

January 21 @ 8:30am

Town Clerks Office.

Agenda:

1. Review 12/17/19 Minutes
2. BSWW Signed agreement with Morgan Wireless
3. Fence at the Train Depot Repaired - Berkeley Springs Beverage
4. Roof Repair on Wilkes – no Movement
5. Town Property Use – Percy Renovations request for 2020 & report
6. Comcast phone update
7. Chamber request of review of the license fee for Apple Butter Festival – update
8. BSPD Vehicle & Staffing update
9. Marc Train update
10. Cemetery – working space with changes upstairs
11. Budget review/prep
12. Holiday Calendar
13. Electrical – Lights Upgrade
14. Make it Shine

Minutes:

1. The Minutes were reviewed and approved by Scott, Susan, Beth, John, Chris and Rick.
2. The BSWW agreement with Morgan Wireless for the use of the Water Tower has been signed, the legal fees, monthly fee and franchise Taxes have all been Paid up to date.
3. The Berkeley Springs Beverage Trailers are still in the Train Depot lot. Sharron called last week to notify Mike Morris that the fence was fixed at a cost of \$422.00 and for an update on when the Trailers would be moved. Scott said if she did not get an answer in the next couple of days, he would follow up as the lot at the south end of town appears to be clear.
4. There has not been any movement on the Roof Repairs for the Building on Wilkes St.
5. It was agreed to allow Dustin Percy to sell Christmas Trees again in the Train Depot Lot, with the understanding that if there is any movement on the Rails Trails project it takes precedence.
6. The Comcast Phone upgrades were finally signed, waiting now for the technician for installation date.
7. The committee felt that the Town also has expenses that are associated with the Apple Butter Festival and that the fee should stand. A letter will be drafted to address the Chambers concerns.
8. There are 2 Police vehicle that are in need or repair. The 2012 has now a blown head gasket identified. This vehicle has had issues since day one. The 2010 requires less repairs. The discussion now is to repair the 2010 and sell the 2012 as is and get what we can from it. There was an update on JC, she will not be able to return to work until the Cardiologist releases her in mid-February.
9. Committee Support Susan moving forward with the Resolution of support for the Marc Train extension.

10. With the changes to the building the upstairs has been utilized for the police department. The Cemetery has been displaced. The consensus was to move them to Council Chambers.

11. Chris brought up the point of employee evaluations to be performed prior to the budget prep to support employee raises if applicable. Sharron and Donna will be attending the budget workshop on 1/29/20.

12. There was discussion regarding the information that WV Day does not get moved if it falls on a weekend, if that is the case the possibility of taking the day after Thanksgiving. The issue is the Garbage crews.

13. A discussion regarding the need to upgrade the lighting and the purchase of \$1,300.00 light fixtures. This would change the light fixtures to LED. It would save on electricity in the long run and correct the ballast issue the water dept is experiencing up from. At this time this project is put on hold as the roof repair is more pressing.

14. Make it shine project should be the 1st Saturday in April with the 2nd Saturday as a rain date.

New Business:

1. The Town needs to check a house on St George Beth reported that there was garbage stacked up along the road.