

**Town of Bath Cemetery Committee**  
**July 26, 2023, @ Town Hall**  
**Minutes**

**Members:** Elizabeth Skinner (X), Rebecca MacLoad (X) Tom Hall (X). Quorum.

**Guests:** Pete Brown, Tom Miller

**Mausoleum:** Pete Brown and Tom Miller were present for the meeting. Most of the meeting was a general discussion of everything that had been done and still needed to be done to hire a contractor to repair the Greenway Cemetery mausoleum. The discussion was to update the new members of the Cemetery Committee about the mausoleum project. The work that should be done now has been identified. Several engineers, including Jeff Gola with Thrasher Engineering, assisted Pete Brown and Tom Miller with a Request for Bids (RFBs). The TBCMMI did not receive any RFBs for the mausoleum. The Cemetery Committee agreed by Common Consent that a work proposal would be prepared, and that the TBCMMI would seek contractors via Request For Quotes (RFQs). Pete Brown agreed to prepare the documents to seek RFQs.

**Financial Status:** As of July 26, 2023, the TBCMMI has \$42,307.76 in its account. This balance does not include all (though most of) the funds raised for the repairs of the mausoleum. Some of those funds are being held in a reserve fund, but will be transferred into the TBCMMI's account as needed.

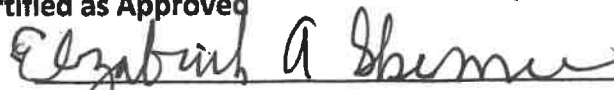
**Hotel/Motel Application:** Elizabeth Skinner submitted a Hotel/Motel Application last February to the Town of Bath. The TBCMMI received \$6,100.00 from the town. Elizabeth also applied to Morgan County for Hotel Occupancy Tax Funds, which the county distributes each year after July 1. The TBCMMI was awarded \$12,500.00 to assist with mowing Greenway Cemetery this summer.

**Grave Maintenance:** Elizabeth Skinner asked Rebecca MacLoad, who serves as head of the Public Works Committee, to work with the Cemetery Committee to ensure that Rodney Steiner and his crew take care of leveling and seeding graves within a few months of burials. Rebebba agreed that Public Works would be able to help with this work in Greenway.

**Contract End Date:** The Cemetery Committee agreed by Common Consent to stop mowing in Greenway Cemetery on Labor Day. With the dry summer and limited funds, the Cemetery Committee agreed to inform the contractor to stop mowing on Labor Day. This will save Bath and the TBCMMI more than \$7,000 in September.

**Minutes Certified as Approved**

Signature



Date

