**Town of Bath**

**Berkeley Springs Water Works (BSWW)**

**Water Committee**

**Minutes**

**In-Person Meeting**

**Monday, August 1, 2022**

The meeting was called to order at 4:30 PM

Present were BSWW Director Ron Jainniney, Chairman of the Water Committee Chris Chapman, and Business Office Manager Kandy Morris.

Two leak adjustments were reviewed and approved.

Jainniney and Morris reported that the adjusted water loss for the months of June and July remained at an acceptable level.

Jainniney reported that BSWW is probably going to receive a complaint to the West Virginia Public Service Commission from a customer. More information will be forthcoming.

Jainniney provided an update on phase IV of the water line replacement project. Jainniney reported that he has received notice that work on the project is set to begin on Monday, August 8. Work will start in the Merrywood area. An inspector from Thrasher will be in Town during the coming week to ensure everything is ready to start work on Monday. Work will take place Monday through Thursday for 10 hours a day.

Discussed the proposed project to expand water lines south along Route 522 to Tabor Road. There is nothing new to report on this project.

The Committee discussed the efforts to transition from ASI to Munibilling as the new billing system for the BSWW. Concerns remain with being able to fully make this transition at this time. Alternatives for moving forward were discussed. Jainniney will review the Munibilling contract and discuss options with Munibilling.

Discussed the need to update the BSWW checking account to add existing employees as signers on the account and remove former employees from the account. Morris will be in contact with CNB Bank to determine the next steps for addressing this issue.

The Committee discussed the BSWW budget for FY 2022-23. There being no concerns or objections expressed, the budget was approved.

Jainniney reported on BSWW equipment upgrades. The telemetry in the distribution system is going bad. Instrumentation is going bad. Communication with the water tank on Fairview Drive is having to be handled manually. A quote has been received from Instrulogic for $109,481.00 to upgrade the external monitoring system on the Fairview water tank. The cost for repairs on each remaining tank will be less due to what is covered in this initial bid. The money for these repairs will come from the BSWW R&R account.

Jainniney reported that he received a quote from Southern Corrosion for painting of the Fairview water tank. He reported that he plans to obtain at least one more quote before moving forward with the project.

Jainniney reported that the utility truck is back from the garage for new brakes. Jainniney reported that he is going to start looking around to price new utility trucks since the current truck is starting to have ever increasing problems.

Morris reported that the BSWW cybersecurity insurance policy renewal is done and everything is taken care of on this issue.

The Committee discussed personnel issues.

The meeting was adjourned.