**Streetscape Committee Meeting**

**Thursday, Feb 15, 2024 - 9:00 am Town Building**

**Agenda & Update from January & Early February**

1)     Phase V Design and Construction Status Update:

* *Thrasher has been paid for their $15,000 30% Design Completion Invoice and the WV-DOH has reimbursed the Town for this Payment. The Town also received the next invoice ($25,000) for completion of the 90% design milestone. I verified that all comments/corrections to the 90% design have been completed by Thrasher – prior to payment. Believe it’s OK to process this payment soon. Sufficient funds are in Streetscape Acct.*
* *Current completion of the PS&E package is by Feb 16th to support a DOH Letting Date in early Spring.*
* *Design and Floodplain reviews have been requested by WV-DOH by the Town’s HLC and the County Floodplain organization.*
* *Current evaluation shows no need for property easements. Alley area for lighting conduit appears to be Town property.*
* *Current Streetscape Account (End of Jan – includes the $15K for Thrasher) $42,643*

      2) Street Light Installation Strategy

* Near-Term: Based on Phase V Design Task & Design Funding
  + *Thrasher will complete (2) sets of drawings*
  + *(1) is a 90% plus PSE for the final installation of Phase V lights (DOH “Scope” and Town Task Order include Design for fully installed lights*
  + *(2) is a 30% Design for seven lights on Mercer Street (would be an extension of the conduit/wiring from Phase V on Independence St.*
* Phase VI Tentative Approach for Congress Street (Starting with Design Task if TA Grant is Awarded
  + *Focus on a full package for Congress St including all lights*
  + *Defer Union St portions to later Phase*
* Long-Term Strategy
  + *Continue to seek installation Grants (Grants Committee & WV Organizations)*
  + *Provided Preliminary Pricing Info to Grants Committee*

3)     2024 Work Plan – What Needs to be Done?

* *Provided a Preliminary Pricing Model for incremental contract work to install Streetscape-type concrete sidewalks in other parts of Core and Town. Model needs review and test.*
* *2024 Timeframe financials – potential cash flows with County and Town H/M funds*
  + *Cash Match for expected Phase VI Design Funding Agreement ($14,000)*
* *Longer term planning for Cash Match for Phase VI Construction: ($95,000) – sometime in FY25*
* *Maintenance Aspects – Lighting Repairs and Maintenance Guides*
* *Beyond the Six-Block Core – Strategy and Grant Applications*