

**Outcomes from August 17, 2023 Streetscape Committee Meeting  
Based on the Planned Agenda - Updated for Sep 7<sup>th</sup> Conference Call with DOH**

- 1) Introduction of planned new member Jeff Duval
- 2) Brief Status of Phase V Design - Completion of 90% Design and Cost Estimates
  - Planned for a mid-Sep timeframe, likely to be late Sep (to be verified)
  - Sep 7<sup>th</sup> Conference Call with DOH - Set 90% review after drawings/cost completed. No formal on-site review is planned
  - Completion of 90% Review will trigger DOH approval to complete the PS&E (plans, specifications and estimate) - that will eventually lead to the Construction Phase Solicitation by DOH (possible in late 2023; early 2024. Construction possible in Spring 2024
  - DOH will likely provide updated Funding Agreement in late September or October Timeframe. Town currently has sufficient funds for the required Cash Match.
- 3) Need to develop a strategy for completing the Streetscape Lighting that has been dropped from Phase V (and not yet complete on Mercer St from Phase II). ***Jeff Duval was asked to develop this strategy - with help from Pete & Rebecca***
  - Phase V Independence St is now Conduit, Junction Boxes, identifiable and easily removable sidewalk sections and a planned power tie-in from a pole in the Library parking lot
  - Phase V Wilkes St will be a similar installation with Conduit, Junction Boxes, identifiable and easily removed sidewalk section and a planned power connection at an existing light on Wilkes St
  - Phase II (Mercer St) will have a tie-in to the Phase V conduit on Independence St, not sure what will be done with existing but not findable conduit.
  - Thrasher (Jeff Gola) has been asked to prepare a set of construction-level drawings for the Phase V final lighting installation (to be done under a separate and as yet unknown funding and contract source. This is to be completed under the existing Task Order #1 and within the already funded \$55K for the Phase V drawings and cost estimate. ***An e-mail was sent to Jeff after the Aug 17<sup>th</sup> meeting that defined what was needed for the Phase V design to prepare for the later lighting installation - that e-mail is attached.***
  - This approach needs to have a written strategy developed for installations, Grant funding and any match funds required.
- 4) Other Projects where Streetscape Members are "Helping"
  - State Park Project - Working with District 5 on approval requirements for elements of the work (Wall Repair prototype and sidewalk color and stamping. Contract Awarded August 3rd. Contractor has the Notice to Proceed; Pre-Construction Meeting not yet scheduled; Town is the Project "Sponsor"
  - Depot Lot Parcel 1B Storm Water Management System Construction solicitation responses were due Sept 7th.
  - NBRT Trailheads and Trail - DOH solicitation with Bid Opening (Letting) by December 12, 2023. Construction completion date is set for March 28, 2025

Pete Brown