**Town of Bath**

**Berkeley Springs Water Works (BSWW)**

**Water Committee**

**Minutes**

**In-Person Meeting**

**Monday, January 9, 2023**

The meeting was called to order at 4:30 PM

Present were BSWW Director Ron Jainniney, Chairman of the Water Committee Chris Chapman, and Water Business Office Manager Kandy Morris.

Randy Watson, Chase Riley, and Brian Channel of Thrasher, and Chad Schaffer of Pro Contracting participated in progress meeting number five for phase IV of the water line replacement project. As of December 27, 56 percent of the work has been completed. All the new main line is in the ground as of Friday, January 6. There are roughly two months left in the project. With the exception of black top and clean up all other work will be completed as of February 27. The contractor is starting work putting water meter service lines in. In the coming week they will be working on Cornelius Street. A new pay requisition is ready to be signed for work completed to December 27 for $253,374.59. A balance remains of $989,150.15 for work yet to be completed. Discussed the Grant Hollow Trail line off of Merrywoods Drive converting 2” line to 6” line and addressing exposed line in that area that needs buried. This work would require boring under Route 522 in the area of McDonald’s and Walgreens. It would involve 935 additional feet of 4-6” line affecting seven customers’ service. The cost of the materials would run between $43,000 – 63,980 depending upon the combination of 4-6” line used. We have a contingency fund available of $190,800. Thrasher will evaluate whether it can rearrange the project budget to do the new line at Grant Hollow Trail and will come back to us with a proposal for if and how the additional work can be completed.

Discussed the project to expand water and sewer lines south along Route 522 to Tabor Road. Chapman discussed the County Commission’s plans to research pricing to conduct deep well drilling tests on the County’s 16-acre property near the ball fields to determine if a secondary water source can be found for the BSWW. Watson encouraged that this process include hiring a hydrologist to work with Thrasher to do a study to identify potential areas for drilling test wells for identifying a secondary source. Watson indicated that he planned to contact County Commissioner Bill Clark to see where this issue stands with the Commission. Watson reported that Thrasher will not start design work on the project until the additional $100,000 requested for the project is received and the first meeting for the project coordinated by Region IX is completed.

Morris reported that there are no water leak adjustment requests to address at this time.

Chapman reported that he and Town Clerk Sharron Corrick are still working with the Town’s attorney to address the Munibilling issue. The Committee approved Morris paying ASI for 2023 service agreement and working with ASI to set up pre-authorization payments for customers. It is the Committee’s understanding that it will cost $1,900 to set up the Town’s ability to accept pre-authorized payments and then a fee of $407 annually.

Morris provided the Committee with an adjusted water loss report for the month of December.

Jainniney reported that Brice Riggleman has provided notice that he will be leaving BSWW as of January 21. An ad will be going out this week for a Class I Operator to replace Riggleman. The ad will run for two weeks from January 11. Jason Powell has been offered and accepted the position of Operator-in-training. Powell will start working on January 17. A second ad will be put out starting on January 25 advertising the Assistant Superintendent of Water position.

Jainniney stated that there is nothing new to report on BSWW equipment upgrades. Instrulogic called to inform Jainniney that the needed supplies are in but work on the upgrades has not started to date.

Jainniney reported that there have been no new developments regarding the West Virginia Department of Environmental Protection citation issued to the BSWW for a fish kill between the Courthouse and State Park on Saturday, October 8.

Jainniney reported that Pace Labs tested only for suspended solids despite the expectation that they also were going to test for metals and specific conductants. At this point we can still test for metals; however, we cannot test for specific conductants. As a result, BSWW will be receiving a citation for its failure to test for the specific conductants.

The meeting was adjourned.