

Town of Bath Planning Commission

Minutes: November 2nd, 2023

1. **Call to order:** Larry Landon @5pm
2. **Roll Call:** Larry Landon(x), David O'Connell(x), Susan Webster(x), Elizabeth Skinner(x), Steve Keith(x)
3. **Review and Approval of Minutes:** David O'Connell
Corrected September minutes reviewed, Larry: Proposed accept, Steve: 2nd
(September minutes unanimously approved)
October minutes review, Larry: Proposed accept, Susan: 2nd
(October minutes unanimously approved)
4. **Comprehensive Plan Development Discussion**
 - a) **Reviewed Comp-Plan Organization, consider "Responsible Governance" as a New Goal.**
Larry proposed that each Committee would define their own "Good Governance" strategies to meet this goal for the given committee.
Steve: Proposed accepting the new Goal. Dave: 2nd
(Proposal was unanimously accepted)
 - b) **Preparations for Cemetery Board in January**
Cemetery Board was not represented in the 2017 Comprehensive Plan
* Perpetual Care Reserve Fund
* Difficult maintenance because of concrete barriers leading to high cost of maintenance.
* Ongoing cost borne by the Town (\$25k to \$40k)
 - c) **Town Hall meeting notes were review for upcoming Town Events.**
* Nov 11th the Train Station Event
5. **Status of Tasks:**
 - a) **Dave's follow up with Sharron on Capital Reserve Accounts**
Capital Reserve accounts exist. Sanitation seems under funded requiring borrowing.
It looks like a loan was made to Sanitation in 2021 from the General Reserve fund.
Extensive borrowing during the pandemic (2020). Pandemic money seems to have restored the capital accounts in 2021. Needs to be verified.
Loan Accounts were not set up to confirm all loaned money was repaid.
6. **Any New Business:**
 - a) Discussed an Annual Control Survey for obtaining Resident Feedback.
* \$1,000 suggested as a reasonable annual cost for the survey.
7. **Tasks For Next Meeting**
 - a. Coordinate for Public Works meeting in December
8. **Next Meeting:** Thursday, December 7th, 2023 at 5:00 PM
9. **Motion to Adjourn:** Time: (6:30pm) approved with common consent.

Attest:

Chair:



Recorder: _____