

Fire Inspection Request: https://firemarshal.wv.gov/Divisions/Fire_Inspections/Pages/Fire-Safety-Inspection.aspx

Should you have any further questions about this request and concern, contact the Fire Inspection Division Director Dave Blaylock at 304-558-2191, ext. 20746.

Yours for better fire protection,

Kenneth E. Tyree Jr.
State Fire Marshal

Cc: File, Inspection Division, Owner, KET Jr.

NOTICE OF BUILDING OR REAL PROPERTY IMPROVEMENT

TO THE ASSESSOR OF Morgan COUNTY:

Any person, corporation, association or other owner of real property, subject to the payment of property tax, who shall erect any building or structure, or who shall add to, enlarge, move, alter, convert, extend, raze or demolish any building or structure, whereby the value of the real property shall be improved more than \$1,000 must notify the assessor on Form 12:75 within sixty days from the date the work is commenced. If a report is made by or on behalf of any mine, mill, factory, or other industrial establishment and filed with the assessor on or before June fifteen which discloses with certainty any construction, or improvement made during the previous twelve months, the owner shall be deemed in compliance with notice requirements. If a building permit has been obtained, this shall be sufficient notice. Any person in violation of provisions of West Virginia Code § 11-3-3a, shall be guilty of a misdemeanor, and, upon conviction thereof, shall be subject to a fine.

See Chapter 11, Article 3, Section 3a of the West Virginia Code for additional information.

Name of Owner or Owners Mike Younker
Mike's Service Center

Location (Address) of Improvement 114 N Mercer St.

Taxing District Berkeley Springs Corp.

Land Book Description 190 Page 759

have, or has been (Altered) _____ (Erected) _____

and that said improvements have increased the value of the property in excess of \$1,000.00

Improvements were commenced _____ (Month/Day/Year),

Completion date or anticipated completion date 7-24 (Month/Day/Year).

Approximate increase in value \$ 17,000 Use of Building Service Bay

Remarks: Building extra Bay

Address of Owner or Owners 114 N. Mercer St.

Phone No. 3042581654

Notice Filed By [Signature] Date 3 11 24
Signature Month/Day/Year

NOTICE TO BE FILED WITH ASSESSOR WITHIN SIXTY (60) DAYS AFTER COMMENCEMENT OF IMPROVEMENTS TO REAL PROPERTY WHICH WILL INCREASE THE VALUE IN EXCESS OF \$1,000

BELOW THIS LINE FOR ASSESSOR'S USE ONLY

Map No. 7

Received _____

Parcel No. 87488

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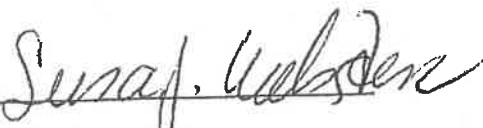
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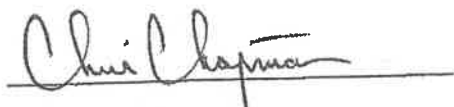
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Mayor, Town of Bath



Recorder, Town of Bath



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We are seeking your assistance to expand your processes of notification to your applicants when they are seeking to build a new structure, or renovate or perform work on an existing structure, the exception being one- and two-family dwelling or structures used for agriculture purposes.

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Again, to make the plans review permitting and inspection processes more fluid, your assistance in this matter will not only be helpful to us, but it will bring clarity to the customer service and permitting processes you are providing within your local jurisdictions.

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Should you have any further questions about this request and concern, contact the Fire Inspection Division Director Dave Blaylock at 304-558-2191, ext. 20746.

Yours for better fire protection,

Kenneth E. Tyree Jr.
State Fire Marshal

Cc: File, Inspection Division, Owner, KET Jr.

TOWN OF BATH
EXPENDITURES AND ENCUMBRANCES

YEAR: 2024

BATCH DATE 3/19/2024 2024

Chart of account	AMOUNT	DESCRIPTION	Budget Balance
400-615-800 POTOMAC EDISON		BOOSTER STATION	
400-615-800 POTOMAC EDISON		GREENGATE	
400-615-800 POTOMAC EDISON		MASTER	
400-650-800 US BANK	\$6,127.40	P CARDS	
MISS UTILITY	\$66.30	MESSAGE FEES	
400-675-200 WSPSD			
400-635-800 PACE		WATER SAMPLES	
400-125-300 CLOSE CPA		ACCT & PAYROLL	
400-675-200 CORE & MAIN		METERS AND ANT	
400-675-600 U.S.P.S		NOV DEC BILLING	
T.O.B		PEIA INS	
400-635-800 W.V.D.H.H.R	\$20.00	WATER TESTING	
RESERVE FOR DEBT	\$27,041.93		
REPAIR & REPLACE	\$2,024.70	2.5% \$80,987.76	
DEPRECIATION	\$1,500.00		
WV RURAL WATER		MEMBERSHIP FEES	
400-675-200 G.H.S		DOOR @ BOOSTER STATION	
400-675-200 SHARE	\$1,153.55	INV \$262741/262875	
TOB	\$182.06	PEIA INS	
WV CORP	\$779.50	QUARTERLY W/COMP	
MIKE THE COMP GUY	\$95.00	CARLETTA COMP	
Totals:	\$41,014.44		

TOWN OF BATH
EXPENDITURES AND ENCUMBRANCES

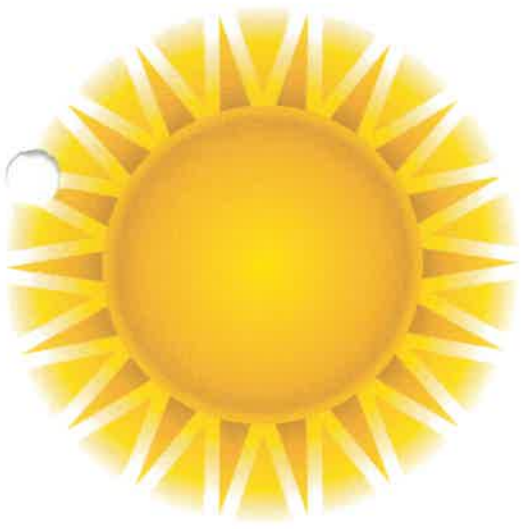
YEAR:

2024

BATCH DATE 3/19/2024

2024 REPAIR AND REPLACEMENT

Chart of account	AMOUNT	DESCRIPTION	Budget Balance
INSTRULOGIC	\$1,335.00	SCADA UPGRADE	\$627,260.62 AS OF 2/29/24
INSTRULOGIC	\$93,000.00	SCADA UPGRADE	
	\$94,335.00		



MAKE IT SHINE

April 6, 2024

9 a.m. to 12 p.m.

(Rain Date is April 13, 2024 • 9 a.m. to 12 p.m.)



Volunteers Need to Clean Up

- **Greenway Cemetery:**
Pick up your supplies at the shed.
- **Town of Bath Parks and areas used by families.**
Pick up your supplies at Town Hall
- **High School students will receive Volunteer Hour Credits**

Help pick up trash, sticks and branches throughout Greenway Cemetery to prepare the grounds for mowing.

Help pick up trash throughout the Town of Bath to beautify our community.

Free gloves, trash bags and pick-up sticks are provided to all volunteers.

**CHILDREN ARE ESPECIALLY WELCOME
IN GREENWAY CEMETERY.
THIS IS A VERY SAFE AREA FOR CHILDREN
AWAY FROM TRAFFIC.**

**YOUNG AND OLD ARE WELCOME AND
YOUR HELP IS NEEDED.**



**Questions: Call Bath Town Hall
304-258-1102**

TOWN OF BATH ORDINANCE 2024-02-10

AMENDING IN PART TOWN OF BATH MUNICIPAL CODE, CHAPTER 62, SOLID WASTE. ARTICLE II. REFUSE COLLECTION AND DISPOSAL. SEC. 62-28. RATE SCHEDULE

1. SOLID WASTE RATE SCHEDULE EFFECTIVE JULY 1, 2024:

A. To ensure that the refuse collection service provided by the Town of Bath is self-supporting, there is hereby established and levied the following schedule of fees, rates and charges:

RATE	TYPE	DESCRIPTION	QUARTERLY COST
Rate 1	Residential Service	1 Pickup Weekly - 1 Unit (6 Bags)	\$ 48.00
Rate 2	Commercial Service	1 Pickup Weekly - 1 Unit (10 Bags)	\$ 80.00
Rate 3	Commercial Service	2 Pickups Weekly - 2 Units (20 Bags)	\$ 160.00
Rate 4	Commercial Service	3 Pickups Weekly - 3 Units (30 Bags)	\$ 240.00
Rate 5	Commercial Service	1 Pickup Weekly - 4 Yard Dumpster	\$ 540.00
Rate 6	Commercial Service	2 Pickups Weekly - 4 Yard Dumpster	\$ 1,080.00
Rate 7	Commercial Service	3 Pickups Weekly - 4 Yard Dumpster	\$ 1,620.00
Rate 8	Commercial Service	1 Pickup Weekly - 6 Yard Dumpster	\$ 630.00
Rate 9	Commercial Service	2 Pickups Weekly - 6 Yard Dumpster	\$ 1,260.00
Rate 10	Commercial Service	3 Pickups Weekly - 6 Yard Dumpster	\$ 1,890.00

A. Any customer continuously exceeding their current rate charged will be reassessed at the discretion of the refuse collection department.

