

**TOWN OF BATH FINANCE/GRANT
COMMITTEE**

Regular Meeting

Tuesday, May 2, 2023

1. CALL TO ORDER: By Chairman at 4:30pm.
2. ROLL CALL: Susan Webster (X) Beth Skinner (X) Greg Forney (A) Quorum – Yes
3. Finance Committee Minutes of April 18, 2023 were approved by Common Consent.
4. Grant/Donation Project Review Reports:
 - a. Streetscape – report attached
 - b. Depot – The Mills Group architect has sent a punch list for the Depot completion and the contractor is working to finish. Other grant opportunities are being considered for furnishing, lighting, signage and ev parking.
 - c. Trail Head – Nothing further at this time.
 - d. ARPA funds – Nothing at this time.
5. Clerk Corrick's report, budget comparison, account balances and payroll information were reviewed.
6. Town financial concerns of Council: Chairman Webster will give all of Council a copy of the Morgan County Hotel/Motel grant fund application for their perusal.
7. The BSWW and Town of Bath bills have been reviewed and will be presented to Council for approval.
8. The next regular meeting will be May 15, 2023 at 4:30pm.
9. Adjourn

Chairman



Date

5-15-2023

**Status of Streetscape, State Park and NBRT Projects for Town Council
Tuesday May 2, 2023**

STREETSCAPE

Phase V: Design Contract:

- Jeff Gola is planning to release the 30% Drawings around May 12th. Working with Jeff and DOH to set Preliminary Field Review (PFR) date later in May.
- Successful completion of this event will trigger a payment to Thrasher from the Town's Streetscape Account. I'll provide the scheduled date for the PFR when available. Would like to brief Streetscape Committee members on Design Status in advance of the PFR.
- Working on a Timeline to cover the balance of Design Work, Approval Meeting and Payments

Phase VI: Design Grant Re-Application:

- Received Applications Notice for TA Grants this year from Mark Scoular
- Intent to Apply (ITA) application due by May 16th; Final Application due by June 15th
- Plan to submit same basic Phase VI street package for Design Grant Funds as previously applied for in 2022

Berkeley Springs State Park Grant & Project

Status:

- The DOH solicitation for this construction project is in progress. It's listed on Bid-X with a Letting Date (Bid Opening of May 9, 2023).
- The Bid Opening (Letting) is "virtual" only. The results will post around noon on the May 9th with a link to bid results: <https://www.bidx.com/wv/letting?lettingid=MAY0923>
- The Asphalt Paving Association puts a video of the reading at 10 am also for the opening: <http://asphaltwv.com/Letting.aspx>
- Responded to Thrasher & DOH on bidders' question on sidewalk color and stamping process. Basically: "Continue with color and stamping requirements of the RFP". We were able to verify that the coloring and stamping process are feasible for the park project.

RFP for Repairs to the Cemetery Mausoleum

- Working with Beth Skinner, Rebecca MacLeod and Tom Miller to finalize documents required to solicit for a contract. Plan to advertise for bids in May 3rd Messenger
- RFP is in final form, ready to go to Sharron on Tuesday

NBRT

- Have asked Mark Scoular for update on a Letting Date for the NBRT Design-Build Contract

Pete Brown
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