**Town of Bath Grants Committee Minutes**

**August 21 2023 at 4:30pm**

**Town of Bath Municipal Center**

1. Call to Order

2. Roll Call of Members – Chairman Mary Lynn Hickey ( X) Scott Merki (X ) Elizabeth Skinner (X ) Quorum – Yes

Also present – Clerk Sharon Corrick, Tom Hall

3. The Minutes of the combined Finance/Grant Committee Meetings of July 11, 2023 were approved.

4. Review of all currently awarded grants with project update review of each and grants in pipeline

 A. Streetscape – Thrasher Engineering revisions to the 30% PFR design are expected to be completed by mid-September. The design contract cost is $75,000 and the construction grant is $380,000.

 B. Train Depot all grants done, waiting on final payment from the state DOH.

 C. Trail Head –$55,000 grant for storm water management on the Train Depot lot has been advertised and the bid opening date is Sept. 7.

 D. Rail Trail – there is a $2.7 million grant in process and the Town is hopeful that it will be approved.

 E. ARPA funds - awaiting funds for very specific uses with $73,000 to be disbursed directly to the Town of Bath.

 F. Berkeley Springs State Park - $578,717 construction contract awarded to the lowest bidder, W.F. Delauter and work is expected to start this fall.

 G. Mausoleum -  a request for quotes (RFQ) is going out and due Sep 15th. An ad to be placed in the Morgan Messenger to publicize this bidding opportunity.

5. Creating a protocol for new grant applications submitted on behalf of the Town of Bath - Chair Mary Lynn Hickey is now tracking all grants currently in active status, which government agency is administering them and project completion and funding to date status.

6. Identifying new grant opportunities in alignment with Town of Bath strategic goals – the committee started a discussion on identifying Town projects and priorities in need of funding not covered by the Town budget including a new location for Town Hall, public safety needs and a new or newer (used) firetruck to replace the current one in use.

8. Next Meeting – Sept. 11, 2023, 4:30pm

9. The meeting was adjourned at 5:08 PM.