

Brief Sheet
Streetscape Phase V Construction DOH Funding Agreement
November 7, 2023

Purpose:

Inform Town Finance Committee and Town Council of readiness to obtain a Council Resolution that authorizes the Mayor to sign the DOH Funding Agreement for the Construction of the Phase V Project.

Content and Estimated Costs of Phase V Construction:

Streets to be improved in Phase V include both sides of Independence Street between North Washington and Mercers Streets and the east side of Wilkes Street between Independence Street and Union Street. Improvements include ADA Compliant sidewalks, improved drainage and installation of underground conduit for future streetlights. Installation of streetlight wiring, light poles and LED array streetlights was deferred following the 30% Design and Cost Estimate reviews in June 2023. These costs are above the Phase V Construction Budget. The installation of conduit for these includes the basic layout of power sources (behind the Library and at a specific existing light on Wilkes) and sidewalk preparations for each of the 7 future light poles.

Design and Cost reviews are complete for both the 30% Preliminary Design and Cost (June 2023) and the 90% Design and Cost (October 2023).

The estimated costs of Phase V Construction, including the required 13% DOH Contract Admin and Contingency, is \$534,000. This budget level will support a Construction Contract of about \$472,000.

Funds Provided by the DOH Funding Agreement (the Budget):

Two TA Grants are used to fund the Design and then the Construction costs of Phase V. The Town was responsible for both the Design and the Construction costs. Earlier Phase Design was separately funded by DOH. For Phase V DOH decided that the Town would obtain an Engineering Services Contract and would use an awarded TA Design Grant for the Design phase and a separate TA Construction Grant for the Construction Phase. Funds not used for the design would roll-over to construction.

Costs & Grant Summary for Phase V Construction:

Phase V Costs with DOH Contingency:	\$534,000.00
Funds remaining in FY 20 and FY 21 Grants:	\$427,997.00
Required Town Cash Match:	<u>\$106,999.25</u>
Total Funds Available for Phase V Construction:	\$534,996.25

Open Items to be Completed Prior to Signing the DOH Funding Agreement:

- 1) Receipt of the final DOH Letter and Funding Agreement. This package included a final DOH Draft of the Agreement. No changes are expected in the Final Version. The Mayor will sign the final when received and reviewed.
- 2) Town Council approval of the Draft Resolution at its Nov 7th meeting
- 3) Preparation of a Town check for the Cash Match of: \$106,999.25. The end of Sep CNB Streetscape Account balance was: \$119,195.85. A mid-October Balance was: \$129,970.85.
- 4) Completion of Construction level drawings, any required easements, etc – currently in-work and funded

Recommendation: (from the Streetscape Committee)

The Town Council should complete the Resolution that authorizes the Mayor to sign the formal DOH Funding Agreement once it's received from DOH.

Attachments:

- A) The Final Draft DOH Funding Agreement with explanatory notes
- B) The Proposed Town Council Resolution