- B. All businesses that generate food waste are required to have a minimum of two (2) pickups weekly.
- C. Special pickup. A special pickup will be \$125 per pickup truck load and is to be scheduled and paid for in advance of said pickup. The term "special pickup" means refuse outside the limits of regular collection and shall include items such as furniture, appliances, small construction materials, etc., and shall be at the discretion of the refuse collection department.

(Ord. No. 2004-03, § 11-610, 10-4-2004; Ord. No. 2005-07, 10-3-2005; Ord. No. 2012-02, 4-17-2012)

2. CONFLICTING ORDINANCES:

- A. All other ordinances and parts of ordinances, or amendments thereto, of the Town of Bath in conflict with the provisions of this ordinance are hereby repealed.

3. REVIEW BY TOWN COUNCIL:

- A. All fees are subject to review and change as determined by the Town of Bath, Town Council.

FIRST READING: March 19, 2024

SECOND READING: _____

ADOPTED: _____

MAYOR: _____ DATE: _____

RECORDER: _____ DATE: _____

TOWN OF BATH

ORDINANCE 2024-02-11

AMENDING IN PART AND ADDING TO, TOWN OF BATH MUNICIPAL CODE, CHAPTER 74, TAXATION AND REVENUE. SEC. 74-1. PUBLIC SAFETY FEE. SEC.74-2 STREET FEE

1. PUBLIC SAFETY FEE

- A. Any residential property owner/lessee including but not limited to residential lots, acreage and undeveloped property located within town limits shall be required to pay \$15.00 per quarter as assessed in Sec. 62-27 of the Town of Bath Solid Waste Rate Schedule to cover a public safety fee. This revenue shall be applied to the Town of Bath law enforcement department.
- B. Any commercial property owner/lessee including but not limited to residential lots, acreage and undeveloped property located including but not limited to residential lots, acreage and undeveloped property located shall be required to pay \$40.00 per quarter as assessed in Sec. 62-27 of the Town of Bath Solid Waste Rate Schedule to cover a public safety fee. This revenue shall be applied to the Town of Bath law enforcement department.

(Ord. No. 2002-09, 9-2-2002, Ord. No. 2024-02-10, 2-10-2024)

2. STREET FEE

- A. Any residential property owner/lessee including but not limited to residential lots, acreage and undeveloped property located within the town limits is required to pay \$15.00 per quarter as assessed in Sec. 62-27 of the Town of Bath Solid Waste Rate Schedule to cover a street fee. This revenue shall be applied to Town of Bath street maintenance, paving, repair, cleaning projects and snow removal.
- B. Any commercial property owner/lessee including but not limited to residential lots, acreage and undeveloped property located shall be required to pay \$40.00 per quarter as assessed in Sec. 62-27 of the Town of Bath Solid Waste Rate Schedule to cover a street fee. This revenue shall be applied to Town of Bath street maintenance, paving, repair, cleaning projects and snow removal.

(Ord. No. 2024-02-10, 2-10-2024)

3. CONFLICTING ORDINANCES:

- A. All other ordinances and parts of ordinances, or amendments thereto, of the Town of Bath in conflict with the provisions of this ordinance are hereby repealed.

4. REVIEW BY TOWN COUNCIL:

A. All fees are subject to review and change as determined by the Town of Bath, Town Council.

FIRST READING: March 19, 2024

SECOND READING: _____

ADOPTED: _____

MAYOR: _____ *DATE:* _____

RECORDER: _____ *DATE:* _____

Sharon Corrick

From: David Deamer <ddeamer@region9wv.com>
Sent: Tuesday, February 20, 2024 2:04 PM
To: mjenkins@wspds.com; mscrunkleton@wspds.com; 'Richard Mayhew'; 'Merki, Scott'; townofbath@wvdsi.net
Cc: Jennifer Wishmyer; Sean Forney
Subject: US 522 Water/Sewer Extension Legal Services Responses

Good afternoon,

Wanted to send everyone a summary of the responses we received to the RFP for PSC Counsel and Right-of-Way legal services for US522 Water/Sewer Project. Do we want to schedule a call this week to discuss the responses and talk about the next steps moving forward?

US 522 Water/Sewer Extension Legal RFP Response Summary

Town of Bath/BSWW

Services	Firm	POC	Cost	Description
ROW <i>\$15k</i>	Trump & Trump	George McVey	\$10,000	15-20 Easements
ROW	Bowles Rice	Jim Kelsh	\$14,000	
PSC <i>\$25k</i>	Bowles Rice	Jim Kelsh	\$24,000	
PSC	Steptoe & Johnson	Todd Swanson	\$5,000	

Warm Springs PSD

Services	Firm	POC	Cost	Description
ROW	Trump & Trump	George McVey	\$15,000	25-30 Easements
ROW	Bowles Rice	Jim Kelsh	\$18,500	
PSC	Bowles Rice	Jim Kelsh	\$19,000	
PSC	Steptoe & Johnson	Todd Swanson	\$5,000	

Respectfully,

David Deamer

Project Manager

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