**Town of Bath Grants Committee Minutes**

**Jan. 15, 2023 at 4:30**

**Town of Bath Municipal Center**

1. Call to Order at 4:15 PM with all members present.

2. Roll Call of Members – Chairman Mary Lynn Hickey ( X) Scott Merki ( X) Elizabeth Skinner (X )

Quorum - Yes

3. Minutes of the Grant Committee meeting of Dec. 11, 2023 were approved.

4. Project update review of currently awarded grants and grants in pipeline:

A. Streetscape –The $15,000 30% design completion invoice has been paid to Thrasher and the WV-DOH has reimbursed the Town for this payment. The Town has received the next invoice for $25,000 for completion of the 90% design milestone. All comments/corrections to the 90% design are being verified as completed by Thrasher prior to making payment. The PS&E package should be completed by late January/early February to support a DOH letting date in early spring. Design and Floodplain reviews have been requested by WV-DOH by the Town’s HLC and the County Floodplain organization. The need for any property (line) easements is being evaluated.

B. Train Depot – A meeting of interested parties and stakeholders to explore options for the development of the property for public use, education, recreation and economic development has been scheduled for Jan. 17.

C. Trail Head and R/T – no update.

E. ARPA funds – At the end of Dec. 2023, the Town Clerk made a formal request to transfer approximately $40,000 from the $73,000 ARPA available funds balance for revenue replacement to cover ARPA approved expenses due to a cash flow issue.

F. Berkeley Springs State Park – The state park project is essentially completed and DeLauter has removed the major equipment and protective fencing. Landscape, grading and seeding along the new sidewalks is completed with a final DOH Inspection scheduled for the week of Jan. 15. A formal punch list will be submitted including repairs to the damaged existing asphalt sidewalk between the gazebo area and the Country Inn. The new sidewalk area is larger than planned due to available grant funds remaining.

G. Mausoleum – no update

5. Review of funding requests submitted to the WV Grant Resource Center (WVGRC).   
The RAISE (Rebuilding American Infrastructure with Sustainability and Equity) grant is being explored as is the Appalachian Forest grant to rebuild and improve the Town of Bath’s website. Public safety grants under COPS/JAG funding will be applied for when the new funding cycle opens in May.

7. Next meeting will be held on Feb. 12, 4:30 pm.

8. The meeting was adjourned at 4:40 PM.