**Town of Bath Grants Committee Minutes**

**Dec. 11, 2023 at 4:30**

**Town of Bath Municipal Center**

1. Call to Order

2. Roll Call of Members – Chairman Mary Lynn Hickey ( X) Scott Merki ( X) Elizabeth Skinner (X ) Also attending: Rebecca MacLeod, Town Clerk, Sharon Corrick

Quorum - Yes

3. Minutes of the Grant Committee meeting of Nov. 14, 2023 were approved.

4. Project update review of currently awarded grants and grants in pipeline:

A. Streetscape – The Phase V Construction Funding Agreement has been signed by DOH and the first invoice (of 3 total) from Thrasher was sent to DOH for reimbursement. The total project price is $55,000 and the final Design PS&E is projected to be completed by the end of January. The subsequent letting date should be scheduled in early spring with a construction start projected for mid to late spring.

B. Train Depot – Susan Webster is in the process of organizing a meeting of interested parties and stakeholders to explore options for the development of the property for public use, education, recreation and economic development.

C. Trail Head and R/T - $13,000 grant from hotel/motel funds to be used for landscaping plans and plant materials. The NBRT Design/Build Solicitation letting date is December 12, 2023. The approved budget for this project is $1,966,017 and the lowest bid received was $2,795,000 ($828,982.99 over).  
  
E. ARPA funds – approximately $73,000 balance available to allocate to approved projects and spending.

F. Berkeley Springs State Park – Work on the walls of the run has been completed and DOH will complete a final inspection to confirm. The new South Bridge abutments are complete. The old North Bridge abutments have been replaced with stone and masonry walls matching the existing walls and new concrete sidewalks are being poured. The bridge deck has been installed and the bridge is in final assembly at the factory.

G. Mausoleum – Contractor on a seasonal break and was advised to respond to letter sent by The Town of Bath regarding his $2,000 payment request by Dec. 15th.

5. Review of funding requests submitted to the WV Grant Resource Center (WVGRC). Chairwoman Hickey and Council Member Greg Schene had a meeting with John King who runs the DEP's Dilapidated Properties Program to learn more about available funding. RAISE (Rebuilding American Infrastructure with Sustainability and Equity) grants are being explored as are travel and tourism grants to rebuild and improve the Town of Bath’s website. Public safety grants under COPS/JAG funding will be applied for when the new funding cycle opens in May.

6. USDA/NCRS Watershed and Flood Prevention Plan – Rebecca MacLeod requested that the grants committee make a motion at the next Town Council meeting requesting approval of this Plan with the Town of Bath as the designated sponsoring local organization. The Plan submitted to NRCS will detail watershed conservation and flood mitigation issues of concern, determine objectives, and identify available resources and remediation practices to be implemented. As the Plan Sponsor, the Town is responsible for the overall management of the plan with the support of community partners and must create public engagement campaigns to include outreach materials to encourage public participation in the watershed planning process. If the Plan is approved, a separate application for NRCS implementation assistance will be submitted.

7. Next meeting will be held on January 15, 4:30 pm.

8. The meeting was adjourned at 4:55 PM.