

Town of Bath Cemetery Committee
July 12, 2022, @ 4:30 PM
Minutes

1. Committee Members Present. Chris Chapman, Scott Merki, Elizabeth Skinner
2. Financials. Elizabeth Skinner reported that as of July 12, 2022, the Town of Bath Cemetery Management and Maintenance Incorporated (TBCMMI) has some \$4,000 in its checking account. Skinner noted that the Town of Bath has been paying for the mowing and weeding of Greenway Cemetery out of the town's general revenues.
3. TBCMMI Legal Status. Elizabeth Skinner has been working with Meghan Shives, CPA, of Bradley, Thomas and Matthew CPA and Sharron Corrick for the past few years to correct the legal classification of the TBCMMI. At the start of its establishment, the TBCMMI was mistakenly set up as a Private Foundation rather than a 501(c)(3). Making contact with the IRS has been difficult, and has caused a delay in this change being legally made. However, this issue has now been resolved. The final paperwork from the IRS should be sent soon. Ms. Shives will file 990s for the TBCMMI each year at a minimal rate. Sharron Corrick will provide any financial data Meghan needs to file with the 990.
4. Olde English Cemetery. Skinner reported that annexation of the Olde English Cemetery was completed on July 6, 2022, after a public hearing on the issue was held during a County Commission meeting. Mr. Richard Gay and Elizabeth Skinner were present at the hearing to answer questions from the public and/or the commissioners.
5. Contractors. Elizabeth Skinner reported that the current contractor for mowing and weeding Greenway Cemetery has been doing an excellent job this year. Skinner is not aware of any complaints about the contractor's work. Elizabeth Skinner continues to seek to make contact with the owners of the Pentoney Brothers Contractors, who have expressed a willingness to open and close graves for casket burials in Greenway Cemetery. Elizabeth will inform the local funeral directors of the Pentoney Brothers work for Greenway Cemetery. She will also do an article for the *Morgan Messenger*

on the new contractor. For the time being, Elizabeth Skinner will arrange funerals, so that the TBCMMI can be sure perpetual care fees are paid and burials properly recorded.

6. Willard's Request. After annexation of the Olde English Cemetery is complete by the end of this month, Skinner will work with Dick Gay to determine what is the least expensive way to make a small strip of land of the Olde English Cemetery available to Mr. & Mrs. Willard to use as a driveway and storage area. Elizabeth will keep the committee and council apprised of this issue. The Willards have agreed to pay all legal expenses related to selling/leasing the strip of land.
7. Records. Breana Farris continues to assist Elizabeth Skinner with finding graves, deeds, and other documents. She will work with Elizabeth on updating records as she is able.
8. Greenway Maintenance. Rodney Steiner has agreed to see if he can seal the doors of the mausoleums with silicone until major renovations can be done. He also agreed to trim the overgrown trees that have grown on the roof of the maintenance shed.
9. Adjournment. The meeting adjourned at approximately 5:37.