

Town of Bath Historic Landmarks Commission

17 November 2022

2:00PM

Town of Bath Municipal Building Council Chambers

Members Present: John Mason, Joyce Jones, Ryan Rebant, Zachary Salman (via telephone),

Melissa Schod

Public Official Present: Susan Webster, Town of Bath Council

Guest Speaker: Larry Landon, President of Town of Bath Planning Commission

Meeting Called to Order: Ryan Rebant, 2:07 PM

Minutes from the prior meeting were read by Ryan Rebant and approved J. Mason, J. Jones

Treasury report read with account balance of \$16.97.

Topics Discussed:

- Booklet received from SHPO; Secretary of the Interior “Guidelines on Flood Adaptation for Rehabilitating Historic Buildings.”
- HLC Officers to be presented and voted upon.
- Quorum of HLC Board available for voting.
- No written position descriptions available; J. Jones requests formal documentation.
 - o Ideas from the floor include borrowing descriptions from other existing HLCs in the state.
 - o Z. Salman can get descriptions from former Shepherdstown professors.
 - o J. Jones suggests to move forward with nominations and voting for slate of candidates, J. Mason seconds.
 - o Term to be of two (2) years.
 - o President- John Mason, nominated by J. Jones, R. Rebant seconds, carried.
 - o Secretary- Joyce Jones, nominated by J. Mason, R., Rebant seconds, carried.
 - o Treasurer- R. Rebant, Nominated by J. Mason, J. Joyce seconds, carried.

On-going Business:

- Legislative Visit:
 - o Large turnout, presentations went smoothly.
- HLC has had four contacts regarding historic preservation since last meeting. Plan needs to be formulated on how to handle historic structures in the Town of Bath Historic District. How will implementation of the plan be carried out?

- How will the community at large know what the HLC expects regarding historic preservation?
- What role the HLC may have with regard to historic structures in the Town of Bath Historic District?
- Secretary of the Interior's Guidelines need to be added to the HLC page of the Town of Bath website and also to be presented in a news article.
- Next meeting to be held 12 January 2023 at 2:00PM, Town of Bath Municipal Building, so Z. Salman can attend in person.

Guest Speaker: Larry Landon

- Town of Bath Comprehensive Plan 2017, Page 35; Article 2, Chapter 8.
- Plan is active for 10 years with periodic review and evaluation of the support of the Plan's goals and objectives.
- Plan identifies strategies and tasks for the Committee.
- Comments from the floor included publication in the newspaper as to when goals of the Plan have been reached.

Motion to Adjourn: J. Mason, seconded by John Mason and carried by J. Jones; 2:44 PM

John L. Mason 1/12/2023