

TOWN OF BATH COUNCIL MEETING

September 5, 2023

1. CALL TO ORDER: @ 5:30pm by Mayor.
2. ROLL CALL: Scott Merki (X) Susan Webster (X) Elizabeth Skinner (X) Greg Schene (X) Rebecca MacLeod (X) Mary Lynn Hickey (X) Tom Hall (X) Quorum present.
3. REVIEW OF MINUTES: Minutes of the Regular Meeting of August 22, 2023 were approved by Common Consent.
4. PERSONS BEFORE COUNCIL: Town residents Donna Coates and Melissa Schod appeared before Council to present their plan (attached) to reestablish the Town of Bath Community Garden organization. Discussion was had and concerns of Council were addressed.

MOTION: To accept the plan to reestablish the Town of Bath Community Garden organization as presented- MacLeod/Hickey – Carried

Ye Town of Bath DAR Regent Gail Potter and members requested that the Mayor and Council approve the attached Constitution Week Proclamation.

MOTION: To approve the Ye Town of Bath Constitution Week Proclamation- Webster/Skinner- Carried

5. COMMUNICATION FROM MAYOR: The Mayor announced the Morgan County Homeless Coalition “Walk a While in their Shoes” event to be held September 9, 2023 from 10am until noon. Councilwoman Hickey further described the event which includes a pig roast at the Hope House and encouraged participation. The Morgan County Partnership is again sponsoring the Zombie Walk to be held on October 21, 2023. They requested permission to have the first block of Fairfax Street east blocked from traffic from 1-4pm that day and provided the route they will use (attached).

MOTION: To permit the Zombie Walk and Fairfax Street blockage as presented- Hickey/Hall- Carried

The Morgan County Jeepers requested that there be no parking on the first block of South Washington Street on the park side during their events in the Berkeley Springs State Park on September 23, October 28 and December 9.

MOTION: To allow the Morgan County Jeepers request as presented- Webster/Skinner- Carried

The Chamber of Commerce Food Truck Festival will be held on September 8 (attached) as previously agreed.

Recorder Webster proposed that it be considered that in the future all Bath facilities use, including street closures and parking restriction requests require the submission of a Facilities Use Application due to Town expenses incurred during these events. A minimum charge of \$100.00 was discussed. Further development of the proposal will proceed.

COMMITTEE AND BOARD REPORTS

1. BATH DEVELOPMENT AUTHORITY: Next meeting is September 6 at 4:30pm at the Courthouse.
2. PARKS & REC: No report at this time. The next meeting is September 20.
3. PLANNING COMMISSION (PC): The next meeting is September 21.
4. RAIL/TRAIL (NBRT): The progress report has been submitted to the Town office (attached) and Co-Chair Pete Brown was in attendance with further details.
5. STREETScape: Committee Co-Chair Pete Brown has submitted reports on Streetscape, the Berkeley Springs State Park and the Greenway mausoleum projects to the Town (attached).
6. TRAIN DEPOT: Chairman Webster submitted a Facilities Use Application for the Depot lot for vehicle parking during the Apple Butter Festival. All proceeds will be donated to the Depot project for future improvements.
MOTION: To approve the Depot lot Facilities Use Application as presented- Hickey/Schene- Carried
7. LANDMARK COMMISSION (HLC): Next meeting is September 21 at 2pm.
8. CLERK/RECORDER REPORT: No report at this time.
9. FINANCE: Chairwoman Webster delivered the following bills for approval:
 - (a) Town of Bath \$19,230.62- Motion to approve: Webster/Hickey- Carried
 - (b) BSWW \$5,548.61 – Motion to approve: Webster/MacLeod- Carried
 - (c) Cemetery \$3,858.00- Motion to approve: Webster/Schene-Carried
 - (d) Tree Board \$24.50- Motion to approve: Webster/MacLeod- Carried
 - (e) NBRT \$24.00- Motion to approve: Webster/Macleod- Carried
 - (f) Streetscape \$993.00- Motion to approve: Webster MacLeod- Carried
 Councilman Schene conveyed the Committee's intent to diligently work to administer Bath finances using best practices.
10. TREE BOARD: Councilwoman MacLeod announced that the Warm Springs Watershed Association plans a mulching and maintenance day on September 12 from 9am until 1pm. The Berkeley Springs High School Future Farmers of America organization will assist in this necessary work.
11. GRANT: The next meeting is September 11 at 4:30pm. Chairwoman Hickey reported that the Committee is drilling down on the priority of needs of the community. She hopes to focus on public safety necessities such as the BSVFD fire truck, cameras, safety vests and officer pay.
12. PUBLIC SAFETY: The next meeting is September 13. Chief Carper has arranged meetings with additional company prospects to bid on supplying the Town with video surveillance.
13. CEMETERY: The next meeting is August 23. Councilwoman Skinner reported that mowing is finished in Greenway Cemetery for the year. She is waiting for quotes for the mausoleum repair work. Contractors have until September 15 to respond. A family is researching masonry work needed on a wall near the front of Greenway at their family's plot. Skinner will keep Council updated.
14. PUBLIC WORKS: Chairwoman MacLeod advised that repairs are being made on

