

**MINUTES
TOWN OF BATH ORDINANCE COMMITTEE
REGULAR MEETING
FEBRUARY 15, 2024**

1. CALL TO ORDER: By Chairman at 4:00pm
2. ROLL CALL: Chairman Greg Schene (X) Mary Lynn Hickey (X) Susan Webster (X)

Quorum – Yes

Also present – David O’Connell, Rebecca MacLeod,

3. Ordinance Committee Minutes of January 18, 2024 were approved by Common Consent.
4. Councilwoman Mary Hickey completed the distribution of the new HR Policy for all employees.
5. Chairman Greg Schene updated the penalties for the proposed Short-Term Rental Ordinance.
6. Chairman Schene provided an update on all current projects under discussion. Mark Matkovich was retained as the attorney of record for drafting a Town of Bath Business and Occupation Tax Ordinance.
7. Chairman Schene confirmed Second Reading of the Amended Ordinance 2024-01-06 Traffic and Motor Vehicle Fines was scheduled for February 21, 2024.
8. The current fee schedule for trash removal, public safety and street fees was set. The last fee increases were implemented over 10-years ago. Follow up on this subject is scheduled for the next Ordinance meeting.
9. Chairman Schene presented a review of the existing Apple Butter Ordinance and fee schedule agreement with the Berkeley Springs Chamber of Commerce. Councilwoman Mary Hickey made a formal request with the Chamber for the financial results from the 2023 Apple Butter Festival.

10. Chairman Schene provided an update on the proposed fees for Capacity Improvement to be included in the Town of Bath (Berkeley Springs Water Works) Water Tariff.

11. The next meeting date is April 11, 2024 at 4:00 pm in the Municipal Center.

12. The meeting was adjourned at 5:32 PM.

Chairman _____ Date _____