

**TOWN OF BATH FINANCE/GRANT
COMMITTEE**

Regular Meeting

Tuesday, October 4, 2022

1. CALL TO ORDER: By Chairman at 4:00pm.
2. ROLL CALL: Susan Webster (X) Beth Skinner (X) Greg Forney (A) Quorum – Yes
Also present: Councilman Rick Weber and Trey Johanson
3. Finance Committee Minutes of September 20, 2022 were approved by Common Consent.
4. Grant Review Reports:
 - a. Streetscape: See attached report as submitted by the Committee.
 - b. Depot: Susan Webster reported on the construction progress and continuing research for additional funds. CNB Bank has partnered with the Depot Project by agreeing to pay for flyers and the banners to promote the Depot. Work is continuing on a QR code for donations. The Mills Group has been absent from Owners Meetings, attention to the project and communications. A \$6,000.00 invoice has been received by the Town office from Mills. Lantz Construction has bought building Systems of Hagerstown. It is hoped that the new project manager will be in touch soon.
 - c. Trail Head: A meeting on October 12 has been set with the BSWW and the WSPSD to discuss water and sewer lines at the Trail Head for future improvements to the property.
 - d. Certified Local Government: The new HLC has had a second meeting. The WV State Historic Preservation Office and the Coordinator of the CLG program will visit the HLC on October 27 for instruction, guidance and a tour of pertinent Town properties.
 - e. ARPA funds: It is unknown if the Ad Hoc ARPA Committee has met.
5. Clerk Corrick had no report at this time.
6. The BSWW and Town of Bath bills were reviewed and it was agreed to present the bills to Council for approval.
7. Town financial concerns of Council: Cemetery Chairman Skinner explained past administration record issues that she is attempting to correct. Discussion was held concerning a Veterans Day event in Greenway to bring positive attention to the historic nature of the cemetery.
8. The next regular meeting will be October 17, 2022 at 4:00pm.

9. Adjourn

Attest: Chairwoman

Susan Webster

Date: 10-17-2022

**Status of Streetscape, State Park and NBRT for Town Council
Monday October 3, 2022**

STREETSCAPE

Phase V: Design Contract:

- DOH is looking for a teleconference - end of October - to discuss Phase V Design work. Told them (and Thrasher) that we did not yet have a final Task Order Agreement (contract) and were still waiting for Thrasher to update and sign that Agreement. Thrasher has our comments/changes.
- DOH expects an Authorization from FHWA for the design Grant funds soon. After that comes the DOH Notice to Proceed.

Phase VI (FY22 TA Grant Application) – Nothing new to report.

NBRT

Parcel 1A:

- HDR informed us that DOH is reviewing their corrected NBRT drawings (after we sent the corrections)
- No further action on this until DOH has reviewed these drawings.
- Once these drawings are accepted, they must be added to the approved NPDES permit.

Berkeley Springs State Park Grant & Project

Status:

- The DOH goal is to have issued permits by October 15, 2022 so that they may submit to Contract Administration by October 28, 2022 for the preparation of the construction solicitation.
- Only completion of the 404 Permit remains prior to being able to send the package to Contracts Administration. Thrasher has this action item to complete.

Pete Brown
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