equipment and that two trucks and the tar buggy have been sold. Paving will begin soon on Green Street from Rt. 9 to Fairfax Street.

15. ORDINANCE: The next meeting is September 20. Chairman Schene is visiting Shepherdstown to research the benefits of Home Rule.

16. BSWW: Chairman Hall reported that the committee is preparing for the next meeting on ~~August~~ ^{Sept} 20. The BSWW is planning for the retirement of Superintendent Janniney.

17. PUBLIC COMMENT: Lisa Swanson of Duane Street inquired about maintenance issues on that street. Public Works Chairwoman MacLeod will look into the issues. Alex Teixeira expressed concern about the speed of vehicles traveling on North Washington Street traveling south on this street near his home and business, The Trail Depot. He is also worried about people crossing N. Washington Street to Williams and the Berkeley Depot with no crosswalk at the location. The Mayor and Chief explained their current work toward obtaining an electronic speed indicator and a crosswalk for the location.

18. MOTION TO ADJOURN: Approved by Common Consent.

Attest:

Mayor Scott E. Meade

Recorder Jerry Webster

Town of Bath Community Garden

Purpose of the community garden:

- Increase availability of nutritious foods
- Provide opportunities for learning
- Building stronger community ties
- Stress reduction
- Improving wellness

Proposed use:

- Make food available to garden workers
- Extra produce to Starting Points, Senior Center, et cetera
- Teaching opportunities during the year- weeding, growing strategies, produce processing
- Getting young people involved in where their food comes from
- Giving people a chance to learn to grow their own things

How to inform community of upcoming events:

- Facebook page, local interest pages
- Fliers in community on bulletin boards and such
- Possible blurbs in newspapers

Plans for staged garden revival:

- FALL
- Mowing, weed eating, removal of extra overgrown plant material
- Delineation of planting beds
- Possible fall crop of greens, garlic, et cetera
- Ready beds for fall
- Hardscape repair
- Possible pond repair
- WINTER
- Plan diversification of items to be included in next year's garden
- Obtain seeds not already on hand
- Prune trees in late winter- possible workshop
- Contact local arborists to solicit tree chips as soon as they become available
- Discuss raised beds for better access

- SPRING
 - Remove overwintering weeds
 - Work on paths and beds
 - Plant spring crops
 - Build support structures for crops
 - WEED! (And mow)
 - Mulch as needed
 - Pond care

- SUMMER
 - Continue planting and harvesting as available
 - Weed and mow as required
 - Pond care
 - Teach plant care, IPM, uses

Community interest sign up:

Donna Coates (540)692-0032

Melissa Schod (717)752-2196

Joan Betz (571)217-0603

Cathy Hill (508)295-6932

Shannon & Joe Apsey Clarity Homestead (304)995-7357

Pioneers 4H Club

Ray W. (301)331-3880

Felicia Smalley (304)620-3442

Savanna Brown (304)283-9750

Heather Beckwith

Craig

Pricilla & Joyce Jones (208)505-7138

Zombie Walk

Sharon Corrick

From: summer@morganpartnership.org
Sent: Monday, August 28, 2023 10:55 AM
To: townofbath@wvdsi.net
Subject: Zombie Walk

Good morning, Sharron!

