

Historic Landmark Commission/Certified Local Government Annual Report

Report Contents Outline

A Certified Local Government is responsible for submitting an annual report to the West Virginia State Historic Preservation Office. The report is due within 60 days of the end of the local government's fiscal year and must include the following information. Attach additional documentation or comments as needed.

Report for Fiscal Year: 2023 Date Report Submitted to SHPO: Sep 29 2023

I. Contact Information:

Commission Name Town of Bath

Mailing Address 271 Wilkes St
Berkeley Springs, WV 25411

Primary Email townofbath@wv.dsl.net

Commission Members:

Chair Most of 2023 - John Mason (John recently
resigned due to
personal reasons
with business)
Email No longer available
Phone No longer available
Address 271 Wilkes St
Berkeley Springs, WV 25411

Member Joyce Jones
Email idawatex@aol.com

Member Zachary Salman
Email contact@zacharysalman.com

Member Steven Harmison
Email Harmison WS @ aol.com

Member Ryan Rebant
Email rjrebant@hotmail.com

Team Member Carly Swain
Email carlynswain@gmail.com

Team Member Melissa Schod
Email mrs froggies@yahoo.com

II. Local Legislation:

1. Attach copies of any new ordinances, amendments, regulations, bylaws, or guidelines enacted during this period.

Check box if any above mentioned materials are attached.

2. Numbered list of new historic districts or landmark designations. A map must also be submitted showing site locations if not already recorded with the SHPO.

No new site locations so far for 2023

3. Number of cases reviewed under the authority of the local ordinance:

	<u>Approved</u>	<u>Denied</u>	<u>Appealed</u>	<u>Total</u>
Maintenance	_____	_____	_____	<u>0</u>
Alterations	_____	_____	_____	<u>0</u>
Demolitions	_____	_____	_____	<u>0</u>
New Construction	_____	_____	_____	<u>0</u>

III. Local Historic Preservation Commission:

1. Any changes to the membership of the commission. For vacancies, please indicate length of vacancy, how an attempt was made to obtain qualified professionals to fill the vacancy, and how the new appointee(s) demonstrate an avocation, interest, competence, or knowledge of historic preservation. In addition, please submit a resume for any new commission members.

Chair person resigned unexpectedly.

Aug 4th was resignation, searching for new chair person.

2. Summary of how the commission obtained qualified professional expertise in the review of nominations or other actions normally evaluated by a professional if such expertise is not available on the commission.

Usually default to Zachary Salman for technical or professional advice, will continue to do so.

3. Explanation of how commission meetings were advertised in advance.

- Posted via Town of Bath posting in accordance with public meeting rules.
- Social Media advertising
- Local newspaper advertised

4. Indication of the number of meetings that each commission member attended:

Member	Number of Meetings Attended
John Mason	5
Joyce Jones	5
Zachary Salman	4
Steven Harmison	3
Ryan Rebant	5

5. Number of commission meetings held during this period: 5

6. Indication of any historic preservation training sessions which each commission member attended during this period.

John and Joyce attended several zoom sessions conducted by SHPO.

IV. National Register Nominations:

1. List of activities affecting any National Register sites in the commission's jurisdiction.

Town of Bath Train Depot-

Widely finished and community is
very proud of the project.

2. List of National Register nominations reviewed by the commission.

None this session.

3. List of persons contacted during the review and comment period.

None this session.

V. Public Participation:

1. Outline of public participation procedures which complied with West Virginia Open Law 6-9A-1 et seq.

Have: Secretary, President, Treasurer

Minutes approved and submitted.
Minutes recorded at Town of Bath.
Meetings advertised well in
advance.

2. A list of any public comments received during the National Register review and comment period.

None this session,

VI. Local Survey and Inventory:

1. List of new inventory forms completed for individual buildings, historic districts, and archaeological sites. A map must be included that indicates newly inventoried sites, if not already recorded with the SHPO.

2 Individual Buildings will be Voted on to be removed from the inventory unfortunately.

2. Summary of survey activities including any plans to survey.

Survey was recently completed 2021.

VII. Assistance and Guidance:

1. Technical or organizational assistance needs for the upcoming year (check those that apply):

- Design Review Training
- Technical Preservation Training
- Survey Training
- Meeting Organization Training
- Education on Types of Funding Available
- Connecting with other CLGs/HLCs

Other Willing to take on any training opportunity.