

TOWN OF BATH FINANCE COMMITTEE
Regular Meeting Minutes
February 21, 2024

1. CALL TO ORDER: By Chairman at 4:00pm.
2. ROLL CALL: Susan Webster (X) Greg Schene (X) Mary Lynn Hickey (X) Quorum – Yes
Also present – Clerk Corrick, Councilwoman MacLeod, Bath Planning Commission Recorder O’Connell
3. Finance Committee Meeting Minutes of February 6, 2024 were approved by Common Consent.
4. Clerk’s Report –
 - A. Planning Commission Recorder Dave O’Connell’s work in assisting the FC with analysis reporting of current and projected Bath finance situations is extensive and it was decided that a separate meeting should be arranged for O’Connell’s presentation.
 - B. Clerk Corrick made requested account information available with explanation. Recent employee changes and possible shifts in duties were discussed. The scheduling of FY 2025 Budget Planning was talked about and it was decided that a Special Meeting of the FC would be held with Bath Committee Chairs, Special Project Chairs, and the O’Connell finance analysis on Monday, February 26, 2024 at 2pm. An additional Special Meeting of the FC will be scheduled for Friday, March 1, 2024 at 1pm for the purpose of discussing the Hotel/Motel grant fund applications. Chairwoman Webster will post agendas for the meetings in the appropriate time periods.
 - C. No internal FY 2024 budget revisions were required at this time.
 - D. The WV Auditor’s Training held on February 20, was attended by Mayor Merki, Recorder Webster, Clerk Corrick, Assistant Clerk Farris, Police Admin Venuto, Planning Commission Recorder O’Connell and Councilors MacLeod, Hall and Hickey. Pertinent information from that meeting was discussed and the class was considered worthwhile.
5. Grant and Project Updates -
 - A. The Depot Committee will meet February 22, 2024 at 4pm.
 - B. Grant Chairwoman Hickey provided an update of her work on grants for the Town website and private property renovations provided by SHPO. In conversation it was discovered that the AARP Safe Community Grant opportunity requirements are met by the long awaited Depot Streetscape Streetlight Project. Work to submit this application will begin immediately and is much appreciated.

6. Town Financial Concerns-

A. Due to improved infrastructure on Wilkes Street property owners and new construction developers have taken notice. The FC spoke of certain properties and willingness to assist with these endeavors when appropriate.

B. It was concurred that a second part time Parking Enforcement Officer is needed by Bath and that ads should be placed for such.

C. Amendments to the BSWW Water Tariff were discussed. Further review will be conducted by the Water Committee.

7. Bills for the BSWW and the Town were approved for recommendation to the Council.

8. The next FC Regular Meeting date is March 5, 2024 at 4pm in the Municipal Center.

9. Adjourn

Chairman *Soren J. Weber* Date 3-5-24