

# **Town of Bath Planning Commission**

## **Minutes: Aug 11, 2022**

1. **Call to order:** Larry Landon @5:40pm
2. **Roll Call:** Larry Landon (x), David O'Connell (x), Susan Webster (x), Scott Merki (), Steve Keith ()
3. **Review and Approval of Minutes:** David O'Connell from 7/14/2022  
*(Motion to accept: Susan Webster, Second: Larry Landon, Motion carried by unanimous consent)*
4. **Comprehensive Plan Development Discussion**

**Larry:** Work Group (Larry, David, Steve) has not been able to meet since July 14<sup>th</sup> because of personal schedule conflicts. Next meeting planned for Aug 15<sup>th</sup>.

**Larry:** Noted that the Working Group was about to begin some division of labor. Dave would address the first part of the Plan that is Community Profile/Infrastructure/Services. Larry would focus on the second part of the plan Goals, Objectives & Strategies.

**Dave:** Commented that the 2017 Comprehensive Plan in MS-Word format was in the working groups Drop Box directory. Additionally, some of the available Linked documents, although many of the Links in the 2017 Comprehensive Plan were out-of-date links.

**Larry:** Commented on the high level of use on C&O Bike/Hiking trail during his early August Potomac Scouting trip. Emphasizing the economic benefit of a NBRT trail should it be connected to WMRT/C&O trails. Larry commented on several Trail Riders already seen Berkeley Springs as a desirable site to visit. Larry emphasized that we needed to include leveraging the economic benefit of the NBRT trail within the Comprehensive Plan.

**Susan:** Commented that the Town needed to attract visitors Monday through Thursday in addition to the Weekends. Susan saw the NBRT as good method to provide additional Week-Day visitors, allowing the town to move to a 7-Day-A-Week business model.
5. **Coordination with other organizations/committees**
  - a) Train Station

**Susan:** Indoor restoration is most likely to be completed by the end of October. Susan plans to raising donated money with the use of a QR code. She plans on manning a table and collecting donations during the Apple Butter Festival.
  - b) Historic Landmark Commission:

**Susan:** 4 Applications for the remaining 2 seats. Susan stated that she has advocated for the Historic Landmark commission focusing it's attention on Public Properties and limiting it's oversight efforts with regards to Private Properties.
  - c) All Town-of-Bath Committees

**Larry:** Advocated for the Town-Hall meetings improve a the Committee reporting process. Larry wanted to improve the cross committee engagement, especially with regards to input towards the Comprehensive Plan.

**Susan:** Noted that many of the committees are represented by Town Council members. Larry review at Daves request all the committees that report to Town Hall.

**Dave:** Noted that the engagement gap resides with BDA & Parks & Rec. Town Hall needs to assign a Town representative to Parks & Rec's. BDA is in the process of getting back in order. (Note: Historic Landmark Commission is get re-established.)

6. **New Business:**

a) Ordinance for Historic Preservation

**David:** Raised concerns about limiting membership to 100% town residence.


9. **Tasks For Next Meeting**

a. Invite Chris Chapman to discuss Water Work plans. With emphasizes on the  
Water System Expansion. (Exception: Complete sentence)

10. **Next Meeting:** Thursday, Aug 11<sup>th</sup> at 5:00 PM

11. **Motion to Adjourn:** @ 6:50pm approved with common consent.

Attest:



Chair:

Recorder:

