**Town of Bath**

**Berkeley Springs Water Works**

**Committee Meeting Minutes**

**February 7, 2024**

1. CALL TO ORDER: By Chairman at 2:00
2. ROLL CALL : Tom Hall (X) Rebecca MacLeod (X) Susan Webster(A) Quorum – Yes Also present BSWW Superintendent Rick Mayhew, BSWW Clerk Kandy Morris. Also present Randy Watson – Thrasher Engineering and Guest Sean Forney, President Morgan County Commission.

Agenda altered to accommodate Thrasher Engineering Representative and Morgan County President Morgan County Commissioner regarding 522 South Extension.

1. Commission President stated: previous council approved joining WSPSD in this project unanimously. Zero objections from local businesses. Project will have water & Sewer mains from Ridersville cycle to McCumbee Lane along US 522S. No cost to B.S.W.W. Zero advertising expenses to B.S.W.W. Any expenses to B.S.W.W. will be reimbursed.
2. Thrasher Representative
3. Right of Ways are being secured for new water tank on ridge above Ridersville Cycle.
4. Project plans are being reviewed by WV DOH and should be approved by March 2024
5. Local attorney to be chosen to complete Title searches regarding Right of ways
6. Biding on project shall be as a single water and sewer project
7. Customer Complaint / phase IV project Merriwood Lane / Water Superintendent and Thrasher will handle
8. No new information regarding new Dollar General along Rt. 9
9. Superintendent Report
10. New OIT in class
11. 522 Project / Additional Booster Stations as needed with continued discussion on Secondary source for blending issues
12. Water Chair
13. To invite Economic Development Authority to join us March 6th for the B.S.W.W. Committee meeting
14. Cyber Security to be handled by Water Superintendent
15. 2024 M1 Mandatory Sampling to be handled by Water Superintendent
16. Lead Service Line Inventory (LSI) due Oct 31, 2024 to be handled by Water Superintendent
	* + 1. Mandatory Customer Information Sheets to be distributed ASAP from B.S.W.W. office or mail request for information where appropriate.
17. New Business
18. Cost of Newspaper add to be forwarded to W.S.P.S.D. / County Commission
19. RSP for new Tariff Attorney
20. Source Water Protection Program
	* + 1. More Information needed
21. Old Business
22. International Water Tasting Feb 23rd & 24th. Town Council & Mayor should attend if possible
23. Executive Session
24. Next B.S.W.W. Committee Meeting will be March 6th

Meeting adjourned by common consent

Approved Committee Chair:

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Thomas G. Hall