

# TOWN OF BATH FINANCE COMMITTEE

## Regular Meeting

Monday, September 20, 2021

1. CALL TO ORDER: By Chairman at 4:00pm.

2. ROLL CALL: Susan Webster (X) Beth Skinner (X) Greg Forney (X) Quorum - Yes  
Also present: Councilman Chris Chapman

3. Review of the Finance Committee Minutes of August 16, 2021. Accepted by Common Consent.

4. Chairman Webster updated the Committee on progress with the Town Building Permit process. The Town meeting agenda for September 21, 2021 indicates that the Ordinance Committee will present for first reading an ordinance to rescind the Town Building Code which proved impossible for the Town to implement or enforce. The requirements of this Code inhibits the Town's ability to accept building permits and therefore comply with State Code concerning the duties of the Morgan County Tax Assessor's Office. The same Town agenda also indicates that a form will be presented by the Ordinance Committee replicating the Morgan County Planning Commission document for the acceptance of building permits and compliance with State Code. These developments were well received by the Committee.

5. Cemetery Committee Chairman Skinner informed the Committee of issues of financial interest to the Town.

a. The headstone damage feared to be an expense that would need Town assistance has proven to not be the burden expected. Skinner believes the estimate of \$1,600.00 is doable with Cemetery funds.

b. The Tree Board is meeting to discuss the tree issue in the Olde English Cemetery. Liability concerns will be addressed in a 'Hold Harmless' agreement with the adjoining property owner in question.

c. More information is required before a meaningful discussion can be had on the cost comparison between contract labor versus hiring an employee for cemetery maintenance on an annual basis.

6. The WV Auditor's Training will be held on October 26, 2021 in Martinsburg. The training seminar is scheduled to be all day. Registration is until October 18<sup>th</sup>.

7. Councilman Forney offered to look into cost and service comparisons for Workers Comp coverage for the Town. He will report on quotes he obtains.

8. Grant Committee Chairman Forney reported on grant opportunities and the Ad Hoc ARPA Committee discussion.

a. The Historic Landmark Commission Historic District Resurvey Grant is being resolved. HLC Treasurer Ryan Rebant has receipt confirmation of required documents sent to WV SHPO. This will enable SHPO to reimburse HLC the \$11,000.00 payment to Grove and Dall'Olio. The HLC will then reimburse the Town for the loan of the \$11,000.00 as agreed upon in the MOU between the HLC and the Town.