I am writing to ask permission to have our annual Zombie Walk.

Each year we have a community outreach activity focusing on prevention called the Zombie Walk. We would need the area used for the Farmer's Market in front of the courthouse blocked off from traffic on October 21st from 1-4pm. At around 3:30 we will begin the walk on the sidewalks starting down Mercer St, turning left at the Mexican restaurant on Independence St and then another left on the 522. Again, only sidewalks are being used for that part so traffic flows freely.

My number is 304-702-9841 if you have any questions!

Thank you so much!

Summer Goller
MC After 3 Program Director
Morgan County Partnership Program Facilitator

Approved

Just Mention

Food Truck Festival

on Fairfax St & Congress St
September 8th 5-9pm



Butterfly Potatoes • Corn Dogs • Funnel Cakes
Grilled Cheese • Shaved Ice • Desserts • And More!

Plus an Axe Throwing Booth, Face Painting, and More!

Fairfax St & Congress St, Downtown.

Grab some food, then explore the
shops & businesses of beautiful Berkeley Springs, WV!

Berkeley Springs - Morgan County Chamber of Commerce 
BerkeleySpringsChamber.com • Morgan County Welcomes You!

**Status of Streetscape, State Park and NBRT Projects for Town Council
Tuesday September 5, 2023**

STREETSCAPE

Phase V: Design:

- Still expect the 90% design and cost estimate by the end of September. This will trigger the 90% review with DOH and give us a good set of data to compare with the budget.

Berkeley Springs State Park Grant & Project

- Still awaiting a date from District 5 on the Pre-Construction Conference that will be held in Town. Notified Scott Fortney of this conference and he provided some overall requirements for the Park to remain open to the public.

Repairs to the Cemetery Mausoleum

- RFQ is out for Quotes - due Sep 15th. Placed ad in Messenger (Sep 6th edition) to maximize potential bidders.

NBRT

- Nothing new on DOH solicitation for Design/Build contract bids. Letting Date: 12-12-2023; Target Completion date: 3-28-2025
- The solicitation for the construction of the innovative storm water management system on Parcel 1B at the Depot Lot continues. Job Showing was held Monday Aug 28th. Planned Bid Opening is September 7th.

New Item: Fairfax Street

Bridge Inspection Reports

- Summary of inspection reports and changes over time along with suggested Agenda for a meeting between Town Council members and the district 5 Bridge Engineering staff was sent to Town Council Members today.

SEPT 5, 2023

ACCOUNT#	VENDOR	AMOUNT	DESCRIPTION	CHECK#
400-615-800	ACCT# 110086678841	\$7.62	GREENGATE	
400-615-800	ACCT# 210000853973	\$3,174.99	MASTER ACCT	
400-615-800	ACCT#110086577852	\$91.97	BOOSTER STATION	
400-635-800	INV#WAT24-635	\$100.00	TESTING	
400-125-300	INV # 292467	\$475.00	SEPT ACCOUNTING	
400-675-600	ACCT#10005201	\$56.11	SEWER BILL 7/15-8/15/23	
400-675-200	INV#243328	\$390.61	SUPPLIES	
400-675-600	INV# 74954	\$142.50	RON COMP	
		\$569.64	JULY - AUG BILLING	
		\$460.67	2% UTILITY TAX JULY	
		\$79.50	LABOR LAW POSTER	
	A13572748599			
400-675-600	TOB		HEALTH INSURANCE	
		\$5,548.61		

