

June 16, 2020 @ 8:30am

Town Clerks Office.

Agenda:

1. Review 05/19/20 Minutes
2. Roof Repair on Wilkes – no Movement
3. Chamber request of review of the license fee for Apple Butter Festival – No Movement
4. Hotel Motel Funds
5. Budget Revision 2019/20 and 2020/21
6. Reopening the Office & Council meetings.
7. Staffing requirements, all departments
8. Phone service, Office & Staff

Minutes:

Meeting was held on the Zoom Platform and in person, in attendance were Susan, Chris, Scott and Sharron

1. Minutes were reviewed and approved.
2. Sharron reported that there had been no change on the status of this project.
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4. Discussion was had regarding a possible shortfall of revenue collected to meet the obligation. Currently looking at about \$1,000.00 short if the establishments remain closed.
5. Submitting budget revisions to reflect the change in revenue due to the Coronavirus. There is actually an increase in revenue overall by almost \$60,000.00. Grants, MC for the Streetscape, & NBRT. It is a pass through but still needed to be recorded.
6. Changes were made to the front office to comply with the CDC requirements of Social Distancing. Signs were placed requesting patrons wear a mask. And a new piece of glass replaced the sliding glass panels.
7. A discussion was had in light of the pandemic that neither the Town or the Water is sufficiently staffed. Look into possibility of hiring a full time water clerk and a part time Town clerk.
8. A discussion was had regarding the employees use of their personal phone for business. Sharron explained how her main mode of contact for Rodney is the phone. Partly due to the Pandemic and restricting people in the office and partly due to catching him on the route for additional pick up's or people who put their garbage out late and missed the truck . Or issues with the roads, Tree limbs down etc. Rodney is comfortable with his flip phone and would be happy if the Town would purchase some of the minutes for him as he has a pay as you go phone. It was agreed.

New Business:

Susan spoke about the Train Feasibility Study costing around \$150K that was talked about with Governor Hogan's representative on a Zoom Meeting. She expressed her concern in loosing Daryl Cowles in January as he has been a valuable asset to the Town.

The 522 Bypass also appears to be affected by the Pandemic and has had no movement since March.

Susan is still working the Dilapidated Building Committee, She, has approached Randy Watson, who said he would help but did not want to be the lead engineer, Scott Davis is another option and then we need 2 members from the Health Department and then we need a resident of the town.