

Town of Bath Finance Committee Meeting

Monday, August 16, 2021

CALL TO ORDER: By Chairman at 4:00

ROLLCALL: Susan Webster (X) Elizabeth Skinner(X) Greg Forney (A) Quorum- Yes

Also present: Clerk Sharron Corrick, Councilwoman Rose Jackson

1. Review of the Minutes of the Joint Finance/Grant Committee Meeting of August 14, 2021: Accepted by common consent.
2. State Code concerning County property tax assessment and Town policy on Building Permits were presented and the importance of accurate reporting was discussed. Since the BS Police Department has issued Building Permits in the past Public Safety Chairman Jackson was asked if the subject was on her agenda for that committee's meeting to be held August 17. She said she did not know.
3. Clerk Corrick reported on the Old English Cemetery tree removal situation. Vehicles on private property adjoining the Cemetery will have to be moved in order to be able to reach the trees. If the property owner doesn't move them that cost will also fall on the Town.
4. Headstone damage at Greenway Cemetery due to Town employee mishap is being assessed. When the estimate is received it will be decided if the Town's insurance is an option for payment or if the Town should pay to avoid higher rates because of poor risk analysis.
5. Boy Scouts Pack 12 has requested the use of Liberty Street as a parking fund raiser at the Apple Butter Festival. This has been approved in previous years. By common consent the current request was approved.
6. The American Rescue Act assistance to the Town was discussed. The Mayor appointed an Ad Hoc Committee to deal with this matter. The Finance Committee will assist if needed.
7. The Historic Landmark Commission (HLC) applied for and received a State Historic Preservation Office (SHPO) grant. The obligations of this grant have not been attained. The HLC contracted with Grove and Dall'Olio Architects to do the work. This contractor has presented unpaid invoices in the amount of \$15,000.00. The HLC has approximately \$4,000.00 in their bank account. SHPO will honor the 70% reimbursable clause in the grant documents if all bills and other obligations are met by September 30, 2021.
Chairman Webster reported the situation to the WV Auditor's Office. Guidance was to create a formal agreement on an \$11,000.00 loan by the Town to HLC with repayment by the HLC upon their receipt of the reimbursable amount of \$11,000.00. A Memorandum of Agreement is being constructed. The committee agreed to present this financial obligation to Council with the Town of Bath bills for approval with explanation.
8. Bath and BSWW bills were reviewed for presentation to Council for payment by common consent. Future bill review will be arranged.
9. Adjournment by common consent.

CC

S. Webster

9-20-2021