

Town of Bath
Berkeley Springs Water Works (BSWW)
Monday July 10, 2023
4:30 p.m.
Water Committee
Minutes
In-Person Meeting

Meeting called to order at 4:30 p.m. In attendance were BSWW Director Ron Janniney, Assistant Director, Rick Mayhew, Water Committee Chairman, Tom Hall, Water Committee Members Susan Webster, Rebecca MacLeod, BSWW Dept Clerk, Kandy Morris, Thrasher Engineering Chase Riley (by phone), Council person Greg Schene, Mayor Scott Merki.

1. Update on phase IV of the waterline replacement project

- Chase Riley, Thrasher Engineering opened the meeting with a report on Phase IV of waterline replacement project. They are working the punch list and Customer complaints. There is some driveway damage and a complaint filed with WV P.S.C. Area was video taped before and after. Craig Miller, P.S.C. inspected. BSWW Clerk Kandy Morris stated one more payment to be made regarding financial draws from project funds. Kandy Morris said that there were additional payments to be made for the project. Director Janniney will schedule walk thru of project with Mayor Merki in the near future.

2. Update on extension of waterlines south

- Janniney had nothing new to report on 522 South Tabor project. Chair Hall to speak to County Commissioners regarding same.
- One of primary issues is a secondary source of water. MacLoud said there were test drillings done around 2004 south of town.

3. Water leak adjustment requests

- Two leak adjustments were approved by the committee
- Mayhew spoke briefly regarding reading and meter replacement. Our system can be read in less than 4 hours. System is very efficient allowing us to determine leaking issues with each customer every 30 days;

4. Update on billing system

- Clerk Kandy Morris spoke on billing and CNB process.
- Morris spoke on new insurance coverage that will take effect August 1, 2023. By Committee Approval. Old coverage \$25K per year. New coverage \$12,500. Per year.

5. Monthly water loss report

- There was no loss water report for the quarter. Janniney said BSWW unaccounted for water was in the 6% area.

6. BSWW equipment updates

- Receiving quotes from Hach for Turbidimeters / CL2 analyzers etc. for upgrade / replacement & maintenance contract for new equipment. BSWW has accepted quotes for new lights in plant – approximately \$6,400. (RTW Electric).
- Tank, storage repair upgrade. Myers street tank in guarded condition.
- Fairview Tank needs resurfacing. Greg Schene suggested contacting Chamber of Commerce /TBS about **Welcome to Berkeley Springs** / possible wrap.
- New used Service Truck for BSWW in the works.
- Outside camera at plant non operable. Greg to help get it surfaced. Mayor would like it Live feed to Town P.D.

7. Disposal of backwash water

- Secondary Discharge Valve from declor tank frozen. Currently by permit we are discharging into Run.

8. Personnel (Possible executive session)

9. New business

- Black hydrants – Two currently in our system. BSWW will be rating and painting Town fire Hydrants.
- Mayhew presented new hydrant flushing program that's now a State requirement. Approved by committee & Signed by BSWW Director.
- Currently BSWW in process of charging two customers in Briarwood apartments with Destruction of BSWW property! Lawsuit moving forward.

Meeting adjourned: 6:20 p.m.