

June 15, 2021 @ 8:30am

Town Clerks Office.

Agenda:

1. Review 05/18/21 Minutes
2. Budget for Building Permits – Tabled until July
3. Olde English Cemetery & Tree Damage. Update
4. Myers Street Roof & Tree Damage – No Change
5. Insurance update to cover the Cemeteries – No Change
6. American Rescue Plan (ARP)
7. Change in Health Insurance Carrier to PEIA
8. Budget Revisions
9. Election payment to Betty Kelley
10. Historic Landmark Grant
11. Legal Representation

Minutes: In attendance were: Sharron Corrick, Rick Weber, Beth Skinner, Susan Webster and Scott Merki.

1. Review of the minutes, no changes required.
2. Budget for Building Permits – No updates, tabled till July.
3. Sharron informed the committee that the Tree Board was working with Mr. Roe to get access to the Cemetery via his property, last discussion with Andy was that they had sent him a letter but, had not heard anything back to date.
4. Sharron has not made any headway in getting the roof repaired. Beth said she had a contact for a roofing contractor that she will share.
5. No update at this time.
6. Sharron explained that the funds were still pending however, she received a call from the State and the Town has to register with them. More to follow.
7. Sharron explained that the move to PEIA included the BSWW and the Town would bill them. Sharron is the certified benefit & web coordinator. The employees are responsible for their accounts on line and still are waiting for a couple of employees paperwork.
8. Sharron explained that due to the Covid funds we would probably have a couple of budget revisions to do.
9. Sharron explained how Betty Kelley went over and above with being available anytime Sharron called for early voting on weekends. Approval for \$100.00.

10. It was brought to the Town's attention that the Town did not have record of any of the Landmark minutes, bank statements or grant information and there is a reimbursable grant that is available to pay the survey that was conducted and has an open invoice of \$10,000.00. Sharron explained that last fiscal year the hotel motel funds of \$2,500.00 were advanced to the Landmark committee as a down payment for the survey.
11. Susan started a discussion regarding legal representation. The current budget is \$6,000.00. Sharron explained that in light of some of the pending issues the Town may need to increase that amount.

New Business: Beth brought up that maybe Home Rule, Ken Sayer would be able to help with the Road, right of way for the Willards. It would be a good will gesture.  
Susan also mentioned that maybe the Streetscape engineer Jeff Gola maybe able to give the Town some help on how to utilize the ARP funds.