

December 17, 2019 @ 8:30am

Town Clerks Office.

Agenda:

1. Review 11/19/19 Minutes
2. BSWW Server Proposal - New Amount of \$18,284.00
3. Damage to Train Depot Fence – 2 Quotes \$442.00 and \$712.22
4. Roof Repair for Wilkes Street – No Movement
5. Town Property Use – Trailers from BS Beverage and Percy Tree Sales
6. Comcast new phones, Lines and service
7. New Reporting for Federal Grants
8. BB&T and SunTrust Bank are Merging
9. Chamber wish to Review the Ordinance for Apple Butter Licenses
10. BSPD Car Expense

Minutes:

1. The minutes from 11/19/19 were reviewed and approved by Scott, Susan, Beth, Chris, John and Rose.
2. Chris confirmed the Town would cover around 10% of the cost of the new server. Sharron confirmed that the Town has secured a new PC for the front cash receipting station from Mike the Computer guy for \$300.00. The Town would wait for BSWW to advise when the payment would be due. The committee was also informed that Morgan Wireless came in to pay the legal fee's and the first months rent on the Fairfax Tower. BSWW still owes him the billing rate for the employees that will be in attendance while they install the hardware. Chris and Rose were made aware that if they give Sharron a mark up rate, she will get the wages and compile the information. Chris also said to schedule 1/6/20 prior to the water meeting for the signing of the agreement.
3. Town received 2 estimates for the repair of the fence at the Train Depot lot; \$422.00 from Horst Fencing Service in Hagerstown and \$712.32 from Percy Renovations in Berkeley Springs.
4. Sharron explained that she had not placed an add for a quote to fix the roof to date.
5. The BS Beverage trucks were originally going to be parked at the Train Depot lot from 10/31/19 to 12/15/19. Sharron will call to receive an update.
6. Discussion on the new phone service and lines to 271 and 99 Wilkes Street. Moving forward with the process, do not have a time frame for installation yet.

7. Brief discussion on the new Federal Grant reporting process and that the BSWW SCBG is the only new one that will need to be added to the report. There is also a grant workshop 1/27/20 that some of the council members may attend in Martinsburg. Email was sent from Sharron 12/16/19.
8. Town has 2 accounts with BB&T, do not have checks or any printed stock that would need to be updated.
9. Discussion regarding the letter from the Chamber regarding the \$2k paid by them for the Apple Butter Festival. Reviewed a copy of the ordinance from 1997. The belief is that the \$2K has not been paid each year and they are actually delinquent. Also, the Town has costs; street crew clean up, police presence, garbage clean-up and admin cost to collect licenses and field calls. Benefits; Hotel Motel Tax, increase tourism and dollars spent. More information needs to be gathered on this issue.
10. BSPD has 2 cruisers that need maintenance, the 2012 is at Roy's Service Station with an estimate of \$2,558.54. The 2010 is at The Garage, we have not received the estimate to date. The consensus was to repair the 2012. Sharron called Roy's, spoke with Shauna and told them to start work. They was some discussion whether the vehicles should be sold or traded for a newer vehicle.

New Business:

1. There is a FB post going around where the First Responders, MC Commissioners, Sheriff dept etc. read the Night Before Christmas, wondered why the TOB was not included. Later found out that TJ was told but did not pass it on.
2. There was an article in the Hagerstown Herald that mentioned the Town of Bath and Hancock would be conducting joint council meetings. The Mayor said it was only in passing that he told Tim Smith, Councilman from Hancock that it wouldn't be a bad idea to join forces on some issues and it was taken literally.
Susan then explained some of the issues that are in the works like the possibility of Marc Trains coming to Hancock and how that would benefit this area.