

**Minutes
Town of Bath Tree Board
September 20, 2023**

Members Present: The Tree Board convened at 4:00PM. Members present were Tom Hall, Kate Lehman, Rebecca MacLeod, and Andy Swaim.

Review of the Minutes: The minutes of the August 16, 2023 meeting were reviewed and approved by common consent.

Persons Before the Tree Board: Attending the meeting were Trinity Lee, Americore Vista worker, and Craig Deane, local resident who has offered his assistance to the Board. Both of them took part in the meeting's discussions.

Proposed Ordinance Change: Board member Lehman is working on formatting the final draft; then the proposed ordinance will go to Council for two readings.

DCG 2023: The Board awaits reimbursement for the grant.

DCG 2024: The Board is waiting for the notice to proceed, which starts the clock ticking.

Board member MacLeod brought up the issue of billing progressively rather than waiting to submit bills in total when the work is done.

Day of Caring: With the help of high school FFA members and the town's public works crew, the 2023 Day of Caring was held on September 12. Trees in Greenway Cemetery were trimmed and mulched.

Treasurer's Report: During the past month, the Tree Board account had two debits: \$800.00 for tree removal on Williams Street and \$74.50 to the Morgan Messenger for another copy of Bartlett's tree survey and comprehensive plan. The current balance in the Tree Board account is \$2419.82.

Next Meeting: The next meeting of the Tree Board will be on October 18, 2023 at 4:00PM.

The meeting adjourned at 4:45PM.

Minutes submitted by Tree Board member Andy Swaim.

Table E: In-kind match (paid labor and equipment provided by applicant)

Description	Service Provider	Quantity	Unit Price (\$)	Total Price (\$)
Use of town Bobcat to remove small stumps in town	BS Water Works	\$150.00	3	\$450.00
Public Works employees to help with pruning and mulching	Town of Bath	4 people x 8 hours	\$15.00 per hour	480.00
Total Cost of Services (\$)				\$930.00

Table F: Volunteer and donation match (donated labor and equipment)

Description	Source	Quantity	Unit Price (\$)	Total Price (\$)
Removal of small trees	Tree Board members	8 trees	22 hours	\$594.00
Plant smaller caliper trees	Tree Board members	6 trees	3 TB members x 10 hours	810.00
Mulch and prune trees in Greenway cemetery	Tree Board members	100 trees	5 people x 10 hours	1350.00
Routine mulching and pruning street trees	Tree Board members and volunteers	45	8 people x 8 hours	1728.00
Tree Board Meetings	TB members	9	4 people	927.00
Report to Town Council	TB rep	1 hour x 24	\$27.00	648.00
Preparation of program on heritage trees	TB rep	10 hours	27.00	270.00
Presentations of program on heritage trees	TB rep	3 presentations x 3 hours x 50 participants	27.00	4050.00
Emergency tree removal	Tree Works			3000.00
Water trees	TB reps	2 persons x 24 times X 2 hours	27.00	2592.00
Edit articles for Region 9 website	TB rep	5 hours	27.00	135.00
Articles on Region 9 website		9 articles	100.00	900.00
Arbor Day Celebration	TB	2 hours	27.00	58.00
Tree City USA Application	TB	2 hours	27.00	58.00