**Town of Bath**

**Berkeley Springs Water Works (BSWW)**

**Water Committee**

**Minutes**

**In-Person Meeting**

**Monday, April 3, 2023**

The meeting was called to order at 4:30 PM

Present were BSWW Director Ron Jainniney, Chairman of the Water Committee Chris Chapman, Water Business Office Manager Kandy Morris, and Councilman Rose Jackson.

Chase Riley, Randy Watson, and Scott Pacifico of Thrasher; and Chad Schaffer of Pro Contracting participated in progress meeting number eight for phase IV of the water line replacement project. As of March 31, 76 percent of the work has been completed based on project dollars expended. 99 percent of all lines and meters have been installed. Anticipated remaining work includes overlay on roads and trench repairs along roads. Riley reported that Thrasher has received the right of ways needed for the Grand Hollow Trail work except for two residents. Pro Contracting will lay the line based on the right of ways received. Thrasher presented Change Order #2 that addresses two issues: (1) additional stone for service lines and (2) 120 days extension for the project beyond February 27. BSWW went ahead and fully renewed the bond for the replacement project.

Discussed the project to expand water and sewer lines south along Route 522 to Tabor Road. Nothing new to report currently.

Morris presented 1 water leak adjustment that was tabled. Morris reported that BSWW gave out 14 leak adjustments in March.

Morris reported that the adjusted water loss for the period of January to March totaled $4072.70. Morris noted that customers have 30 days from the date leak is found to request a leak adjustment. BSWW’s only requirement is to send out a bill. The business office goes over and above in giving customers notice and helping them to try and find their leaks. Jainniney will review the leak adjustment policy to provide Morris with clarification on how the policy should be implemented.

Morris reported that implementation of preauthorized payment deductions continues to be tabled until this summer due to the office workload.

Jainniney reported that Instrulogic contacted him to report that the control cabinet is complete and ready for installation. Installation at the water plant and at the water tower on Fairview Drive have been scheduled for the week of April 17.

Jainniney reported that the water plant has cut back washes to ten a month instead of thirty without loss of water quality. Jainniney is going to contact Scott Crunkelton at the Warm Springs Public Service District to negotiate over the cost of putting the backwash water through the sewer system. Jainniney then will talk to the DEP about discontinuing the permit to dump backwash water into the Warm Springs Run.

The meeting was adjourned.