

Common Consent  
8-15-2023

**ORDINANCE MEETING**

**1<sup>ST</sup> ORDER SINCE NEW COUNCIL TOOK THEIR OATH**

**MET ON: TUESDAY JULY 18<sup>TH</sup>, 2023**

**ATTENDANCE: GREG SCHEME, MARY LYNN HICKEY, SUSAN WEBSTER, BETH SKINNER, KATE LEHMAN**

**LOCATION: TOWN HALL – BACK ROOM**

**START: 4PM**

**END: 5:17PM**

**MINUTES: TAKEN BY CLAIRE SCHEME**

---

**THE MEETING WAS CALLED TO ORDER BY GREG SCHEME AT 4:03PM**

**TREE BOARD MEMBER KATE LEHMAN REQUESTED TO SHARE INFORMATION TO KEEP GOOD STANDING BETWEEN THE TOWN OF BATH AND TREE CITY USA IN ORDER TO KEEP FUNDING SUPPORT. IT BASICALLY PERTAINS TO TREES ON PUBLIC PROPERTY, TREES IN OUR TOWN CEMETERIES THAT HAVE SOME OLD TREES TO PROTECT, BEING INVOLVED WITH TREES BEING PLANTED ON PUBLIC PROPERTY BY HOMEOWNERS – SINCE MISS UTILITY WOULD NEED TO BE CONTACTED AS WELL AS CHOOSING THE PROPER TREE FOR THAT SPACE.**

**TREE BOARD ESTIMATES THERE ARE TREES WITH A VALUE OF \$50k (+/-) IN OUR LOCAL CEMETERIES – OTHERS HAVE BEEN NOTED TO BE WITHIN TOWN BOUNDARIES**

**REQUEST MADE BY MARY LYNN TO KATE TO WRITE CLEAR ORDINANCE GUIDELINE TO UNDERSTAND THE UPDATES SHE REQUESTS TO THE CURRENT ORDINANCES**

**ON TREE BOARD ARE 5 MEMBERS, 2 TOWN/2 COUNTY/1 TREE STEWARD (HARD TO OBTAIN AND CAN BE BROUGHT IN FROM OUT OF STATE; AS AN EXPERT RESOURCE)**

**PREVIOUS DISCUSSION BY LAST BOARD THAT ALL 5 SHOULD BE IN TOWN RESIDENCES. KATE REQUESTS 2 TOWN COUNCIL HOWEVER WITH THE AMOUNT OF WORK NEEDED BY THE 5 CURRENT COUNCIL, ONLY ONE IS ASKED TO SUPPORT THE TREE BOARD.**

**CERTIFIED LETTER TO PROPERTY OWNER REGARDING TREES THAT NEED TO BE TRIMMED/TAKEN DOWN IF DANGEROUS TO THE PUBLIC; PROTECTS THE TOWN FROM BEING SUED. FUNDING IS AVAILABLE TO HELP THE HOMEOWNER, IF NEEDED. ONE HALF FUNDING UNTIL \$300 IS REACHED**

**HERITAGE TREES: 500(+) IN TOWN TREES SURVEYED ON PUBLIC PROPERTY. PENDLE DRIVE IS A PRIVATE STREET WHICH WAS NOTED TO CONTAIN A LARGE NUMBER OF HERITAGE TREES, YET COULDN'T BE COUNTED.**

**KATE REQUESTS TO BE ON THE AGENDA FOR AUGUST 16<sup>TH</sup> ORDINANCE MEETING**

---

**DISCUSSION OF BUILDING PERMITS/ORDINANCES REGARDING DEVELOPMENT PROJECT ON NORTH WILKES STREET.**

**DEVELOPER TO FOLLOW GUIDELINES AS SET BY THE STATE OF WEST VIRGINIA. CHAIR GREG SCHEME WILL RESEARCH AND CONTACT DEVELOPER/PROJECT MANAGER TO WALK SITE FOR POTENTIAL TOWN ISSUES.**

**DISCUSSION ON CODIFICATION OF ORDINANCES.**

**MUNICODE: A COMPANY USED IN THE PAST FOR CODIFICATION AND RECODIFICATION LAST DONE IN 2016. MINIMAL REVISIONS/UPDATES ARE NEEDED TO BE ADDED; NOT SOMETHING OUR CURRENT FUNDING SHOULD HAVE TO MANAGE. CHAIR GREG SCHENE IS WORKING WITH SHARRON ON A WORK AROUND INTERNALLY TO BRING CODIFICATION OF ORDINANCES UP TO DATE.**


**LAST FUNDED BY GRANTS.**

**COUNCILWOMAN MARY HICKEY SUGGESTED A LAW SCHOOL INTERN TO REVIEW CODES TO SAVE MONEY.**

**THIS HAS BEEN TABLED FOR NOW PENDING AN UPDATE FROM SHARRON.**

**ZONING WAS DISCUSSED; CHAIR GREG SCHENE SUGGESTED SENSIBLE BASELINE ZONING TO PROTECT THE TOWN OF BATH FROM UNWANTED, HIGH DENSITY DEVELOPMENT PROJECTS IN RESIDENTIAL NEIGHBORHOODS AS WELL AS OTHER PROJECTS IN VIEW OF RECENT DEVELOPMENTS INCLUDING THE MARC TRAIN STATION, BYPASS – FIRST PHASE TO BE COMPLETED BY SEPT 2024, CACAPON STATE PARK EVENTS, RAIL-TRAIL AND TRAIN DEPOT.**

**MEETING ADJOURNED: 5:17PM**

  
8-15 2023