

TOWN OF BATH COUNCIL MEETING

Tuesday, February 21, 2023

1. CALL TO ORDER: @ 5:30pm by Mayor.
2. ROLL CALL: Scott Merki (X) Susan Webster (X) Chris Chapman (X) Rose Jackson (X) Elizabeth Skinner (X) Greg Forney (X) Rick Weber (X) Quorum present.
3. REVIEW OF MINUTES: Minutes of the Regular Meeting of February 7, 2023 were approved by Common Consent.
4. PERSONS BEFORE COUNCIL: No one at this time.
5. COMMUNICATION FROM MAYOR: The Town has received the application for the WV DEP Make It Shine program. Councilwoman Skinner offered to manage the program for the cemeteries and Town. Her offer was accepted with appreciation. By Common Consent April 1, 2023 was approved for the date of the clean up with April 15 as the rain date.

COMMITTEE AND BOARD REPORTS

1. BATH DEVELOPMENT AUTHORITY (BDA): The next meeting is March 1 in the County Commission Room.
2. PARKS & REC: The next meeting is March 15 in the Courthouse.
3. PLANNING COMMISSION (PC): The next meeting is March 2, 2023. The Comprehensive Plan Assessment sub-committee meets weekly. President Landon reported his participation in WV Attorney General Morrissey's Town Hall and possible future Planning Commission meeting topics.
4. RAIL/TRAIL: The progress report has been submitted to the Town office (attached). Co-Chair MacLeod reported that the WV DOH Project Manager Kyle Oliver was in Bath on February 16 to inspect the R/T, Streetscape, Depot and Berkeley Springs State Park project with Berkeley Springs State Park Foundation President Pete Gordon and Depot Chairman Webster.
5. STREETSCAPE: Committee Co-Chair Pete Brown has submitted reports to the Town office (attached). The Committee has received the Notice to Proceed packet with the Streetscape Phase V Drawings. The committee is working on the design package.
6. TRAIN DEPOT: Chairman Webster reported that work progress continues on the interior rehab of the Depot. She presented a letter she has written to Sen. Manchin inquiring assistance with a matching fund issue with the TE Grant for the Interior Rehab of the Depot and requested approval to send it.
MOTION: To approve sending the letter to Sen. Manchin requesting assistance as presented -Weber/Forney – Carried
7. LANDMARK COMMISSION (HLC): President John Mason reported that advice has been sought from the HLC from a property owner concerning adding ADA compliant features to their building. Member Ryan Rebant will schedule a meeting with the owners to assist with suggestions. Rebant is also working on an educational

program for real estate professionals and the public. Member Zach Salman has drafted an informational pamphlet for distribution. President Mason will be applying for financial support for these projects from Bath Hotel/Motel funds. He also requested the ability to seek legal advice on HLC matters which was granted by Common Consent.

8. CLERK/RECORDER REPORT: The WV Auditor's Budget Preparation Workshop is set for February 22. The Hotel/Motel Grant applications are available at Town Hall and online. They must be submitted by February 28th. Recorder Webster attended the recent Hancock, MD Town Council meeting to offer support in the development of the Hancock, WV Marc Train Stop project.
9. FINANCE: Chairwoman Webster delivered the following bills for approval.
 - (a) Town of Bath \$8,774.46- Motion to approve: Forney/Weber- Carried
 - (b) BSWW \$50,564.19 – Motion to approve: Forney/Weber- Carried
10. TREE BOARD: Councilwoman Skinner reported that Tree Board has voted to move forward with the Tree Survey Grant.
11. GRANT: No report at this time.
12. PUBLIC SAFETY: No report at this time.
13. CEMETERY: Chairman Skinner is drafting an application for funding from the Morgan County Commission for the repair of Greenway Cemetery's mausoleum. The Tree Board has advised that the trees over the mausoleum are an aid to erosion. She is postponing the next meeting of the Cemetery Committee. Notice will be given of the next meeting time.
14. PUBLIC WORKS: Chairman Weber reported that Crew Leader Steiner is investigating a new work truck as the F250 Labor Crew truck needs to be replaced.
15. ORDINANCE: No report at this time.
16. BERKELEY SPRINGS WATER WORKS: The Water Line Extension Project is moving forward. A project implementation meeting is scheduled for February 23 with Region 9 Planning and Development, Warm Springs Public Service District and the BSWW. The BSWW is actively seeking Class I and Class II Operators. Jason Powell has been hired as an Operator in Training.
17. MOTION TO ADJOURN: Approved by Common Consent.

Attest:

Mayor *Scott E. Mason*

Recorder

Susan Webster