

Town of Bath Planning Commission Agenda

5 May 2022

1. **Call to order:** Larry Landon
2. **Roll Call:** Larry Landon (), David O'Connell (), Susan Webster (), Scott Merki (), Steve Keith ()
3. **Review and Approval of Minutes:** David O'Connell
4. **Planning Committee Authorization/Responsibility/Mission:** Ongoing, Chapt 54
5. **Drop Box Access**
6. **Comprehensive Plan Development Discussion**
7. **Coordination with other organizations/committees**
 - a. Bath Develop Association "Sandbox" 19 May 2022 to meet with leaders of other groups and push TPC "priorities", Larry Landon
 - b. Landon invited to County Planning Commission
 - c. Friends of the NBRT & Task Force. David O'Connell
 - d. Train Depot Rehabilitation: Susan Webster
 - e. Other groups: I.e Bad Buildings, Parks and Rec
8. **Status of Tasks:**
 - a. Meet with Lotus: Susan Webster
 - b. Meet with Homeless Shelter: Pending
 - c. Rescheduled Work Group Meeting times
9. **New Business:**
 - a. Rescheduled Work Group Meeting times
 - b.
 - c.
10. **Tasks For Next Meeting**
 - a.
 - b.
 - c.
11. **Next Meeting:** Thursday, 2 June at 5:00 PM
12. **Motion to Adjourn:** Time: () approved with common consent.

Town of Bath Planning Commission Agenda

Minutes: May 5, 2022

1. **Call to order:** Larry Landon @5pm
2. **Roll Call:** Larry Landon (x), David O'Connell (x), Susan Webster (x), Scott Merki (), Steve Keith (x), Guest: Elizabeth Skinner(x)
3. **Review and Approval of Minutes:** David O'Connell from 4/14/2022
(Motion to accept: Susan Webster, Second: Steve Keith,
Motion carried by unanimous consent)
4. **Planning Committee Authorization/Responsibility/Mission:** Ongoing, Chapter 54
David O'Connell: Reviewed sections of Chapter 54 (Planning) of the Town Code with the intent to clarify the commissions area of authority.
David: Sec 54-19a gives the commission a very wide range of areas of involvement.
Larry: Sec 54-19b states the commission is serves only in an advisory capacity to Town-Council.
David: Sec 54-27 Powers and authority: gives the commission authority to run the commission as it sees fit. But does not give it authority out-side the commission. Basically the commission is free to figure out how develop the "Compressive Plan" but not authority to implement the plan.
David: Sec 54-28 Recommendation as to historic edifices. Wanted to know if this section overlapped with the "Historical Landmarks Commission". Why was this called out separately from the wide range of areas spelled out in Sec 54-19a?
Susan: Did not see an overlap with the "Historic Landmarks Commission" in that the Planning Commission is only to have "Sensitivity" towards Historic issues.
Elizabeth: Agreed with the "Sensitivity" statement and noted that the Planning Commission would only make "Recommendations" while the "Historic Landmarks Commission" would have the powers & authority to implement.
Susan: Noted that Sec 54-28 being called out separately was simply an artifact of the WV state code.
NOTE: Authorization & Responsibility has been completely discussed.
Larry: Proposed a rough mission statement. David agreed to work with Larry to wordsmith mission statement over email. (Open)
5. **Dropbox Access**
Larry: Access has been provided and his test has been successful.
David: The directories will be for the purpose of holding working documents for the team. We do not anticipate any sensitive or non-public information being secured in this Dropbox.
David: Will provide access to other commission members edit access. (Open)
6. **Comprehensive Plan Development Discussion**
Larry: Noted that the Town depends on volunteerism, in some way volunteerism should be reflected in the Comprehensive Plan.
Susan: Noted that churches were understated as non-governmental organizations impacting the community.
David: Noted that in 5 years there is quite a bit of changes in the town descriptives.
Larry: Proposed the work-group meet May 9th @ 10am to discuss a task plan and an engagement plan for organizational-partners.

7. **Coordination with other organizations/committees**

a. Bath Develop Association

Larry: BDA will discuss the "Sandbox" concept on May 19th.

Needed Planning Commission representative to advocate Planning Commission Priorities.

Dave: Agreed to attend the BDA meeting to represent the Planning Commission.

Susan: Will also attend but she will represent the Depot Rehab project.

b. County Planning Commission

Larry: Has been invited to attend County Planning session

c. Friends of the NBRT & Task Force.

David: Commented on the successful Make-It-Shine cleanup effort on 4/9.

Stated that very little planning has been made for the summer community engagements for the NBRT.

d. Train Depot Rehabilitation:

Susan: Commented on the success of getting the Rehab cost overrun of \$77k reduced to only \$7k. She is looking for a IJDC grant from WV-WDA for the remaining \$7k.

IJDC = Infrastructure & Jobs Development Council

WDA = Water Development Authority

e. Other groups: I.e Bad Buildings,
Parks and Recs

David: Commented that Parks & Rec's seems to have good representation of middle age parents with children in sports programs but lacks enough of older representation.

(e.g. Adult issues Parks, NBRT, Depot, Walking/Running space, Beach-Volley-Ball etc)

Elizabeth: Commented that the Town of Bath is short on it's 3 person member commitment. Additionally, the town is also the smallest financial contributor. Improving older adult representation may be a good idea.

8. **Status of Tasks:**

a. Meet with Lotus:

Larry: Volunteered to take the lead for establishing engagement with Lotus.

b. Meet with Homeless Shelter:

David: Volunteered to take the lead for establishing engagement with MCHC.

9. **New Business:**

a. Work Group Meeting times to meet Monday 10am

10. **Tasks For Next Meeting**

a. **Larry:** Lotus, Work-Group 9th, Rotary 26th

b. **David:** Work-Group 9th, BDA Sandbox 19th, Rotary 19th, MCHC-Refuge 23rd,
Drop-Box access for all members/attendees.

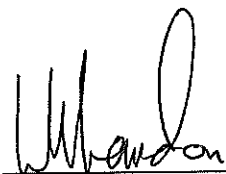
c. **Steve:** Work-Group 9th, Rotary 12th

11. **Next Meeting:** Thursday, 2 June at 5:00 PM

12. **Motion to Adjourn:** @ 6:45pm approved with common consent.

Attest:

Chair:



Recorder:

