

NOTICE OF BUILDING OR REAL PROPERTY IMPROVEMENT

TO THE ASSESSOR OF _____ COUNTY:

Any person, corporation, association or other owner of real property, subject to the payment of property tax, who shall erect any building or structure, or who shall add to, enlarge, move, alter, convert, extend, raze or demolish any building or structure, whereby the value of the real property shall be improved more than \$1,000 must notify the assessor on Form 12:75 within sixty days from the date the work is commenced. If a report is made by or on behalf of any mine, mill, factory, or other industrial establishment and filed with the assessor on or before June fifteen which discloses with certainty any construction, or improvement made during the previous twelve months, the owner shall be deemed in compliance with notice requirements. If a building permit has been obtained, this shall be sufficient notice. Any person in violation of provisions of West Virginia Code § 11-3-3a, shall be guilty of a misdemeanor, and, upon conviction thereof, shall be subject to a fine.

See Chapter 11, Article 3, Section 3a of the West Virginia Code for additional information.

Name of Owner or Owners _____

Location (Address) of Improvement _____

Taxing District _____

Land Book Description _____

have, or has been (Altered) _____ (Erected) _____

and that said improvements have increased the value of the property in excess of \$1,000.00

Improvements were commenced _____ (Month/Day/Year),

Completion date or anticipated completion date _____ (Month/Day/Year).

Approximate increase in value \$ _____ Use of Building _____

Remarks: _____

Address of Owner or Owners _____

Phone No. _____

Notice Filed By _____ Date _____

Signature

Month/Day/Year

NOTICE TO BE FILED WITH ASSESSOR WITHIN SIXTY (60) DAYS AFTER COMMENCEMENT OF IMPROVEMENTS TO REAL PROPERTY WHICH WILL INCREASE THE VALUE IN EXCESS OF \$1,000

BELOW THIS LINE FOR ASSESSOR'S USE ONLY

Map No. _____

Received _____

Parcel No. _____

TOWN OF BATH ORDINANCE 2022-03-15

Requiring the Use of Form LGR 12:75 for the Notification of Building or Real Property Improvement

To the Assessor of Morgan County, West Virginia

Whereas, the Town of Bath is a municipality in Morgan County, West Virginia; and,

Whereas, West Virginia Code 11-3-3a requires that the owner(s) of real property in West Virginia municipalities who are making improvement of more than \$1,000.00 in value to their property notify the Morgan County Tax Assessor of such improvement; and,

Whereas, the State of West Virginia, the Morgan County Tax Assessor and the Morgan County Planning Commission have accepted and use the 2002 Form LGR 12:75 in the reporting of such improvements; and,

Therefore, the Town of Bath hereby orders the use of the 2002 Form 12:75 to notify the Morgan County Tax Assessor of building and property improvements of more than \$1,000.00 in value; and, that such reporting shall be collected by appropriate Town of Bath Officials who will be responsible for its administration and delivery to the Morgan County Tax Assessor; and that any changes to 2002 Form 12:75 deemed necessary by the State of West Virginia or the Morgan County Tax Assessor shall be automatically accepted and adhered to by the Town of Bath.

1st Reading Date March 15, 2022

2nd Reading Date April 5, 2022

Attest:

Susan Anderson

Mayor, Town of Bath

Cheri Chapman

Recorder, Town of Bath



Department of Homeland Security
Cabinet Secretary Jeff S. Sandy, CAMS, CFE
State Fire Marshal Kenneth E. Tyree, Jr.

Phone: (304) 558-2191

Fax: (304) 558-2537

OFFICE OF THE STATE FIRE MARSHAL

1207 Quarrier St, 2nd Floor
Charleston, WV 25301
www.firemarshal.wv.gov

March 10, 2023

IMPORTANT NOTICE

To: County/Political Subdivision/Municipal Building Code Departments

Re: Request for State Building Code vs. State Fire Code Plans Review/Permit & Inspection Process

Dear Distinguished Leaders, Building Code Officials, and Inspectors:

It has come to our attention, that there have been some conflicting issues happening pertaining to owners, their representatives (Architects, Engineers, Building Contractors) missing the fact that our agency has codified authority for fire code plans review and fire code enforcement throughout the State.

The only exception to that is a limited scope of work where allowed by this office on a limited basis where they are found to having training and experienced in fire code enforcement within certain paid fire departments.

We are seeking your assistance to expand your processes of notification to your applicants when they are seeking to build a new structure, or renovate or perform work on an existing structure, the exception being one- and two-family dwelling or structures used for agriculture purposes.

It is important that our agency receive plans and drawings early in the renovation phase and prior to construction beginning on any proposed new construction building project.

Due to what appears to be lack of knowledge of applicants and at times oversight from building code departments, owners and permit applicants are finding out late in the construction process of fire code requirements that have not been met that include but are not limited to: fire separation/integrity requirements and fire protection/detection system requirements just to name a few, that should have been known early in the process.

Again, to make the plans review permitting and inspection processes more fluid, your assistance in this matter will not only be helpful to us, but it will bring clarity to the customer service and permitting processes you are providing within your local jurisdictions.

Plans Review Request: https://firemarshal.wv.gov/Divisions/Fire_Inspections/Pages/Plans-and-Review-Division.aspx
Fire Inspection Request: https://firemarshal.wv.gov/Divisions/Fire_Inspections/Pages/Fire-Safety-Inspection.aspx

Should you have any further questions about this request and concern, contact the Fire Inspection Division Director Dave Blaylock at 304-558-2191, ext. 20746.

Yours for better fire protection,

Kenneth E. Tyree Jr.
State Fire Marshal
Cc: File, Inspection Division, Owner, KET Jr.